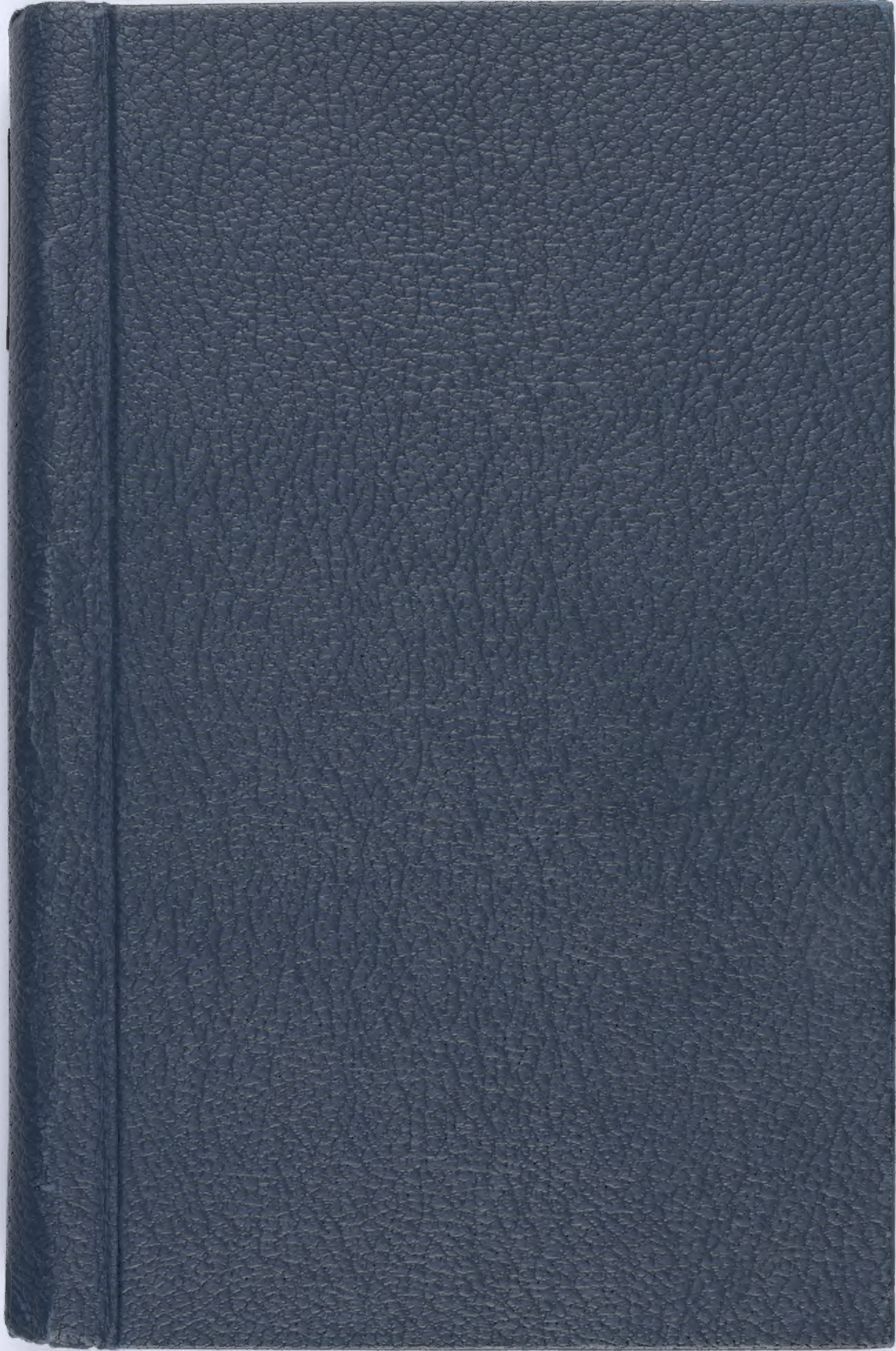
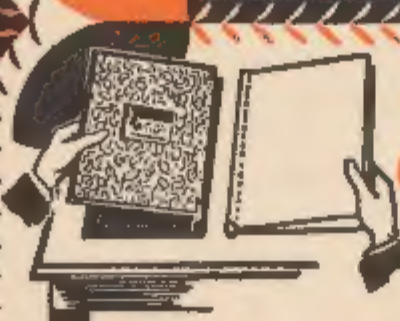




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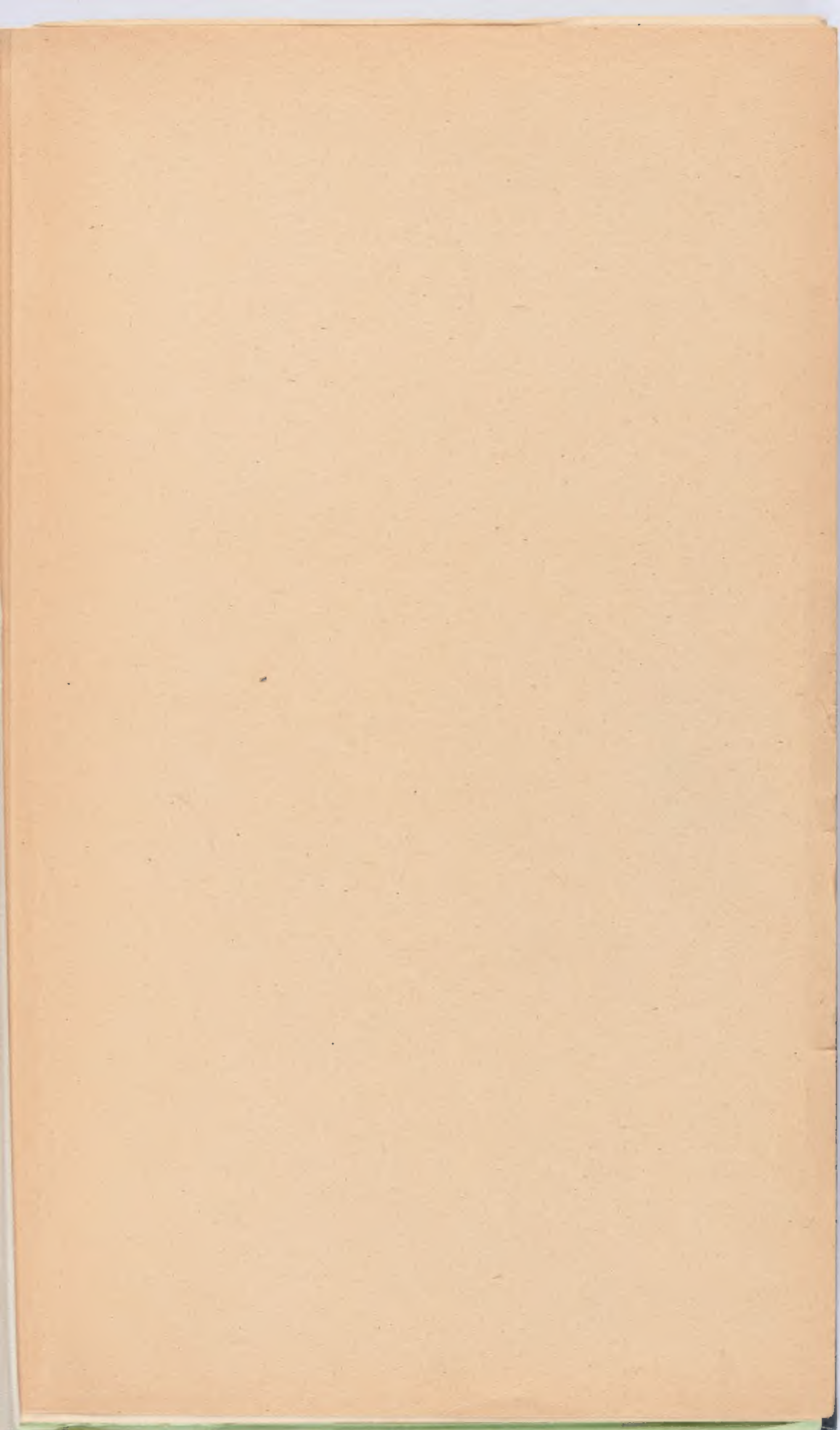


PLACE BINDER ON DESK, PRESS
BACK TOP COVER WITH LEFT
HAND AS SHOWN.

ALWAYS USE FLY-SHEET TO
REMOVE OR INSERT
CORRESPONDENCE.

The material and workmanship
in this article are of the highest
quality and are guaranteed by
the Manufacturer.

MADE IN AUSTRALIA



TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 20TH JULY, 1978
AT 5.00 P.M.

Mr. Clive Lucas, Consultant Architect will address the meeting prior to the commencement of the business meeting.

A G E N D A

1. Apologies for absence
2. Confirmation of minutes
3. Matters arising from minutes
4. Correspondence
5. General business:
 - (i) To review general property and contents insurance and to decide if values need increasing.
 - (ii) To finalise arrangements for the opening of the Museum on 26.7.1978.
6. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's report
8. Finance

Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
CHICAGO, ILLINOIS

THE UNIVERSITY OF CHICAGO

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THE UNIVERSITY OF CHICAGO

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 20TH JULY, 1978

PRESENT:	Mr. K.R. Doyle	President (in the Chair)
	Mr. P. Cook	Vice President
	Mr. E.C. Colman	Treasurer
	Mr. M.D. Finlay	
	Mr. R. Rowe	
	Mr. W.M. Nolan	
	Mr. G. Sample	

IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager
	Mr. C. Lucas	Consultant Architect

APOLOGIES FOR ABSENCE:

Mr. A.E. Cramer-Roberts	
Mr. H.A.R. Snelling	Counsellor

REPORT BY CONSULTANT ARCHITECT

Prior to the commencement of the business meeting Mr. Lucas addressed the Trustees regarding re-decorating the House and commented on the present furnishings. He will be submitting a detailed written report, but the main points made were:

(a) When re-decorating, each room must be considered in its entirety and restored faithfully bearing all aspects in mind; e.g. decorating, furnishings, drapes, carpets etc. all of the right period and appropriate for the particular room.

(b) Basing his assumptions on an auctioneer's inventory of 1853, when it appears that Wentworth sold the major part of the contents of the House prior to his departure for U.K., Mr. Lucas contended that amongst the present furnishings there is probably very little of W.C. Wentworth's original furniture, but much which belonged to the Wentworth family and acquired after his departure, or when he returned to Sydney for 12 months in 1862-1863.

The Trustees agreed that Mr. Lucas' remarks provided much food for thought and they looked forward to receiving the written report. In the meantime, Mr. Lucas promised to provide the Secretary/Manager with photo copies of the 1853 auctioneer's inventory.

MINUTES

The minutes of the last meeting were confirmed.

MATTERS ARISING

The President tabled a letter he had received from the Director detailing the final terms and conditions under which the Minister was prepared to grant a lease to Michael Avenell Pty. Ltd., for the operation of the Kiosk and Tea Room up to 17th April, 1983.

The President commented that in his opinion the terms as now stated were fair and reasonable and in the main had been amended to accommodate various objections raised by the proposed lessees to certain clauses in the original lease documents.

It was quite obvious that the Minister was not prepared to compromise any further with Michael Avenell Pty. Ltd. and the President would now recommend to the Company that they sign.

Failing this the lease would have to be re-advertised.

The meeting concurred with the President's assessment of the situation and unanimously supported him in attempting to bring this whole protracted matter to a satisfactory conclusion.

Mr. Sample tabled an amended leaflet giving details of the proposed series of concerts in the Drawing room and advised that he would be attending to bookings and issue of tickets assisted by his personal office staff.

Miss Suzanne Mourot had indicated her willingness to have her name put forward to the Minister for filling the vacancy on the Board of Trustees and the President would, in his capacity as Member for Vaucluse, be making the formal recommendation.

It was noted that a cheque for \$1,000 had now been received from the Friends as a contribution to Trust funds. The President would make a suitable acknowledgment to the Chairman of the Friends.

CORRESPONDENCE

A letter was tabled from Delle Productions Pty. Ltd. asking to be considered for the granting of the lease of the Kiosk and Tea Room. The Secretary/Manager was instructed to advise this Company that the lease for the premises was not up for tender and unlikely to be until 1983.

A letter thanking the Trustees for the loan of the doll "Charlotte" and her wardrobe was received from Ms. Anne Schofield of the Queen Street Galleries.

GENERAL BUSINESS

(i) It was agreed that our present insurance cover was adequate, but the Secretary/Manager was asked to re-check the cover available on original valuable documents and manuscripts held in the Museum and other locations.

(ii) The Secretary/Manager presented a timed programme for the opening of the Museum by the Minister for Lands on Wednesday, evening, 26th July, 1978 which had been worked out in collaboration with the President. The programme was accepted by the Board with the proviso that the Museum should remain open until 10.00 p.m. in case guests wished to visit it after dinner.

Mr. Cook requested that an advance copy of the press release be sent to him for the use of Mr. John Hannan, owner of the Wentworth Courier.

REPORTS OF SUB-COMMITTEES

(i) House. The Vice-President, as convener, said that he had nothing to add to the discussions which had taken place after the address by Mr. Lucas.

(ii) Legal, Insurance and P.R.
The convener, Mr. Finlay advised that all pertinent matters had been dealt with by Mr. Sample and under item (i) of General Business.

(iii) Grounds. The Treasurer, as convener, advised that Mr. Broadbent should be returning from overseas in the near future and consequently hoped that the report on the grounds would be available in the near future.

(iv) Museum.
In the absence of Mr. Snelling it was agreed that there was nothing to add to what had already been reported under item (ii) of general business.

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SECRETARY/MANAGER'S REPORT

The meeting viewed with concern the report made on the lack of control exercised by the officials of the Jaguar Car Owners' Club rally held on the western paddock on the 25th June and the increasing commercial content of this event.

After some discussion the Secretary/Manager was instructed to advise the Jaguar Club that permission to use our grounds in the future would not be granted.

It was unanimously decided that the Trustees formally record their appreciation of the manner in which Mrs. P. Hall performed her duties during the absence, on leave, of the Secretary/Manager.

FINANCIAL REPORT

Commenting on the final report for the financial year 1977/1978, circulated with the minutes, the President said that it had been a very busy and successful year with great strides being made in restoration and maintenance work and finalisation of the Museum project. Admissions to the House of 90,166 was some three and half thousand better than for the financial year 1976/1977. He looked forward with confidence to a continuation of the good work during the ensuing year.

The report was then formally adopted and recoup summaries 95 to 104, having been passed for payment by the Service, were approved.

OTHER BUSINESS

The Secretary/Manager said that, with great regret, he had to report that Mrs. Doris Kearney had informed him that the growing weakness resulting from her heart condition made it imperative that she should resign from her position as housekeeper. Mrs. Kearney has given thirteen years of devoted service to the House and will be greatly missed by all her colleagues and many regular visitors to the House who greatly admired her beautiful flower arrangements and the care she gave to the furnishings of the House.

Fortunately, Mrs. Gwen Powell, wife of the assistant gardener, who has stood in for Mrs. Kearney during the past two months and periodically over the last two years when Mrs. Kearney has been ill or on leave, has indicated her willingness to take over the position of housekeeper on a permanent basis.

Mrs. Powell is a very capable lady with a pleasant personality. She was for twelve years resident housekeeper at "The Hermitage", Vacluse when it was the home of the Managing Director of the Mainline Corporation.

The Trustees were very sorry to receive the foregoing report and asked that their great appreciation of Mrs. Kearney's love and devotion, given to the House for so many years should be formally recorded.

It was further decided that a farewell party be arranged when the weather was warmer, so that the Trustees might give a tangible appreciation of the high regard they had for Mrs. Kearney.

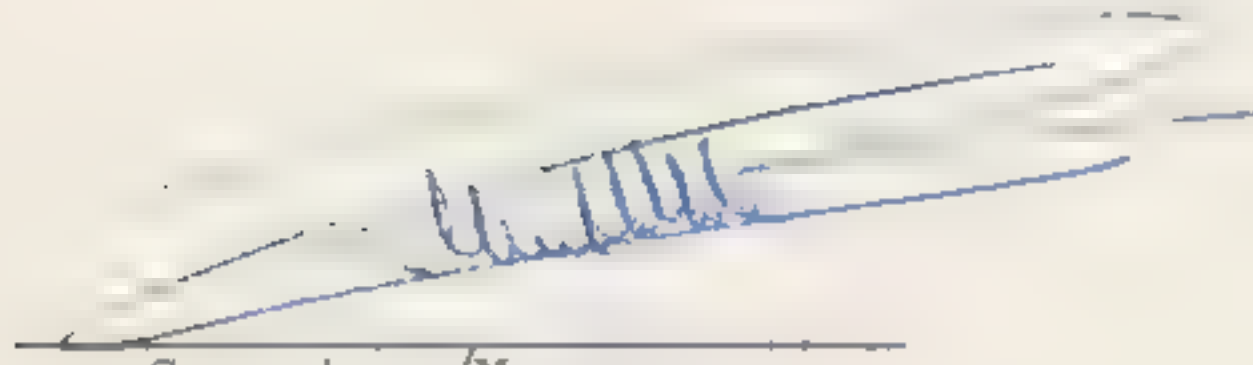
Mrs. Powell's appointment as housekeeper was confirmed to take effect from Monday, 14th August, 1978.

There being no further business to discuss the President declared the meeting closed at 8.10 p.m.

Signed as a true record



President



Secretary/Manager

6

VAUCLUSE HOUSE HISTORIC SITE

Report for July, 1978

FROM: Secretary/Manager

TO: The Trustees

STAFF

Mrs. J. O'Connor, who has been absent since the 21st June with a broken arm is hoping to be able to resume her duties on the 10th August, 1978.

I sent Mr. Jack Kennedy, House attendant (Monday to Friday) on a month's leave commencing 31st July, 1978. He has recently become very forgetful and not even able to remember his standard routine for locking up the House and grounds each night. In fact, during the past few weeks, he had become a liability instead of an asset. I have told him that I will see how he shapes up on his return from leave, but if there is no improvement, he will have to be discharged. Meanwhile, his duties are being shared between Mr. W. Byrt and Mrs. G. Powell.

Mr. I. Powell, assistant gardener and Mr. A. Simpson, tractor driver, proceeded on a weeks leave commencing 7th August, 1978

Mrs. Kearney has returned to duty for one week commencing 7th August so that Mrs. Powell could accompany her husband on leave.

Mrs. O. Sames was ill on two week-ends during the month. Mrs. Hobson carried out her duties on the admissions desk.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

To comply with a request from Mr. Yelland it was necessary to take the carpenter and painter off work in the House during the early part of the month to do some additional work in the Museum. These "finishing touches" were I think very well worth while, as evidenced by the appearance of the Museum when it was officially opened on the 26th July.

Apart from the installation of new architraves, around the visitors' entrance as specified by Mr. Lucas, the main hall and guests' diningroom are now ready for re-decoration. Replastering of the walls and replacement of the skirting boards in the morning room is now in hand. Upon completion the old wallpaper will be stripped off ready for re-decoration.

All external painting of the House is now completed apart from the first floor windows of the south wing as mentioned in last months report and certain sections of the boxed eaves (facia and soffit) which cannot be reached without the erection of scaffolding. It is proposed that this latter work be done when scaffolding is erected for the weather proofing of the east towers and the pointing of the battlements.

Rentokil Ltd. carried out their half yearly pest control inspection on all buildings. No fresh evidence of white ant activity was discovered, but they did find a plague of rats in the roof space over the Secretary/Manager's flat and accordingly laid poisoned baits.

VAUCLUSE PARK

The weather this month has been a complete reversal of that experienced in June and it has been necessary to put the sprinklers on from time to time.

Early spring flowers have started to bloom including daffodils, hyacinths and voilas. We should have a good display by the end of the month. The camelias and azaleas have been exceptionally prolific this year and have provided excellent decorations for the House during the winter months.

The long spell of fine weather has enabled the gardening staff to "catch up" on the winter programme of cleaning and pruning. The tree surgeon has

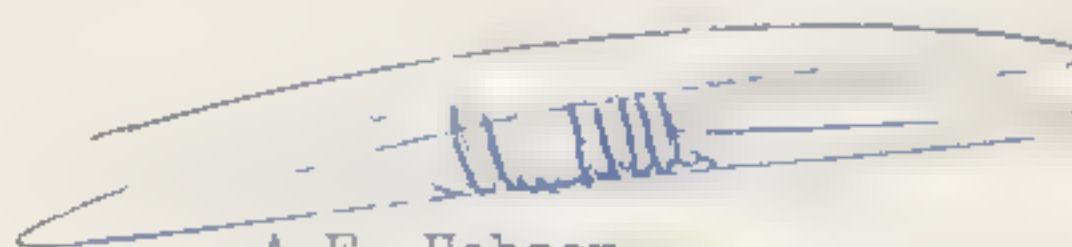
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trimmed a number of trees which suffered broken branches in May and has felled two large dead gums which are being cut up by the grounds staff.

Some despicable person or persons, on or about the 23rd July in the hours of darkness, dismantled one of the three stone pillars of the wall on the east side of the southern entrance to the park opposite Petrarch Avenue and removed completely the coping stone and ten dressed stones each weighing about 20 kilogrammes. In materials and labour the cost of re-building this pillar would be about \$200.

GENERAL

Mr. H.A.R. Snelling has kindly donated to the Trust Library an 1847 edition of "The Speeches of John Philpot Curran" formerly in the library of The Earl of Lytton at Knebworth.



A.E. Hobson
SECRETARY/MANAGER
9.8.1978

JULY, 1978

FINANCIAL REPORT:

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	3,654	\$2,923. 20
40¢	915	366. 00
30¢	531	159. 30
<u>Coach Tours and Party</u>		
<u>Admissions by vouchers:</u>		
80¢	646	516. 80
40¢	220	88. 00
30¢	331	99. 30
	<u>6,297</u>	<u>\$4,162. 60</u> (\$4,587. 80)

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1977/1978</u>	<u>1978/1979</u>
5 weeks	6,958	6,297

COMPARATIVE MONTHLY TOTALS

<u>July</u>	<u>6,958</u>	<u>6,297</u>
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REVENUE

Admissions for the month have been reasonable at this time of the year but some 700 less than for the corresponding period last year. Total income from all sources was \$7,179.00 of which \$3,281.00 was general revenue due to N.P. and W.S. whilst \$3,898.00 was credited to the Special Purposes account.

BUDGET

Allocations for 1978/1979 are not yet available and therefore the general account has been operated within allocations made for the previous financial year.

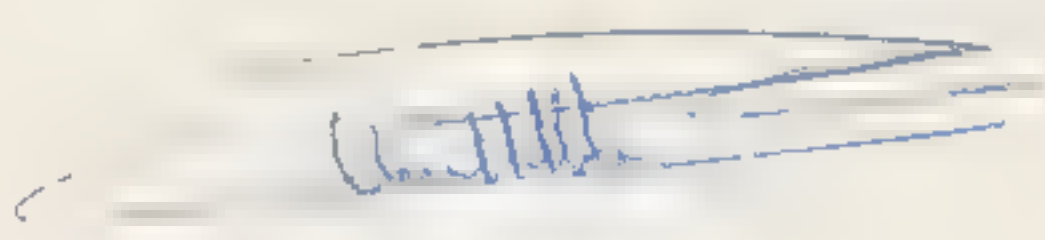
SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>DR.</u>	<u>CR.</u>
BY: Balance bt. fwd. at.1.7.78		\$4,512. 32
TO: R.T. Houghton. Painting	924. 00	
J. & M.D. Andrew. Plastering, etc.	990. 00	
I. Wilson. Carpentry	990. 00	
Academy Arts. Picture framing	117. 05	
Abalon Hirings. Crockery, cutlery	25. 20	
Med. Wines. wine etc	74. 37	
J. & M.D. Andrew. Plastering etc.	369. 15	
R.T. Houghton. Painting	333. 00	
I. Wilson. Carpentry	330. 00	
Copy Cat. Duplicating	21. 30	
A.E. Bond. wallpaper	241. 25	
Ngatahi Mfg. Rimlocks etc.	104. 00	
U. Maloney. Shorthand/typing	52. 00	
R.T. Houghton. Painting	297. 00	
I. Wilson	330. 00	
Wormald Int. Repairs fire alarm	749. 00	
FX Plastics. Plastic sheets. Museum	576. 00	
W.F. Pascoe. Photograph Document. Mus.	16. 00	
BY: Revenue		3,898. 00
TO: Balance cd. fwd. at 31.7.1978	<u>1,871. 00</u>	
	<u>\$8,410. 32</u>	<u>\$8,410. 32</u>

MAJOR COMMITMENTS

Kitchen complex, painting, eqt. etc.	say,	2,000. 00
Master bedroom. re-furbishing	"	3,000. 00
Boys' bedroom, re-decoration (paper bought)	"	800. 00
Main hall, vestibule, guests' diningroom		
morning room, re-decoation	"	3,500. 00
Remaining work, House Committee report. '77	"	300. 00
Reception, opening of Museum, Avenell bill, etc.	say	500. 00
Lucas interim a/c (to be tabled for discussion)	"	1,671. 80
Contingencies		500. 00
		\$11,771. 80

Therefore, the amount required above and beyond current credit balance to cover known commitments is \$9,900.80 which is about 15 weeks income at anticipated rate of increment.


A.E. Hobson
SECRETARY/MANAGER
7.8.78

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 1

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Various bills received

at Bank of N.S.W. Yaucluse (bank and branch)

for the period ended 5.7.1978, 1978

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
533	209463	Cash cheque banked to Collection account to reconcile account. (Not to be recouped) \$75.36		
1	209464	Public moneys a/c. Income tax deductions.		340. 50
2	209465	Salaries and wages. w.e. 5.7.1978		1,554. 70
3	209466	Deveson Jahn (Aus) Pty. Ltd.		8. 88
4	209467	J. Wilson and Sons		330. 09
5	209468	Government Printer		37. 80
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,271. 97

Vouchers totalling \$ 2,271.97 were recouped on 20/7/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 2

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF V.V.H.S. 1978at Bank of N.S.W. Vaucluse (bank and branch)for the period ended 5.7.1978, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
6	209469	R.T. Houghton		924.	00
7	209470	J. & M.D. Andrew Pty. Ltd.		990.	00
8	209471	Ivor Wilson		990.	00
9	209472	Academy Arts Pty. Ltd.		117.	05
10	209473	Abalon Hirings Pty. Ltd.		25.	20
11	209474	Mediterranean Wines Pty. Ltd.		74.	37
SPECIAL PURPOSES ACCOUNT					
73. 26 27					
TOTAL TAXATION ..					
TOTAL TO BE RECOUPED ..				\$ 3,120.	62

Vouchers totalling \$ 3,120 62 were recouped on 20/7/78

Accountant,

per:

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
CHICAGO, ILLINOIS
1900

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THE UNIVERSITY OF CHICAGO
CHICAGO, ILLINOIS
1900

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 3

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vaucluse House Historic Site

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 19.7.1978, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
12/13	209475/6	Vaucluse House Historic Site Salaries and wages. w.e. 12.7.1978		1,297. 89
		Public moneys a/c.		268. 80
14	209477	J. Griffin		23. 40
15	209478	Telecom Aus.		112. 96
16	209479	Met. Water Sewerage & Drainage Bd.		103. 46
17	209480	Eastern Suburbs L. and Cement Store		178. 24
18	209481	Rainwater Goods. Ace Gutters Pty. Ltd.		328. 91
19	209482	J. Wilson and Sons		283. 00
27	209490	Vaucluse House Historic Site Petty cash expenses		48. 78
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,645. 44

Vouchers totalling \$ 2,645.44 were recouped on 22/7/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 5

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF PUBLIC MONIES

at Bank of N.S.W. (bank and branch)

for the period ended 26.7.1,78, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
28/29	209491/2	Vaucluse House Historic Site		1,433. 93
		Public moneys a/c		299 95
30	209493	I. Wilson and Sons		224. 00
31	209494	Perfection Plate Pty. Ltd		157. 34
32	209495	Una Maloney		245. 00
33	209496	Wormald International Pty. Ltd		852. 80
34	209497	Piper, Woodward & Co. Pty. Ltd.		14. 30
35	209498	M.R. & E.M. Edwards		20. 00
36	209499	Caltex Oil (Aus) Ltd		48 23
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 3,295. 55

Vouchers totalling \$ were recouped on 7/12/78

Accountant,

per:

ADVICE OF RECOUPMENT

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RECOUP SUMMARY

26

V I I I I

Bank of N.S.W. Vaucluse

26.7.1978

SPECIAL PURPOSES ACCOUNT
73. 26. 27

\$ 100.00

per:

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

LABORATORY OF ORGANIC CHEMISTRY

RESEARCH REPORT

NO. 1

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TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 17TH AUGUST, 1978
AT 5.00 P.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of minutes
3. Matters arising from minutes
4. Correspondence
5. General Business
 - (i) To discuss methods of staffing Museum; days and hours of opening to the public and whether or not a charge for admission should be made.
 - (ii) (a) To discuss an interim account received from Fisher, Lucas for professional services in giving advice on re-decoration of the House (\$1,671.80).
 - (b) To attempt to ascertain what value the Trust is getting for the \$1,000 p.a. retainer fee paid to Fisher, Lucas.
 - (c) To discuss certain matters which have come to the notice of the Trustees concerning Mr. Clive Lucas, consultant architect.
6. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's report
8. Finance

Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER



TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 17TH AUGUST, 1978

PRESENT:	Mr. K.R. Doyle	President (in the chair)
	Mr. P. Cook	Vice President
	Mr. E.C. Colman	Treasurer
	Mr. R. Rowe	
	Mr. W.M. Nolan	
	Mr. G. Sample	
	Mr. A.E. Cramer-Roberts	
	Mr. H.A.R. Snelling	Counsellor
IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager
	Mrs. H.A.R. Snelling	By invitation of the Trustees
	Ms. K. Wentworth	By request of President

APOLOGIES FOR ABSENCE:
Mr. M.D. Finlay

INTERVIEW WITH Ms. K. WENTWORTH

Prior to the commencement of the business meeting, Ms. K. Wentworth was required to explain to the Trustees the true purpose behind a somewhat rude and abusive "open letter" of four foolscap pages dated 15th August 1978 which had been received by the President.

In brief Ms Wentworth was accusing the Trust of "dragging its feet" in the implementation of the recommendations made in the Lucas architectural reports of 1975 and 1976 and in general maladministration of the House and grounds.

The President expressed the Trust's deep resentment of the general tone of the letter and unequivocally refuted all the preposterous charges made therein. He said that Mr. Clive Lucas was still retained by the Trust as its Consultant Architect and his recommendations were being faithfully followed and all restorations since 1976 had been done under his direct supervision. The work was proceeding according to a pre-arranged plan just as fast as finances would allow. On average the amount of money available to the Trust for restoration work was in the region of \$40,000.00 per annum and the estimated cost of fully implementing the recommendations of the Lucas report was in the region of \$500,000.00 at present day values. The ultimate cost in real terms could be up to \$1,000,000.00 and Mr. Lucas himself agreed that it could take up to twenty years to achieve the Trust's objectives at the current availability of finances.

The Vice-president as convener of the House Committee then dissected the contents of Ms. Wentworth's letter and answered every point made regarding the House in great detail.

All Trustees present then individually expressed their wholehearted support of the remarks made by the President and the Vice-president together with their own personal displeasure at the tone of Ms. Wentworth's letter.

Finally, the Secretary/Manager, as the Trustees' administrative officer confirmed that the Site was managed in accordance with the provisions of the National Parks and Wildlife Acts of 1968 and 1974, and the local Trust by-laws.

Whilst Ms. Wentworth seemed somewhat chastened by the hard facts put to her, she expressed no regret at having made so many false accusations and improper remarks nor did she make any apology to the Trustees. She left the meeting at approximately 8.00 p.m. in an obviously disgruntled mood.

As a result of discussions which took place after Ms. Wentworth's departure it was resolved to advise Mr. W.C. Wentworth of the contents of his niece's letter.

DEATH OF Dr. COBDEN PARKES, C.B.E.

The President announced with the deepest regret the death of former Trustee, Dr. Cobden Parkes, C.B.E., at the age of 88 and called for a minutes silence in his memory. Dr. Parkes had been associated with the House from the time it was resumed by the N.S.W. Government in 1910, firstly as the cadet architect who drew up the plans of the House in that year, then as Government Architect, Trustee, Counsellor and Honorary Architect.

It was resolved that a wreath should be sent and that the Vice-president and Secretary/Manager should represent the Trust at the funeral.

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING:

The President reported that in respect of the lease of the Kiosk and Tea Room he had reached agreement on all matters with Mrs. Avenell apart from the section regarding a licence agreement. No copy of this had ever been received by her solicitors from the Legal Department of the Service and therefore such a document had never been signed by her Company. Therefore any mention of retrospective increases to the rental during the past three years is invalid. She would however, agree to a rental increase to \$125.00 from Friday, 14th July, 1978, this being the date of the Service's latest letter, concerning this matter, to the President. Mrs. Avenell confirmed that her Company was prepared to honour their commitment to spend approximately a further \$15,000.00 on moveable kitchen equipment, decorating the restaurant etc. She said that their capital expenditure to date on equipment was in the region of \$20,000.00.

The President said he would now see the Director again to attempt a quick conclusion to the granting of the lease. Meanwhile the Secretary/Manager was instructed to officially advise Michael Avenell Pty. Limited of the increased rental.

In respect of the concert to be held in the drawing room on the 26th August, Mr. Sample advised that he had received sixty-two firm bookings to date and expected this number to increase to around eighty. The response for the second concert originally scheduled for 9th September had been poor and it had therefore been abandoned. A further concert would take place on the 14th October as planned.

The Minister for Lands had advised the President that he was recommending to the Governor that Miss Suzanne Mourrot be appointed a Trustee. Official advice of the appointment would follow in due course.

With reference to our insurance cover on the contents of the House and ancillary buildings, the Secretary/Manager advised that he had, as requested, discussed this matter further with the G.I.O. who had confirmed that they did not envisage having to increase the premium to cover the exhibits in the Museum, but would like to have a note, briefly describing the contents, for attaching to the policy. The Secretary/Manager said that he was complying with this request.

CORRESPONDENCE:

Mrs. Doris Kearney's official letter of resignation, due to ill health, was received with regret. An appreciation of her thirteen years service to the House and Trustees was recorded in the minutes of the meeting held on the 20th July, 1978.

A letter was read from Dr. Cobden Parkes renewing his membership of the Friends of Vacluse House for 1978 and 79. This letter dated the 15th August was probably the last he wrote prior to his death on the 17th August. The enclosed cheque was handed to Mr. Cramer-Roberts for return to the executors of the estate of the deceased.

GENERAL BUSINESS:

(i) With regard to the staffing of the Museum a submission made by Mr. Hedley Yelland was considered and agreed to in principle. It was resolved that the "Friends" be asked to extend the "Guardian" scheme to cover the Museum area at weekends. In the meantime it was being opened on an ad hoc basis under the care of Messrs. Yelland and Colman and Mesdames Snelling, Yelland and Colman. On week days it was being opened for special parties of visitors by the Secretary/Manager as required.

Mr. Yelland's further suggestion of a short free guide sheet to the Museum was accepted. This was being compiled at the moment.

His further suggestion of re-organising the Blue Mountains Exhibition was agreed in principle, but shelved for the time being due to lack of finance to effect the alterations required.

It was further agreed that there should be no charge for entry to the Museum, but that a collection box appealing for donations to Trust funds might be considered.

(ii) (a) It was resolved that the most recent invoice from the architect for professional services rendered should be discussed with Mr. Lucas by the Vice-president. If he was satisfied the bill would then be returned to the Secretary/Manager for payment.

(b) After some discussion it was resolved that the retainer of \$1,000.00 per annum paid to Mr. Lucas during the last two years should cease and that the consultant architect should thereafter be commissioned for specific work within strict parameters. Mr. Rowe, himself an architect, said that he was sure Mr. Lucas would prefer to continue working for the Trust on this basis. Mr. Rowe was then requested to convey the Trust's wishes and decision to Mr. Lucas.

When the question of the retainer fee was last discussed, Mr. Rowe had been informed that there was around \$800.00 unused by Mr. Lucas. Mr. Rowe was asked to discuss with Mr. Lucas the possibility of offsetting this sum against current bills for specific work.

(c) It had come to the notice of Trustees that Mr. Lucas had made some criticism regarding the operations of the Trust in respect of Vacluse House.

The President had asked Mr. Lucas to give him an explanation of these allegations. Mr. Lucas categorically denied that he had made any individual criticism of the Trust, but in a submission to the Premier he had deplored the fact that there was no single organisation for the preservation of our National Heritage. At present the whole set up was fractionated between many departments of government both State and Federal and outside bodies such as the National Trust. His contention was that there should be one

-4-

umbrella organisation to bring cohesion and rationalisation to the administration of all historic buildings. Far from being critical of the Trust, he considered that it was doing a very good job in often difficult circumstances and with limited finances at its disposal.

The Trustees expressed themselves as more than satisfied with this explanation and re-affirmed their confidence in Mr. Lucas as our consultant architect.

REPORTS OF SUB-COMMITTEES

(i) House. The Vice-president advised that all pertinent matters had been discussed earlier in the meeting.

(ii) Legal, Insurance and P.R. Mr. Cramer-Roberts said that the matter of the concert had already been thoroughly covered by Mr. Sample. The A.G.M. of the Friends would take place on Sunday evening, 20th August with Messrs. Colman and Yelland as guest speakers.

(iii). Mr. Colman said he was still waiting patiently for the Broadbent report

(iv) Museum. There was nothing further to report beyond what had already been said under item (i) of General Business.

SECRETARY/MANAGER'S REPORT

This having been circulated with the minutes, was formally adopted.

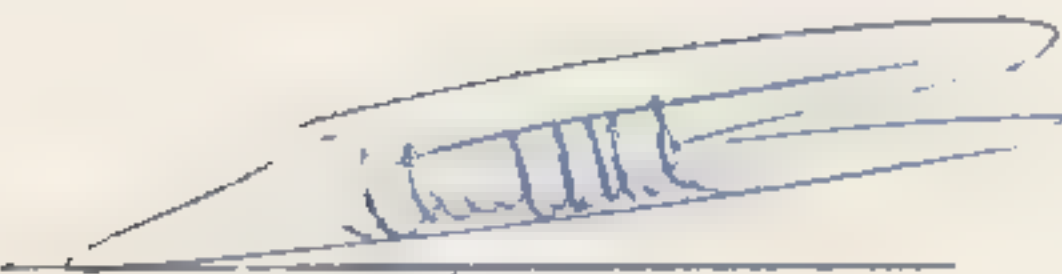
FINANCIAL REPORT

This, also having been circulated with the minutes, was formally adopted. However, in view of the comparatively small credit balance in the Special Purposes Account it was decided that the President, Treasurer, Mr. Sample and the Secretary/Manager should meet with a view to deciding priorities to be covered by this account for the period up to June 30, 1979.

There being no further business to discuss, the President declared the meeting closed at 9.45 p.m.

Signed as a true record,


President


Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

Report for August, 1978

FROM: Secretary/Manager

TO: The Trustees

STAFF

Mrs. Olive Sames who has been employed as clerical assistant on the ticket desk at week-ends and public holidays for the past five years has resigned due to chronic ill-health. Her last date of duty was the 13th August and for the following three weeks her duties were performed by Mrs. Powell and Mrs. Hobson.

I interviewed a number of applicants for the position and finally appointed a Mrs. Marion Miller who commenced work on the 9th September under the guidance of Mrs. Hobson.

Mr. W. Byrt, week-end House Attendant commenced six weeks leave on the 2nd September. During his absence Mrs. Hobson and Mrs. Powell will act as house attendants on alternate week-ends.

Mr. I. Powell and Mr. A. Simpson took leave between 7th and 11th August.

Mr. J. Kearney took two days special leave on the 6th and 7th September to attend to some family business.

Mr. J. Kennedy returned from four weeks leave on the 28th August.

Mr. K. Caves was away sick on the 2nd August and the 5th September.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS.

Drystat Pty. Ltd. have installed the automatic pumping system in the wine cellar in an attempt to lower the water pressure on the east and south walls. After three months operation they will be able to decide whether or not it will be possible to instal an electro-osmotic lattice system to dry out these walls completely.

The special mouldings for the restoration of the architraves and soffits of the visitors' entrance are now to hand from Tanner Middleton and Mr. Ivor Wilson is engaged in making up the various panels ready for installation.

A number of rotten joists above the ceilings of the Guests' Diningroom vestibule and morningroom have been removed and new ones fixed in position. It was necessary to get this work done before any re-decoration of these areas took place.

Some essential repairs to the guttering of the gardener's cottage and the roof and guttering of the Old Laundry have been done and charged to Item 27 of the General Account.

The burglar alarm system gave some trouble a fortnight ago. This has now been rectified by Alert Alarms and the system is tied up now that the skirting boards are back in position in the main hall.

The auxilliary alarm system in the Museum had also become inefficient and this was repaired at the same time.

Due to the strike of Telecom maintenance staff we were without telephonic communication for eight days. The strike also affected our direct line to the Fire Brigade resulting in a number of false alarms. Before full telephone service could be made available to us the whole line from the House to the main cable in Olola Avenue had to be renewed.

Being without the use of the telephone, especially at night is a very dangerous situation, so subject to your approval, I propose asking the

-2-

Service to provide me with a short-wave radio, similar to the one at Greycliffe House which would enable me to pass any vital messages on to the main receiver/transmitter at the Head Office of N.P. and W.S.

VAUCLUSE PARK

The major operation undertaken by the grounds staff during the month was the clearing of the main stormwater channel from one end to the other. I estimate that over 20 tonnes of silt and debris has been removed from the watercourse.

The local Council have been promising to repair certain sections of the retaining walls for the last three years, but have not done so. Therefore, in a recent telephone conversation with Mr. Head, the District Engineer, I asked if his department would be prepared to pay for these repairs if our stonemason, Mr. Vecchio, carried out the work. Mr. Head considered that this was an excellent suggestion as he did not think that his department would be able to do anything for at least six months. He suggested that I should put this proposal, to the Town Clerk, in writing and subject to your approval I will do so.

On Tuesday evening, the 15th August at about 8.30 p.m. I received a telephone call from Mr. Adler, whose house adjoins the eastern side of the beach paddock, that there was a large fire on the beach. When I got there the Fire Brigade was already dealing with the outbreak which had burnt out a fourteen foot dinghy and set fire to bushes, grass and trees on the low cliff above the beach. The Brigade had the fire under control very quickly, but stayed for a further half hour dealing with isolated pockets of fire caused by sparks flying into the tops of trees.

Mixed weather during the month has been very good for the grounds in general and we now have a good display of spring flowers throughout the formal gardens. The grass has started to grow more rapidly and weekly mowing has commenced once again.

GENERAL

A short commercial film for the Wine Growers' Association was made on the 6th September using the stables as a background. A donation of \$200.00 was credited to the Special Purposes Account.

On the 12th September Channel 9 Television used the House and grounds for Mr. Brian Bury to interview entrants for this years "Quest of Quests". As in previous years no charge was made as it is a charitable cause and we get a considerable amount of free publicity. I understand that these interviews will be screened on the 20th September. I was also informed by the Director that he will ~~also~~ be including a segment of film from their library showing a garden party which took place in the grounds in 1938. This might be rather interesting.


A.E. Hobson
SECRETARY/MANAGER
13.9.1978

FINANCIAL REPORTAUGUST, 1978

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>	
<u>Ticket Values</u>			
80¢	3,317	\$2,653. 60	
40¢	906	362. 40	
30¢	634	190. 20	
<u>Coach Tours and Party</u>			
<u>Admissions by voucher:</u>			
80¢	801	640. 80	
40¢	355	142. 00	
30¢	617	185. 10	
	<u>6,630</u>	<u>\$4,174. 10</u>	<u>(\$4,371.80)</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1977/1978</u>	<u>1978/1979</u>
9 weeks	13,849	12,927

COMPARATIVE MONTHLY TOTALS

<u>August</u>	6,998	6,630
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REVENUE

Admissions for the month were 368 less than for the corresponding period last year, but income from all sources was satisfactory at \$5,177.58 of which \$2,807.13 was general revenue due to the N.P. and W.S. whilst \$2,370.45 was credited to the Special Purposes Account.

BUDGET

Allocations for the current financial year are not yet available and therefore the general account has been operated within allocations made for 1977/78.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>		
BY: Balance brought f'w'd at 1.8.1978		\$1,871. 00
TO: G. Youens for upholstery	\$ 210. 00	
Copy Cat - duplicating Guardian rosters, etc.	95. 90	
I. Wilson - carpentry	330. 00	
J. Andrew. Plastering, etc.	367. 35	
R.T. Houghton. Painting	297. 00	
R.T. Houghton. Painting	330. 00	
R.T. Houghton. Painting	165. 00	
M. Thompson. Photography, 26.7.78	243. 50	
R.T. Houghton. Painting	336. 92	
BY: Revenue		2,370. 45
TO: Balance cd. fwd. at 31.8.1978	1,865. 78	
	<u>\$4,241. 45</u>	<u>\$4,241. 45</u>

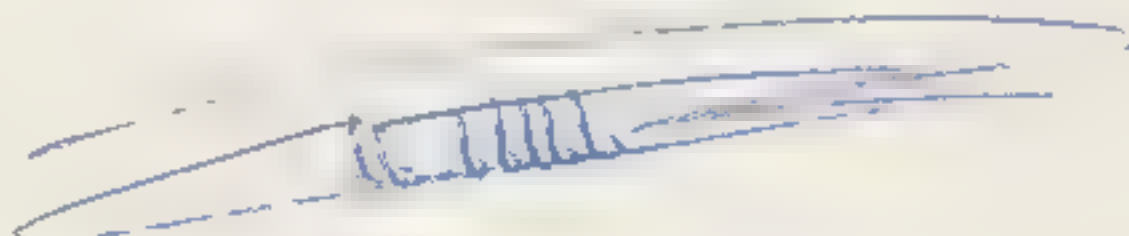
MAJOR COMMITMENTS

Kitchen complex - painting, equipment, etc. say	\$2,000. 00
Master bedroom - refurbishing, say	3,000. 00
Main hall, vestibule, guests' diningroom, morning room, re-decoaration	3,500. 00
Remaining work House Committee Report, 1977, say	300. 00
M. Avenell - bill for Reception 26.7.1978	500. 00
Lucas interim a/c (now paid)	1,671. 80
Lucas. further a/c	942. 55
Contingencies	500. 00
	<u>\$12,414. 35</u>

-2-

Therefore the amount required above and beyond the current credit balance to cover known commitments is \$10,548.57 which is about 16 weeks income at anticipated rate of increment.

As resolved at the last Trust meeting on 21st August I have stood down the contracting painter until further notice; carpentry restoration work and plastering is currently being charged to the National Estate Programme Account as this is directly concerned with "making good" after the installation of the Drystat damp proofing system. The effect of these measures should result in a healthier credit balance being shown in the Special Purposes Account when I make my next report.



A.E. Hobson
SECRETARY/MANAGER
8.9.1978

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 7

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 2.8.1978, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
44/45	209507/8	Vaucluse house Historic Site		\$ 2,219 25
46	209509	Copy Cat Printing		28 50
47	209510	I. Wilson and Sons		280. 00
48	209511	Perfection Plate Pty. Ltd.		8. 88
49	209512	Eastern Suburbs Lime & Cement Pty. Ltd		160. 34
50	209513	Citizen Patrol		20. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,716. 97

* Please note that allocation code ~~26017~~^{item} 17 is an item number for Head Office use only. All maintenance charges for Vaucluse House HS are to be reflected against item 27. The amount of \$462.34 for this recoup is now charged against code 26027.

for Moore 14/8/78

Vouchers totalling \$ 2,716.97 were recouped on 18/8/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 8

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF V.L. ...
at ... (bank and branch)
for the period ended 2.8.78, 19...

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
51	209514	George Youens		210. 00
52	209515	Copy Cat Printing		95. 90
53	209516	Ivor Wilson		330. 00
54	209517	J. & M.D. Andrew Pty. Ltd.		367. 35
55	209518	R.T. Houghton		297. 00
SPECIAL PURPOSES ACCOUNT				
73. 26. 27				
TOTAL TAXATION ..				
TOTAL TO BE RECOUPED ..				1300-25 \$ 1,111. 25

Vouchers totalling \$ 1,300.25 were recouped on 15/8/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 9

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A C OF VANCLUSE HOUSE HISTORIC SITEat Link of N. . . Vancluse (bank and branch)for the period ended 9.8.1978, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
56/7	209519/20	Vancluse House Historic Site		2,431. 08
58	209521	J. Griffin.		30. 40
59	209522	Rose Bay North Cellars		137. 59
60	209523	I. Wilson and Sons		280. 00
61	209524	R.B. Wyper Pty. Ltd.		69. 32
62	209525	Frans Trading Coy. Pty. Ltd.		608. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 3,556. 39

Vouchers totalling \$ 3,556.39 were recouped on 21/8/78

Accountant,

per:

ADVICE OF RECOUPMENT

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 various methods of determining the rate of reaction.

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NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 11

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLOUSE HOUSE HISTORIC SITEat 16.8.1978 (bank and branch)for the period ended 16.8.1978, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
66/67	209529/30	Vaucluse House Historic Site		1,479. 36
68	209531	I. Wilson and Sons		280. 00
69	209532	Wormald International Aus. Pty. Ltd.		150. 00
70	209533	Lentokil		260. 00
71	209534	Copy Cat Printing		58. 75
72	209535	Berger Paints		28. 44
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,256. 55

Vouchers totalling \$ 2,256.55 were recouped on 21/8/78

Accountant,

per:

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO

IN THE DEPARTMENT OF CHEMISTRY

RECEIVED

DEPARTMENT OF CHEMISTRY

UNIVERSITY OF CHICAGO

Summary No. 12

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF _____

at Bank of N.O. Volcine (bank and branch)

for the period ended 10.0.18 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
73	209536	R.T. Houghton		\$ 330. 00
SPECIAL PURPOSES ACCOUNT 73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	330. 00

Vouchers totalling \$ 3,250.00 were recouped on 2/1/85

Accountant,

per:

ADVICE OF RECOUPMENT

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TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 21ST SEPTEMBER, 1978
AT 5.00 P.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of minutes
3. Matters arising from minutes.
4. Correspondence
5. General business:
 - (i) Presentation by the President of a suggested budget for the Special Purposes Account up to 30th June, 1979 and a report on the finance meeting of 21st August, 1978.
 - (ii) To receive a further account for professional services from Fisher, Lucas - Architects.
 - (iii) Report by Mr. Sample on the concert held in the drawing room on 26.8.1978.
6. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's report
8. Finance. Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business.

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 21ST SEPTEMBER, 1978

PRESENT:	Mr. K.R. Doyle	President (in the Chair)
	Mr. P. Cook	Vice President
	Mr. E.C. Colman	Treasurer
	Mr. M.D. Finlay	
	Mr. W.M. Nolan	
	Mr. G.W. Sample	
	Mr. A.E. Cramer Roberts	
	Miss S. Mourot	Trustee Elect
	Mr. H.A.R. Snelling	Counsellor
IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager

The President, on behalf of all Trustees, welcomed Miss Mourot to her first Trust meeting.

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING:

In respect of the lease of the Tea Room and Kiosk to Michael Avenell Pty. Limited, the President advised that the Minister for Lands had agreed in writing to the increased rental being operative from the 14th July, 1978; consequently he now expected that Avenell's would sign the lease in the near future.

With regard to the "Guardian" scheme, Mr. Cramer Roberts advised that, at the "Friends" meeting on the 18th September, it had been recommended that there should be two rosters if possible, one for the House and one for the Museum and steps were being taken to ascertain which members would be interested in staffing the Museum at week-ends and on public holidays.

With a view to fostering an "esprit de corps" amongst the honorary staff the committee was proposing to ask the Head Guardian from Old Government House, Parramatta to address a meeting to be held at some convenient time in the future.

In respect of a written submission made by Mr. Cramer-Roberts at the last meeting regarding the Trustees future relationships with Mr. Clive Lucas, the consultant architect, it was resolved that the recommendations made should be accepted in principle as a basis for negotiation with Mr. Lucas. The President thanked Mr. Cramer-Roberts for his thoughtful and useful contribution in this matter.

CORRESPONDENCE:

A letter from The National Trust was read requesting the loan of certain items from the House for their forthcoming exhibition entitled "The Explorers". On receiving the Secretary/Manager's assurance that the loan of these items would not seriously affect the appearance of the House, the Trustees gave their approval to the request, apart from the loan of the picture in the hall depicting the arrival of Burke and Wills at the Flinders River. This painting was the property of the Mitchell Library and any request for its temporary removal from the House should be directed to Miss Mourot, the Mitchell Librarian.

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Two letters written by the President to Mr. R. Ellicott, M.P. and the Mayor of Woollahra appealing for funds required for the implementation of the recommendations made by Mr. C. Lucas were read and formally approved by the meeting.

A reply to one of these letters from Mr. Ellicott was received with satisfaction as it advised that he was making immediate personal representations to the Minister for the Environment, recommending a further grant to the Trust from the Australian Heritage Commission.

A letter was received from Mr. W.C. Wentworth renewing his annual subscription to the Friends of Vaucluse House and enclosing a donation to Trust funds of \$40.00.

A letter to the President from the Director was received advising how much he and Mrs. Johnstone had enjoyed the Concert held in the drawing room on the 26th August. A donation of \$25.00 to the funds of the "Friends" was enclosed which was being forwarded to their Honorary Treasurer together with a photostat copy of the letter.

A letter was received from a Mrs. R. Chisholm of St. Ives offering to the Trust a hundred year old perambulator. If it is an 1880's perambulator it is not old enough for exhibiting in the House. It was left to the Secretary/Manager to make further enquiries and then after consultation with the Vice-President decide whether or not to accept it.

A letter from the Minister for Lands signifying his approval of the appointment of Miss Suzanne Mourot as a Trustee was received with satisfaction.

A letter from the Premier regretting his inability to attend the Concert to be held on the 14th October was received and noted.

Two letters from Mr. H.L. Yelland commenting, at the President's request, on the Lucas report regarding the re-furbishing of the interior of the House were noted. They would be kept on file for detailed study by the House Committee at the appropriate time.

GENERAL BUSINESS:

The President advised the Board that the proposals being presented had resulted from discussions at an Executive Committee meeting held on the 21st September which was also attended by Mr. George Sample. Its main purpose was to determine approximately how much money could be allocated from the Special Purposes Account to the implementation of the Lucas plan during the remaining nine months of the current financial year.

Taking into account the increase in admission fees which would become operative on 1st January, 1979 it was estimated that total income accruing to the Special Purposes Account from 1st October, 1978 to 30th June, 1979 would be in the region of \$32,000.00 of which at least \$20,000.00 could be allocated to the direct implementation of the plan with about 50% of this sum being available for re-decoration of rooms and the other 50% for the purchase of furniture etc.. If it was possible to sell or obtain a credit from the Service for any items of furniture they might like to have for the furnishing of Greycliffe House then a proportionally greater amount in the region of a further \$8,000.00 could be allocated to furniture purchasing. It should however

-3-

be borne in mind that supervision by and further advice from Mr. Lucas could cost another \$3,000.00 to \$5,000.00 during the financial year. About \$8,000.00 to \$10,000.00 would be required for structural maintenance and repairs.

Recommended priorities in order of importance are:-

- (a) Re-decoration of walls and ceilings of guests' diningroom, morning room, vestibule and main hall.
- (b) Re-decoration of great kitchen after completion of structural restorations. It was hoped that the "Friends" would fund the acquisition of extra furniture, utensils and implements for the kitchen).
- (c) Purchase of new carpet for the drawing room.
- (d) Purchase of carpet for the main hall and staircase.
- (e) Purchase of carpet for the main bedroom.
- (f) Acquisition of correct furniture for the drawing room as funds permitted.

The Vice-President had listed nine late 19th century items of furniture for disposal as soon as possible. The Secretary/Manager was to initially offer these to Greycliffe House and if any were selected, negotiate a credit from the Service to the Special Purposes Account based on valuations made by the Vice-President. Failing this, arrangements would have to be made to dispose of these items by public auction.

In the case of donated items, these should only be sold after consent of the original donors had been obtained. Transfers within the Service would not be affected by this proviso.

The President thanked the Vice-President and House Committee for their invaluable assistance in arriving at these priorities and recommendations. He further requested that the Vice-President should contact Mr. Lucas for a recommendation as to what should be done with the Fitzwilliam Wentworth era double seater toilet and Roman style bath.

- (ii) Mr. Sample advised that socially the Concert held on the 26th August had been a great success with an attendance of 76 people, but would not make a profit due to the full number of seats not being taken. There were approximately 60 bookings for the next concert being held on the 14th October. The Vice-President said that he would try to get some advance free publicity in the Wentworth Courier with a view to substantially increasing these bookings. The President thanked Mr. and Mrs. Sample for the great effort they had put into the concert series and hoped that greater numbers would attend the October concert.

The Board concurred with the President's remarks but considered that in view of the time and effort involved by the organisers and staff, there was no point in continuing the concerts after the present series unless it could be shown that a worthwhile profit could be made for Trust funds.

REPORTS OF SUB-COMMITTEES

(1) House

The Vice-President, as Convener, advised that he had nothing to add to what had already been said earlier in the meeting regarding the Lucas report.

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(ii) Legal, Insurance and P.R.

Mr. Finlay, as Convener, advised that there was nothing further to report.

(iii) Grounds

The Treasurer, as Convener, read a written interim report on the grounds together with a re-iteration of policy.

Some notable items mentioned were:-

(a) The amount of flotsam and jetsam on the shores of the beach paddock.

Commenting on this, the Secretary/Manager advised that this had been completely cleaned only two days before the Committee's inspection when five trailer loads of assorted inorganic rubbish was removed from the beach and paddock. Four weeks previously a similar clearance had been made. As he had advised, on many occasions in the past, Vaucluse Bay was, due to the set of the currents, the cesspool of Port Jackson and a good 60% of the rubbish was swept ashore by the tides. The remainder was deposited by the public using the beach. The waters of Vaucluse Bay were amongst the worst polluted areas of the harbour foreshores and the coliform count was one of the highest. There was not the staff available to clean the beach more than once per month.

(b) Builder's spoil on western perimeter of park. The Secretary/Manager advised that Trustees' permission had been given to Mr. Ian McDonald to dump the spoil from his swimming pool excavations at this spot to make good an erosion problem in this particular area. The Head Gardener had supervised the operation.

(c) Overhead cables carrying electricity to the Kiosk and Tea Room.

The Secretary/Manager advised that the Trust looked into this matter some three years ago and decided that whilst desirable the expense of putting the cables underground was too great. Quotations, for carrying out this work, obtained at that time and to include putting the cables to the stables underground had varied between \$4,000.00 and \$6,000.00.

(d) Untidy appearance of garbage bins etc. at western-rear side of Tea Room.

The Secretary/Manager advised that this was the responsibility of the lessee. He had spoken to Mrs. Avenell about it on more than one occasion, but would report the comments of the sub-committee to her.

(iv) Museum.

Mr. Snelling reported that he and Mr. Yelland were working on a few additional items for the Wentworth Room and also sorting out the material which could not be used in the Museum, but would be useful to keep on file.

SECRETARY/MANAGER'S REPORT

The problem relating to being completely isolated at night if the telephone system is out of order was noted. Approval was given for the Secretary/Manager to apply to the Director for a short wave radio linked to the N.P. and W.S. system.

The excellent work done by the grounds staff on the clearance of the local Council easement through the grounds was noted. Approval was given for the Secretary/Manager to put pressure on the Council to repair the walls of their easement or accept our charge for carrying out these very necessary repairs.

The report was then formally adopted by the Board.

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FINANCIAL REPORT

The shortfall in receipts from the coach companies as compared with the same period last year was noted; in particular the almost negligible number of visitors brought to the House by AAT Coaches was a cause for concern. The President said he would have a word with the local manager of this company.

The report was then formally adopted by the Board and Recoup Summaries 1 to 13 having been passed for payment by the Service were formally confirmed.

OTHER BUSINESS

Mr. Sample said that when visiting the House recently he had been very impressed by an article on "Historic Site Management" by Mr. Mike Pearson, the Historian at Head Office, which had been shown to him by the Secretary/Manager. He considered that all Trustees should have a copy for reference purposes. The Secretary/Manager undertook to provide copies with the minutes of the next meeting. (This article has now been expanded and printed in the most recent issue of "Parks and Wildlife" Vol 2 No. 2. A copy of this magazine is enclosed and Trustees are requested to refer to pages 42 to 45 and particularly to the section on "Preservation and Restoration").

Mr. Nolan asked what was being done to display our collection of antique weaponry to the public. The Secretary/Manager advised that the swords of Captain Piper and Colonel Johnston, the pistols of Captain Piper and Lieutenant Johnston R.N., had been cleaned and polished and were already on display in the Museum. The other weapons would be displayed, after restoration could be arranged with the Antique Arms Collectors Society.

At the suggestion of Mr. Snelling, Miss Mourof agreed to make a check on the old books owned by or on loan to the Trust and to make recommendations regarding the future acquisition of appropriate volumes.

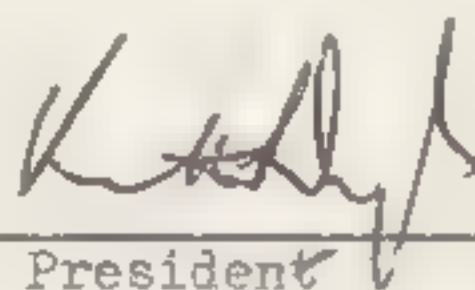
The Vice-President advised that he and the Secretary/Manager had represented the Trustees at the funeral of the late Dr. Cobden Parkes, C.B.E. The beautiful wreath sent on the order of the Trustees by Eve's Florists of Lindfield was hung on the church door during the service and afterwards was placed on the coffin in the funeral car next to the floral tributes from the immediate family.

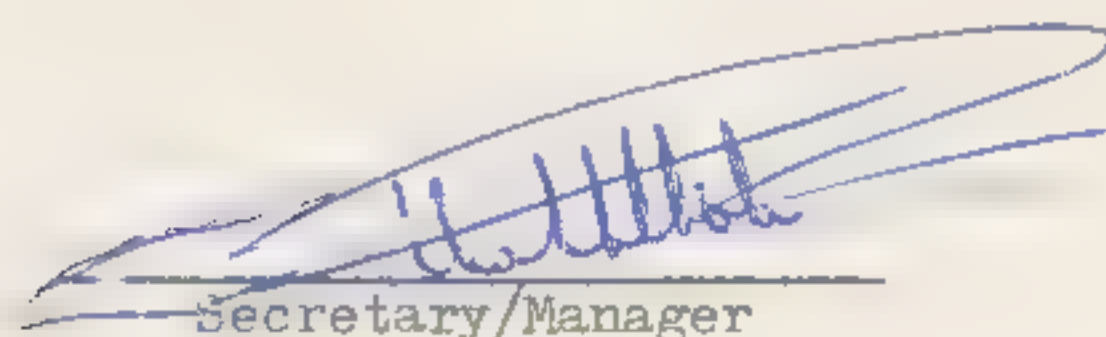
Mr. Cramer-Roberts reported that the "Friends" Annual General Meeting, whilst poorly attended, had been very successful with excellent addresses being given by Messrs. E.C. Colman and H.L. Yelland.

Ms. Gail Hill had been elected Chairman of the Friends for the ensuing year.

As there was no further business to discuss the President declared the meeting closed at 8.25 p.m.

Signed as a true record,


President


Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

Report for September, 1978

FROM: Secretary/Manager

TO: The Trustees

STAFF. Mrs. J. O'Connor, who proceeded on a fortnights leave on 18.9.1978, was taken ill during the early part of her holiday and was admitted to hospital for a full check up. A perforated ulcer and acute anaemia was diagnosed. It was decided to treat her with medication and not to operate; after two blood transfusions and treatment for the ulcer she is starting to make a good recovery, but is not expected to resume her duties for at least another two to three weeks.

Up to the 6th October her duties were performed by Mrs. Hobson and after that date by Mrs. Hall and Mrs. Miller. The latter, employed recently as the weekend admissions clerk has proved most efficient and a valuable addition to the staff.

On the 8th October, Mrs. Hobson flew to Singapore to help our youngest daughter and her husband establish their new home. She will return on 5th November.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

Carpentry restorations in the House temporarily ceased on the 22nd September as Mr. Ivor Wilson, was proceeding on seven weeks leave to the United Kingdom. During his absence his eldest son is running the business and will attend to any emergency work which might occur.

Mr. Joe Andrew, the plasterer resumed work on the 18th September and initially re-rendered the wall in the small gallery. He is currently re-rendering the walls in the Great Kitchen and expects to complete this work by the 13th October. After allowing two to three weeks to harden and dry out, all re-rendered walls in the hall, vestibule, guests' dining room, morning room and kitchen will be ready for re-decoaration. As we are awaiting decisions on wallpapers for the other rooms, it is suggested that we initially proceed with re-decoration of the kitchen and scullery to the specifications already laid down by Mr. Lucas and approved by the Trust last year. Once the painting is done the plans for making the kitchen "come alive" can be put in train.

VAUCLUSE PARK

The general appearance of the grounds is very good at the present time with an excellent display of flowers including some magnificent sweet peas which have not been grown here for some time.

The wistaria blooms were very prolific from the last week in September, but are now past their best.

Some further trimming of trees and bushes has been carried out; in particular, at the request of the S.C.C., some branches of trees were cut back to give adequate clearance for the overhead electricity supply to the stables.

GENERAL

The Park Phaeton which had been on loan from Mr. Crittle, has been reclaimed by the owner. He has now moved to Bowral and is going to use it on the country roads around his home.

At the request of Mr. Tom Lewis and the Director, and with the approval of the President the National Parks and Wildlife Foundation held an evening function for forty guests in the House on the 3rd October, 1978.

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Superintendent Barratt and Ranger/Historian Pearson from Head Office have viewed the furniture we will have for disposal in the near future and will advise which pieces they might like to have for Greycliffe House providing a satisfactory credit can be arranged to our Special Purposes Account.



A.E. Hobson
SECRETARY/MANAGER
11.10.1978

SEPTEMBER, 1978FINANCIAL REPORT

<u>Admissions to Vacluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	4,448	\$3,558. 40
40¢	1,307	522. 80
30¢	883	264. 90
<u>Coach Tours and Party</u>		
<u>Admissions by voucher:</u>		
80¢	499	399. 20
40¢	226	90. 40
30¢	99	29. 70
	<u>7,462</u>	<u>\$4,865. 40 (\$4,921.10)</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1977/1978</u>	<u>1978/1979</u>
13 weeks	21,541	20,389

COMPARATIVE MONTHLY TOTALS

<u>September</u>	<u>7,692</u>	<u>7,462</u>
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REVENUE

Admissions for the month were once again less than for the corresponding period in the last financial year. Individual admissions by ticket were actually greater than last year: the loss is entirely accounted for by the smaller number of people coming on organised bus tours.

However, income from all sources was very little less than for the corresponding period in 1977 and was satisfactory at \$6,452.27 of which \$3,403.42 was general revenue due to the N.P. and W.S. whilst \$3,048.85 was credited to the Special Purposes Account.

BUDGET

Allocations to the general account for the current financial year came to hand just before the last meeting and in the present economic climate were considered satisfactory. The account has been operated within these allocations for the first quarter of the current financial year. A copy of the allocations advice is attached for the information of Trustees.

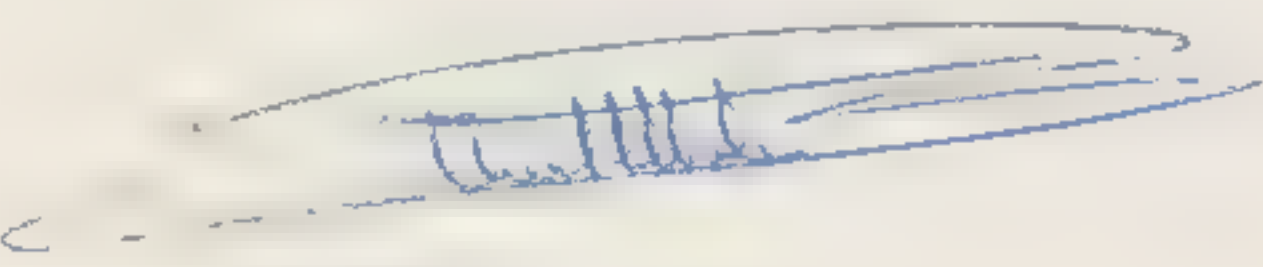
SPECIAL PURPOSES ACCOUNT

<u>Item</u>		<u>Cr.</u>
BY: Balance bt. fwd. at 1.10.1978		\$1,865. 78
TO: Fisher, Lucas - Architect's fees	\$1,671.80	
R.T. Houghton. Painting	330.00	
National Trust. affiliation fee	18.00	
W.F. Pascoe. Photograph of document	6.75	
I. Wilson - carpentry	171.60	
D.H. Cameron. Elect. work. Museum	323.00	
BY: Revenue		3,048. 85
TO: Balance cd. fwd. at 30.9.1978	<u>2,393.48</u>	
	<u>\$4,914.63</u>	<u>\$4,914. 63</u>

MAJOR COMMITMENTS

Kitchen complex, painting, equipment etc. say,	\$2,000. 00
Master bedroom - refurbishing, say	3,000. 00
Redecoration, hall, vestibule, guests' diningroom, morning room, say	3,500. 00
Remaining work House Committee report, 1977, say	300. 00
M. Avenell - catering, say	500. 00
Fisher, Lucas - architect's fees (now paid)	942. 55
Contingencies	500. 00
TOTAL	<u>\$10,742. 55</u>

Therefore the amount required above and beyond the current credit balance to cover known commitments is \$8,349.07 which is about eleven weeks income at anticipated rate of increment.



A.E. Hobson
SECRETARY/MANAGER
10.10.1978

VAUCLUSE HOUSE HISTORIC SITE

EXTRACT FROM THE SYDNEY MORNING HERALD, SATURDAY, March 19, 1853

NOTICE.-- Catalogues of the Sale of Household Furniture and Effects, at the seat of W.C. Wentworth, Esq., M.L.C., on Tuesday next, are now ready, and may be had on application to EDWARD SALAMON, Auctioneer.

Elegant Household Furniture
Brilliant-toned Grand Pianoforte, by Collard and Collard.
Silver plate, Plated Ware.
Carriages, Horses, Harness.
Fine old Paintings, Library.
China and Glassware
Baker's Patent Mangle, Russell's Cooking Apparatus, and
Various other Effects.

MR. EDWARD SALAMON has received instructions from William Charles Wentworth, Esq., M.L.C., to sell by auction, at his residence, Vaucluse, on TUESDAY, March 22, at 11 o'clock.

The whole of that gentleman's superior household furniture and other effects, comprising an elegant suite of elaborately carved solid rosewood drawing room furniture, consisting of Loo table, occasional tables with marble slabs, Couches and chairs, cane seated and hair stuffed and crimson silk, damask covered cushion, whatnot, centre ottomans, easy chairs, &c. Brilliant-toned rosewood grand pianoforte by Collard and Collard

Large chimney glass, ornaments, paintings
Large dining table, sideboard
Hair seated sofa and chairs
Inlaid rosewood chairs with damask covered seats
Dumb waiters, cane seated sofa and chairs
Lacquered cabinet, rosewood card tables
Quantity of silver plate and plated ware
Two elegant large dinner services
Handsome china and glassware
Superior hall and bracket clock
Hall tables, chairs, hat and umbrella stands
Library of standard works
Four-post, iron, and brass bedsteads, and bedding
Large winged and various other wardrobes
Chest drawers, marble-slab washstands and furniture
Mahogany bureau and secretary
Couches, rocking and bedroom chairs
Dressing tables, cheval and toilet glasses
Clothes and linen presses
Servants' bed-room furniture, &c.
Carriages, horses, harness, and saddles, carts and drays
Baker's patent mangle, in excellent condition
Large Russell's cooking apparatus
Kitchen furniture and utensils, and numerous other effects,
as will appear in catalogues in course of preparation.

The whole will be on view the day preceding the sale, and may be inspected by CARDS ONLY, to be obtained by applying to the Auctioneer.

:: A steamer will be engaged to convey purchasers to the sale, to whom the Auctioneer will issue tickets on application, and due notice will be given in a future advertisement of the place and time of starting.

Terms - Cash

9112

VAUCLUSE HOUSE HISTORIC SITE

MEETING OF GROUNDS SUB-COMMITTEE.

21.9.1978

This is an interim report pending any suggestions that may be given by Trust members and further consideration by the Committee.

1. BEACH FRONT.

(a) Rubbish - flotsam and jetsam. A means should be found of cleaning the beach front of rubbish and disposing of it periodically.

(b) Provision of toilets. This is desirable but in view of expense, disposition of toilet block and proximity or lack of it to sewer line impracticable at this stage. Suggestion: Erect notice to the effect that toilets are available in Vacluse House Park and at the same time forbidding use of grounds for toilet purposes.

(c) Parking of small boats on beach.

Twenty-five to thirty small boats are beached in Trust grounds.

Recommended: (i) That legal position should be explored. (ii) That stickers be placed inside boats requesting owners to register their occupancy with Vacluse House office. Following action could well be a charge per annum for use of beach. This could cover periodic cleaning of rubbish from beach, park and environs.

2. TOILETS IN VAUCLUSE HOUSE GROUNDS.

These were inspected and found to be clean and of reasonable standard. Painting of outside lattice, eaves, upper walls, interior upper walls and ceilings would effect vast improvement. Lattice posts need straightening and strengthening.

FUNCTIONS OF GROUNDS COMMITTEE.

Implementation of Trust policies regarding grounds.

TRUST POLICIES.

(a) Historical restoration of gardens and areas in immediate vicinity of the House.

(b) Maintenance and care of the rest of the area as an historic site and as one of the few remaining repositories of flora indigenous to the Vacluse-Watsons Bay peninsula. This is apart from formal garden areas.

MEANS.

(a) Report of Mr. James Broadbent regarding historical restoration due one month from now.

(b) Conservation of the park as a public amenity and a natural museum.

(c) Replanting and development in terms of the above.


E.C. Colman
CONVENER.

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 127

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Voucher No. 209539/40

at Park of N.W. V. ueluse (bank and branch)

for the period ended 23.8.1978, 1978

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
76/77	209539/40	Salaries and wages.		2,791. 90
78	209541	I. Wilson and Sons		280. 00
79	209542	Francis Trading Coy.		213. 00
80	209543	Citizen Patrol		20. 00
81	209544	Leyland Motor Corp. of Aust. Ltd.		262. 18
82	209545	Eastern Suburbs Lime and Cement Store		28. 69
83	209546	Copy Cat Printing		27. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 3,622. 77

Vouchers totalling \$ 3,622. 77 were recouped on 5/9/78

Accountant,

per:

ADVICE OF RECOUPMENT

1870

1870

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NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 15

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancluse

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 23.6.1978, 19 78

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
84	209547	R.T. Houghton		165.	00
85	209548	Michael Thompson Photography		243.	50
SPECIAL PURPOSES ACCOUNT 73. 26. 27					
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$	408. 50

Vouchers totalling \$ 408.50 were recouped on 23/6/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 16

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Historic Site

at bank of N.S.W. Vaucluse (bank and branch)

for the period ended 25.5.1976, 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
66	209549	J. & M.D. Andrew Pty. Ltd.		330. 00
87	209550	Ivor Wilson		330. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 660. 00

Vouchers totalling \$ 660.00 were recouped on 5/7/76

Accountant,

per:

ADVICE OF RECOUPMENT

DEPARTMENT OF CHEMISTRY

1911

REPORT OF THE DEPARTMENT OF CHEMISTRY FOR THE YEAR 1911

RESEARCH		TEACHING		ADMINISTRATION	
1. Research in Organic Chemistry	2. Research in Inorganic Chemistry	1. Lectures	2. Laboratory Work	1. Department Meetings	2. Correspondence
3. Research in Physical Chemistry	4. Research in Analytical Chemistry	3. Recitations	3. Demonstrations	3. Reports	3. Publications
5. Research in Biochemistry	6. Research in Metallurgy	4. Seminars	4. Field Work	4. Financial Statements	4. Honorary Degrees
7. Research in Crystallography	8. Research in X-ray Spectroscopy	5. Conferences	5. Exhibitions	5. Budgets	5. Prizes
9. Research in Spectroscopy	10. Research in Radioactivity	6. Symposia	6. Conventions	6. Audits	6. Medals
11. Research in Colloid Chemistry	12. Research in Surface Chemistry	7. Workshops	7. Lectureships	7. Inventories	7. Fellowships
13. Research in Polymer Chemistry	14. Research in High Pressure Chemistry	8. Internships	8. Visiting Professors	8. Catalogs	8. Scholarships
15. Research in Electrochemistry	16. Research in Thermodynamics	9. Postgraduate Studies	9. Honorary Members	9. Yearbooks	9. Stipends
17. Research in Photochemistry	18. Research in Kinetics	10. Exchange Programs	10. Corresponding Members	10. Annals	10. Salaries
19. Research in Catalysis	20. Research in Equilibrium Chemistry	11. Summer Sessions	11. Foreign Members	11. Proceedings	11. Pensions
21. Research in Adsorption	22. Research in Phase Equilibria	12. Winter Sessions	12. Correspondence	12. Abstracts	12. Gratuities
23. Research in Diffusion	24. Research in Crystal Growth	13. Spring Sessions	13. Publications	13. Indexes	13. Burials
25. Research in Osmotic Pressure	26. Research in Crystallography	14. Summer Sessions	14. Honorary Members	14. Bibliographies	14. Funerals
27. Research in Viscosity	28. Research in X-ray Spectroscopy	15. Winter Sessions	15. Corresponding Members	15. Catalogs	15. Burials
29. Research in Surface Tension	30. Research in Radioactivity	16. Spring Sessions	16. Foreign Members	16. Annals	16. Funerals
31. Research in Colloid Chemistry	32. Research in Kinetics	17. Summer Sessions	17. Correspondence	17. Proceedings	17. Burials
33. Research in Polymer Chemistry	34. Research in Equilibrium Chemistry	18. Winter Sessions	18. Publications	18. Abstracts	18. Funerals
35. Research in Electrochemistry	36. Research in Phase Equilibria	19. Spring Sessions	19. Honorary Members	19. Bibliographies	19. Burials
37. Research in Photochemistry	38. Research in Crystallography	20. Summer Sessions	20. Corresponding Members	20. Catalogs	20. Funerals
39. Research in Catalysis	40. Research in X-ray Spectroscopy	21. Winter Sessions	21. Foreign Members	21. Annals	21. Burials
41. Research in Adsorption	42. Research in Radioactivity	22. Spring Sessions	22. Correspondence	22. Proceedings	22. Funerals
43. Research in Diffusion	44. Research in Kinetics	23. Summer Sessions	23. Publications	23. Abstracts	23. Burials
45. Research in Osmotic Pressure	46. Research in Equilibrium Chemistry	24. Winter Sessions	24. Honorary Members	24. Bibliographies	24. Funerals
47. Research in Viscosity	48. Research in Phase Equilibria	25. Spring Sessions	25. Corresponding Members	25. Catalogs	25. Burials
49. Research in Surface Tension	50. Research in Crystallography	26. Summer Sessions	26. Foreign Members	26. Annals	26. Funerals
51. Research in Colloid Chemistry	52. Research in X-ray Spectroscopy	27. Winter Sessions	27. Correspondence	27. Proceedings	27. Burials
53. Research in Polymer Chemistry	54. Research in Radioactivity	28. Spring Sessions	28. Publications	28. Abstracts	28. Funerals
55. Research in Electrochemistry	56. Research in Kinetics	29. Summer Sessions	29. Honorary Members	29. Bibliographies	29. Burials
57. Research in Photochemistry	58. Research in Equilibrium Chemistry	30. Winter Sessions	30. Corresponding Members	30. Catalogs	30. Funerals
59. Research in Catalysis	60. Research in Phase Equilibria	31. Spring Sessions	31. Foreign Members	31. Annals	31. Burials
61. Research in Adsorption	62. Research in Crystallography	32. Summer Sessions	32. Correspondence	32. Proceedings	32. Funerals
63. Research in Diffusion	64. Research in X-ray Spectroscopy	33. Winter Sessions	33. Publications	33. Abstracts	33. Burials
65. Research in Osmotic Pressure	66. Research in Radioactivity	34. Spring Sessions	34. Honorary Members	34. Bibliographies	34. Funerals
67. Research in Viscosity	68. Research in Kinetics	35. Summer Sessions	35. Corresponding Members	35. Catalogs	35. Burials
69. Research in Surface Tension	70. Research in Equilibrium Chemistry	36. Winter Sessions	36. Foreign Members	36. Annals	36. Funerals
71. Research in Colloid Chemistry	72. Research in Phase Equilibria	37. Spring Sessions	37. Correspondence	37. Proceedings	37. Burials
73. Research in Polymer Chemistry	74. Research in Crystallography	38. Summer Sessions	38. Publications	38. Abstracts	38. Funerals
75. Research in Electrochemistry	76. Research in X-ray Spectroscopy	39. Winter Sessions	39. Honorary Members	39. Bibliographies	39. Burials
77. Research in Photochemistry	78. Research in Radioactivity	40. Spring Sessions	40. Corresponding Members	40. Catalogs	40. Funerals
79. Research in Catalysis	80. Research in Kinetics	41. Summer Sessions	41. Foreign Members	41. Annals	41. Burials
81. Research in Adsorption	82. Research in Equilibrium Chemistry	42. Winter Sessions	42. Correspondence	42. Proceedings	42. Funerals
83. Research in Diffusion	84. Research in Phase Equilibria	43. Spring Sessions	43. Publications	43. Abstracts	43. Burials
85. Research in Osmotic Pressure	86. Research in Crystallography	44. Summer Sessions	44. Honorary Members	44. Bibliographies	44. Funerals
87. Research in Viscosity	88. Research in X-ray Spectroscopy	45. Winter Sessions	45. Corresponding Members	45. Catalogs	45. Burials
89. Research in Surface Tension	90. Research in Radioactivity	46. Spring Sessions	46. Foreign Members	46. Annals	46. Funerals
91. Research in Colloid Chemistry	92. Research in Kinetics	47. Summer Sessions	47. Correspondence	47. Proceedings	47. Burials
93. Research in Polymer Chemistry	94. Research in Equilibrium Chemistry	48. Winter Sessions	48. Publications	48. Abstracts	48. Funerals
95. Research in Electrochemistry	96. Research in Phase Equilibria	49. Spring Sessions	49. Honorary Members	49. Bibliographies	49. Burials
97. Research in Photochemistry	98. Research in Crystallography	50. Summer Sessions	50. Corresponding Members	50. Catalogs	50. Funerals
99. Research in Catalysis	100. Research in X-ray Spectroscopy	51. Winter Sessions	51. Foreign Members	51. Annals	51. Burials
101. Research in Adsorption	102. Research in Radioactivity	52. Spring Sessions	52. Correspondence	52. Proceedings	52. Funerals
103. Research in Diffusion	104. Research in Kinetics	53. Summer Sessions	53. Publications	53. Abstracts	53. Burials
105. Research in Osmotic Pressure	106. Research in Equilibrium Chemistry	54. Winter Sessions	54. Honorary Members	54. Bibliographies	54. Funerals
107. Research in Viscosity	108. Research in Phase Equilibria	55. Spring Sessions	55. Corresponding Members	55. Catalogs	55. Burials
109. Research in Surface Tension	110. Research in Crystallography	56. Summer Sessions	56. Foreign Members	56. Annals	56. Funerals
111. Research in Colloid Chemistry	112. Research in X-ray Spectroscopy	57. Winter Sessions	57. Correspondence	57. Proceedings	57. Burials
113. Research in Polymer Chemistry	114. Research in Radioactivity	58. Spring Sessions	58. Publications	58. Abstracts	58. Funerals
115. Research in Electrochemistry	116. Research in Kinetics	59. Summer Sessions	59. Honorary Members	59. Bibliographies	59. Burials
117. Research in Photochemistry	118. Research in Equilibrium Chemistry	60. Winter Sessions	60. Corresponding Members	60. Catalogs	60. Funerals
119. Research in Catalysis	120. Research in Phase Equilibria	61. Spring Sessions	61. Foreign Members	61. Annals	61. Burials
121. Research in Adsorption	122. Research in Crystallography	62. Summer Sessions	62. Correspondence	62. Proceedings	62. Funerals
123. Research in Diffusion	124. Research in X-ray Spectroscopy	63. Winter Sessions	63. Publications	63. Abstracts	63. Burials
125. Research in Osmotic Pressure	126. Research in Radioactivity	64. Spring Sessions	64. Honorary Members	64. Bibliographies	64. Funerals
127. Research in Viscosity	128. Research in Kinetics	65. Summer Sessions	65. Corresponding Members	65. Catalogs	65. Burials
129. Research in Surface Tension	130. Research in Equilibrium Chemistry	66. Winter Sessions	66. Foreign Members	66. Annals	66. Funerals
131. Research in Colloid Chemistry	132. Research in Phase Equilibria	67. Spring Sessions	67. Correspondence	67. Proceedings	67. Burials
133. Research in Polymer Chemistry	134. Research in Crystallography	68. Summer Sessions	68. Publications	68. Abstracts	68. Funerals
135. Research in Electrochemistry	136. Research in X-ray Spectroscopy	69. Winter Sessions	69. Honorary Members	69. Bibliographies	69. Burials
137. Research in Photochemistry	138. Research in Radioactivity	70. Spring Sessions	70. Corresponding Members	70. Catalogs	70. Funerals
139. Research in Catalysis	140. Research in Kinetics	71. Summer Sessions	71. Foreign Members	71. Annals	71. Burials
141. Research in Adsorption	142. Research in Equilibrium Chemistry	72. Winter Sessions	72. Correspondence	72. Proceedings	72. Funerals
143. Research in Diffusion	144. Research in Phase Equilibria	73. Spring Sessions	73. Publications	73. Abstracts	73. Burials
145. Research in Osmotic Pressure	146. Research in Crystallography	74. Summer Sessions	74. Honorary Members	74. Bibliographies	74. Funerals
147. Research in Viscosity	148. Research in X-ray Spectroscopy	75. Winter Sessions	75. Corresponding Members	75. Catalogs	75. Burials
149. Research in Surface Tension	150. Research in Radioactivity	76. Spring Sessions	76. Foreign Members	76. Annals	76. Funerals
151. Research in Colloid Chemistry	152. Research in Kinetics	77. Summer Sessions	77. Correspondence	77. Proceedings	77. Burials
153. Research in Polymer Chemistry	154. Research in Equilibrium Chemistry	78. Winter Sessions	78. Publications	78. Abstracts	78. Funerals
155. Research in Electrochemistry	156. Research in Phase Equilibria	79. Spring Sessions	79. Honorary Members	79. Bibliographies	79. Burials
157. Research in Photochemistry	158. Research in Crystallography	80. Summer Sessions	80. Corresponding Members	80. Catalogs	80. Funerals
159. Research in Catalysis	160. Research in X-ray Spectroscopy	81. Winter Sessions	81. Foreign Members	81. Annals	81. Burials
161. Research in Adsorption	162. Research in Radioactivity	82. Spring Sessions	82. Correspondence	82. Proceedings	82. Funerals
163. Research in Diffusion	164. Research in Kinetics	83. Summer Sessions	83. Publications	83. Abstracts	83. Burials
165. Research in Osmotic Pressure	166. Research in Equilibrium Chemistry	84. Winter Sessions	84. Honorary Members	84. Bibliographies	84. Funerals
167. Research in Viscosity	168. Research in Phase Equilibria	85. Spring Sessions	85. Corresponding Members	85. Catalogs	85. Burials
169. Research in Surface Tension	170. Research in Crystallography	86. Summer Sessions	86. Foreign Members	86. Annals	86. Funerals
171. Research in Colloid Chemistry	172. Research in X-ray Spectroscopy	87. Winter Sessions	87. Correspondence	87. Proceedings	87. Burials
173. Research in Polymer Chemistry	174. Research in Radioactivity	88. Spring Sessions	88. Publications	88. Abstracts	88. Funerals
175. Research in Electrochemistry	176. Research in Kinetics	89. Summer Sessions	89. Honorary Members	89. Bibliographies	89. Burials
177. Research in Photochemistry	178. Research in Equilibrium Chemistry	90. Winter Sessions	90. Corresponding Members	90. Catalogs	90. Funerals
179. Research in Catalysis	180. Research in Phase Equilibria	91. Spring Sessions	91. Foreign Members	91. Annals	91. Burials
181. Research in Adsorption	182. Research in Crystallography	92. Summer Sessions	92. Correspondence	92. Proceedings	92. Funerals
183. Research in Diffusion	184. Research in X-ray Spectroscopy	93. Winter Sessions	93. Publications	93. Abstracts	93. Burials
185. Research in Osmotic Pressure	186. Research in Radioactivity	94. Spring Sessions	94. Honorary Members	94. Bibliographies	94. Funerals
187. Research in Viscosity	188. Research in Kinetics	95. Summer Sessions	95. Corresponding Members	95. Catalogs	95. Burials
189. Research in Surface Tension	190. Research in Equilibrium Chemistry	96. Winter Sessions	96. Foreign Members	96. Annals	96. Funerals
191. Research in Colloid Chemistry	192. Research in Phase Equilibria	97. Spring Sessions	97. Correspondence	97. Proceedings	97. Burials
193. Research in Polymer Chemistry	194. Research in Crystallography	98. Summer Sessions	98. Publications	98. Abstracts	98. Funerals
195. Research in Electrochemistry	196. Research in X-ray Spectroscopy	99. Winter Sessions	99. Honorary Members	99. Bibliographies	99. Burials
197. Research in Photochemistry	198. Research in Radioactivity	100. Spring Sessions	100. Corresponding Members	100. Catalogs	100. Funerals
199. Research in Catalysis	200. Research in Kinetics	101. Summer Sessions	101. Foreign Members	101. Annals	101. Burials
201. Research in Adsorption	202. Research in Equilibrium Chemistry	102. Winter Sessions	102. Correspondence	102. Proceedings	102. Funerals
203. Research in Diffusion	204. Research in Phase Equilibria	103. Spring Sessions	103. Publications	103. Abstracts	103. Burials
205. Research in Osmotic Pressure	206. Research in Crystallography	104. Summer Sessions	104. Honorary Members	104. Bibliographies	104. Funerals
207. Research in Viscosity	208. Research in X-ray Spectroscopy	105. Winter Sessions	105. Corresponding Members	105. Catalogs	105. Burials
209. Research in Surface Tension	210. Research in Radioactivity	106. Spring Sessions	106. Foreign Members	106. Annals	106. Funerals
211. Research in Colloid Chemistry	212. Research in Kinetics	107. Summer Sessions	107. Correspondence	107. Proceedings	107. Burials
213. Research in Polymer Chemistry	214. Research in Equilibrium Chemistry	108. Winter Sessions	108. Publications	108. Abstracts	108. Funerals
215. Research in Electrochemistry	216. Research in Phase Equilibria	109. Spring Sessions	109. Honorary Members	109. Bibliographies	109. Burials
217. Research in Photochemistry	218. Research in Crystallography	110. Summer Sessions	110. Corresponding Members	110. Catalogs	110. Funerals
219. Research in Catalysis	220. Research in X-ray Spectroscopy	111. Winter Sessions	111. Foreign Members	111. Annals	111. Burials
221. Research in Adsorption	222. Research in Radioactivity	112. Spring Sessions	112. Correspondence	112. Proceedings	112. Funerals
223. Research in Diffusion	224. Research in Kinetics	113. Summer Sessions	113. Publications	113. Abstracts	113. Burials
225. Research in Osmotic Pressure	226. Research in Equilibrium Chemistry	114. Winter Sessions	114. Honorary Members	114. Bibliographies	114. Funerals
227. Research in Viscosity	228. Research in Phase Equilibria	115. Spring Sessions	115. Corresponding Members	115. Catalogs	115. Burials
229. Research in Surface Tension	230. Research in Crystallography	116. Summer Sessions	116. Foreign Members	116. Annals	116. Funerals
231. Research in Colloid Chemistry	232. Research in X-ray Spectroscopy	117. Winter Sessions	117. Correspondence	117. Proceedings	117. Burials
233. Research in Polymer Chemistry	234. Research in Radioactivity	118. Spring Sessions	118. Publications	118. Abstracts	118. Funerals
235. Research in Electrochemistry	236. Research in Kinetics	119. Summer Sessions	119. Honorary Members	119. Bibliographies	119. Burials
237. Research in Photochemistry	238. Research in Equilibrium Chemistry	120. Winter Sessions	120. Corresponding Members	120. Catalogs	120. Funerals
239. Research in Catalysis	240. Research in Phase Equilibria	121. Spring Sessions	121. Foreign Members	121. Annals	121. Burials
241. Research in Adsorption	242. Research in Crystallography	122. Summer Sessions	122. Correspondence	122. Proceedings	122. Funerals
243. Research in Diffusion	244. Research in X-ray Spectroscopy	123. Winter Sessions	123. Publications	123. Abstracts	123. Burials
245. Research in Osmotic Pressure	246. Research in Radioactivity	124. Spring Sessions	124. Honorary Members	124. Bibliographies	124. Funerals
247. Research in Viscosity	248. Research in Kinetics	125. Summer Sessions	125. Corresponding Members	125. Catalogs	125. Burials
249. Research in Surface Tension	250. Research in Equilibrium Chemistry	126. Winter Sessions	126. Foreign Members	126. Annals	126. Funerals
251. Research in Colloid Chemistry	252. Research in Phase Equilibria	127. Spring Sessions	127. Correspondence	127. Proceedings	127. Burials
253. Research in Polymer Chemistry	254. Research in Crystallography	128. Summer Sessions	128. Publications	128. Abstracts	128. Funerals
255. Research in Electrochemistry	256. Research in X-ray Spectroscopy	129. Winter Sessions	129. Honorary Members	129. Bibliographies	129. Burials
257. Research in Photochemistry	258. Research in Radioactivity	130. Spring Sessions	130. Corresponding Members	130. Catalogs	130. Funerals
259. Research in Catalysis	260. Research in Kinetics	131. Summer Sessions	131. Foreign Members	131. Annals	131. Burials
261. Research in Adsorption	262. Research in Equilibrium Chemistry	132. Winter Sessions	132. Correspondence	132. Proceedings	132. Funerals
263. Research in Diffusion	264. Research in Phase Equilibria	133. Spring Sessions	133. Publications	133. Abstracts	133. Burials
265. Research in Osmotic Pressure	266. Research in Crystallography	134. Summer Sessions	134. Honorary Members	134. Bibliographies	134. Funerals
267. Research in Viscosity	268. Research in X-ray Spectroscopy	135. Winter Sessions	135. Corresponding Members	135. Catalogs	135. Burials
269. Research in Surface Tension	270. Research in Radioactivity	136. Spring Sessions	136. Foreign Members	136. Annals	136. Funerals
271. Research in Colloid Chemistry	272. Research in Kinetics	137. Summer Sessions	137. Correspondence	137. Proceedings	137. Burials
273. Research in Polymer Chemistry	274. Research in Equilibrium Chemistry	138. Winter Sessions	138. Publications	138. Abstracts	138. Funerals
275. Research in Electrochemistry	276. Research in Phase Equilibria	139. Spring Sessions	139. Honorary Members	139. Bibliographies	139. Burials
277. Research in Photochemistry	278. Research in Crystallography	140. Summer Sessions	140. Corresponding Members	140. Catalogs	140. Funerals
279. Research in Catalysis	280. Research in X-ray Spectroscopy	141. Winter Sessions	141. Foreign Members	141. Annals	141. Burials
281. Research in Adsorption	282. Research in Radioactivity	142. Spring Sessions	142. Correspondence	142. Proceedings	142. Funerals
283. Research in Diffusion	284. Research in Kinetics	143. Summer Sessions	143. Publications	143. Abstracts	143. Burials
285. Research in Osmotic Pressure	286. Research in Equilibrium Chemistry	144. Winter Sessions	144. Honorary Members	144. Bibliographies	144. Funerals
287. Research in Viscosity	288. Research in Phase Equilibria	145. Spring Sessions	145. Corresponding Members	145. Catalogs	145. Burials
289. Research in Surface Tension	290. Research in Crystallography	146. Summer Sessions	146. Foreign Members	146. Annals	146. Funerals
291. Research in Colloid Chemistry	292. Research in X-ray Spectroscopy	147. Winter Sessions	147. Correspondence	147. Proceedings	147. Burials
293. Research in Polymer Chemistry	294. Research in Radioactivity	148. Spring Sessions	148. Publications	148. Abstracts	148. Funerals
295. Research in Electrochemistry	296. Research in Kinetics	149. Summer Sessions	149. Honorary Members	149. Bibliographies	149. Burials
297. Research in Photochemistry	298. Research in Equilibrium Chemistry	150. Winter Sessions	150. Corresponding Members	150. Catalogs	150. Funerals
299. Research in Catalysis	300. Research in Phase Equilibria	151. Spring Sessions	151. Foreign Members	151. Annals	151. Burials
301. Research in Adsorption	302. Research in Crystallography	152. Summer Sessions	152. Correspondence	152. Proceedings	152. Funerals
303. Research in Diffusion	304. Research in X-ray Spectroscopy	153. Winter Sessions	153. Publications	153. Abstracts	153. Burials
305. Research in Osmotic Pressure	306. Research in Radioactivity	154. Spring Sessions	154. Honorary Members	154. Bibliographies	154. Funerals
307. Research in Viscosity	308. Research in Kinetics	155. Summer Sessions	155. Corresponding Members	155. Catalogs	155. Burials
309. Research in Surface Tension	310. Research in Equilibrium Chemistry	156. Winter Sessions	156. Foreign Members	156. Annals	156. Funerals
311. Research in Colloid Chemistry	312. Research in Phase Equilibria	157. Spring Sessions	157. Correspondence	157. Proceedings	157. Burials
313. Research in Polymer Chemistry	314. Research in Crystallography	158. Summer Sessions	158. Publications	158. Abstracts	158. Funerals
315. Research in Electrochemistry	316. Research in X-ray Spectroscopy	159. Winter Sessions	159. Honorary Members	159. Bibliographies	159. Burials
317. Research in Photochemistry	318. Research in Radioactivity	160. Spring Sessions	160. Corresponding Members	160. Catalogs	160. Funerals
319. Research in Catalysis	320. Research in Kinetics	161. Summer Sessions	161. Foreign Members	161. Annals	161. Burials
321. Research in Adsorption	322. Research in Equilibrium Chemistry	162. Winter Sessions	162. Correspondence	162. Proceedings	162. Funerals
323. Research in Diffusion	324. Research in Phase Equilibria	163. Spring Sessions	163. Publications	163. Abstracts	163. Burials
325. Research in Osmotic Pressure	326. Research in Crystallography	164. Summer Sessions	164. Honorary Members	164. Bibliographies	164. Funerals
327. Research in Viscosity	328. Research in X-ray Spectroscopy	165. Winter Sessions	165. Corresponding Members	165. Catalogs	165. Burials
329. Research in Surface Tension	330. Research in Radioactivity	166. Spring Sessions	166. Foreign Members	166. Annals	166. Funerals
331. Research in Colloid Chemistry	332. Research in Kinetics	167. Summer Sessions	167. Correspondence	167. Proceedings	167. Burials
333. Research in Polymer Chemistry	334. Research in Equilibrium Chemistry	168. Winter Sessions	168. Publications	168. Abstracts</	

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 25 17

RECOUP SUMMARY

Park code 4

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site
 at Bank of N.S.W. Vaucluse (bank and branch)
 for the period ended 30.8.78, 1978

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
88/89	209551/2	Vaucluse House Historic Site		2,278	28
90	209553	Vaucluse House Historic Site (Petty Cash)		53	13
91	209554	Michael Thompson Photography		210	00
92	209555	Sydney County Council		611.	14
93	209556	Eve's Florist		35.	00
94	209557	J. & M.D. Andrew Pty. Ltd.		47.	45
95	209558	I. Wilson & Sons		280.	00
96	209559	Government Insurance Office		4,955.	38
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 8,470.	38

Vouchers totalling \$ 8,470.38 were recouped on 2/11/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 16 18

RECOUP SUMMARY

Park code _____

EXPENDITURE FROM ADVANCE A/C OF EXPENSE

at _____ (bank and branch)

for the period ended 30.6.78, 19____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
97	209560	R.T. Houghton		336. 92
SPECIAL PURPOSES ACCOUNT 73.26.27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	336. 92

Vouchers totalling \$ 336. 92 were recouped on 8/7/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 219

RECOUP SUMMARY

Park code 31

EXPENDITURE FROM ADVANCE A/C OF BOLECE HOUSE HISTORI

at of B.O.B. House (bank and branch)

for the period ended 30.6.1972, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
98	209561	J. & K.D. Andrew Pty. Ltd.		330. 00
99	209562	Ivor Wilson		330. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 660. 00

NATIONAL ESTATE PROGRAMME
Code: 84: 26: 59: 005

Vouchers totalling \$ 660.00 were recouped on 8/7/72

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 20

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Voucher No. 12 112
at Bank of N.S.W. Vaucluse

for the period ended 6.9.1978 (bank and branch) 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
100/101	209563/4	Salaries and wages. w.e. 30.6.78		1,916. 40
		Public moneys a/o. Income tax deductions		303. 05
106	209569	Frans Trading Coy. Pty. Ltd.		173. 00
107	209570	I. Wilson & Sons		224. 00
108	209571	Turner Millington Pty. Ltd.		281. 70
109	209572	Kennard's Hire Service Pty. Ltd.		50. 08
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,948. 31

Vouchers totalling \$ 2,948.31 were recouped on 12/11/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 21

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A C OF Bank of Montanaat Bank of Montana (bank and branch)for the period ended 6.2.1919, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
102	209565	Fisher Lucas		1,671. 80
103	29566	R.T. Houghton		330. 00
SPECIAL PURPOSES ACCOUNT				
73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,001. 80

Vouchers totalling \$ 2,001.80 were recouped on 10/1/19

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 22

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF V. C. L. P. M. A. HISTORIC SITE

at Bank of N.S.W. Vacluse (bank and branch)

for the period ended 6.9.1978, 1978

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
104	209567	Ivor Wilson		330. 00
105	209568	J. & M.D. Andrew Pty. Ltd.		330. 00
			TOTAL TAXATION	
			TOTAL TO BE RECOUPED	\$ 660. 00

NATIONAL ESTATE PROGRAMME
Code: 84:26:59:005

Vouchers totalling \$ 660.00 were recouped on 1/11/78

Accountant,
per:

ADVICE OF RECOUPMENT

23 OCT 1978

53

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 23

RECOUP SUMMARY

Park code 6

EXPENDITURE FROM ADVANCE A C OF

at Bank of N.S.W. Vacluse (bank and branch)

for the period ended 13.9.1978, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
110/111	209573/4	Vacluse House Historic Site		1,731. 45
112	209575	J. Griffin		21. 90
113	209576	I. Wilson & Sons		280. 00
				2,033. 35
		Less 14		1
		Over recoupment on Summary 11. Cheque No. 209529		
		Cheque drawn \$1189.21. Recouped: \$1189.22		2,033. 34
		TOTAL TAXATION		
		TOTAL TO BE RECOUPED		\$ 2,033. 34

Vouchers totalling \$ 2033 34 were recouped on 11/9/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. _____

RECOUP SUMMARY

Park code _____

EXPENDITURE FROM ADVANCE A C OF _____

at _____ Bank of N.S.W. Vaucluse (bank and branch)

for the period ended _____ 13.9.78, 19____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
114	209577	National Trust of Aus.		10. 10
115	209578	W.F. Pascoe Pty. Ltd.		6. 75
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 24. 75

SPECIAL PURPOSES ACCOUNT
73. 26. 27

Vouchers totalling \$ 24.75 were recouped on 20/11/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 25

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A C OF 1000000 HOUSE HISTORIC SITE

at (bank and branch)

for the period ended 13.9.79, 19

Voucher No	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
116	209579	I. Wilson		330.	00
117	209580	J. & M.D. Andrew Pty. Ltd.		335.	10
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 665.	10

Vouchers totalling \$ 665.10 were recouped on 29/9/79

Accountant,
per:

ADVICE OF RECOUPMENT



25 OCT 1978

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 26

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vaucluse House Historic Site
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 20.9.1978, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
118/119	209581/2	Vaucluse House Historic Site		2,199. 45
120	209583	Aus. Gas Light Coy.		33. 55
121	209584	Eastern Suburbs Lime & Cement Store P.L.		70. 25
122	209585	Government Insurance Office		1,391. 59
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 3,694. 84

Vouchers total 3,694.84 were recouped on 26/10/78

209581

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 27

25 OCT

RECOUP SUMMARY

Park code 6

EXPENDITURE FROM ADVANCE A/C OF YANCLUFE HOUSE HISTORIC SITE
 at Yanclufe House Historic Site (bank and branch)
 for the period ended 20.2.27, 1927

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
123	209586	D.H. Cameron & Coy		\$57. 00
124	209587	I. Wilson		330. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 387. 00 387. 00

Vouchers total \$57. 00 387. 00 were recouped on 6/11/27

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 19TH OCTOBER, 1978
AT 5.00 P.M.

A G E N D A

1. Apologies for absence.
2. Election of office bearers for 1978/1979, i.e. President, Vice-President, Treasurer. Nominations by telephone or in writing should be in the hands of the Secretary/Manager by 4.30 p.m. on 18.10.1978. The Secretary/Manager will take the chair for the election of the President. All current office bearers offer themselves for re-election, but must be nominated and seconded by fellow Trustees prior to the elections.
3. Confirmation of minutes of last meeting.
4. Matters arising from minutes
5. Correspondence
6. General Business:
 - (i) Approval sought to proceed with re-decoration of kitchen and scullery. Colour scheme already laid down by Mr. Lucas. Cost approximately \$1,400.00.
 - (ii) Report by Mr. R. Rowe regarding discussions with Mr. Lucas on future terms of reference.
 - (iii) Report by Mr. G. Sample on concert held in drawingroom on 14.10.1978
 - (iv) To consider a quotation from I. Wilson and Sons for the waterproofing of the east turrets and roof adjacent thereto, ancillary work connected therewith and sealing of south-west turret. This item will be chargeable to National Estates Programme Account.
7. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
8. Secretary/Manager's report
9. Finance. Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
- 10.

Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 19TH OCTOBER, 1978

PRESENT:	Mr. K.R. Doyle	President (in the chair)
	Mr. P. Cook	Vice President
	Mr. M.D. Finlay	
	Mr. W.M. Nolan	
	Mr. R. Rowe	
	Mr. G.W. Sample	
	Mr. A.E. Cramer-Roberts	
	Miss S. Mourot	
	Mr. H.A.R. Snelling	Counsellor

IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager
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APOLOGIES FOR ABSENCE:

Mr. E.C. Colman

ELECTION OF OFFICE BEARERS FOR 1978/1979

President - Mr. K.R. Doyle. Nominated by Mr. Cook, seconded by Mr. Rowe

Vice President - Mr. P. Cook. Nominated by Mr. Doyle, seconded by Mr. Sample.

Treasurer - Mr. E.C. Colman. Nominated by Mr. Doyle, seconded by Mr. Nolan.

As there were no other nominations Messrs. Doyle, Cook and Colman were declared unanimously elected for a further term of office in their respective capacities.

CONFIRMATION OF MINUTES:

In connection with the disposal of "out-of-period" furniture the consensus of opinion was that on page 3, para 5, line 6 and 7 the wording should be altered to read "Failing this, arrangements would have to be made to dispose of these items by public auction".

Likewise on page 3, para 7, line 3, the word "much" should be deleted.

Subject to these alterations the minutes were confirmed.

MATTERS ARISING:

Appertaining to the "Guardian" scheme the President advised that he had discussed the matter further with Mrs. Hill. From a conversation with Mr. Green of Old Government House, Parramatta, it appeared that the success of the National Trust scheme was due mainly to their Guardians coming from an older age group who did not have the responsibility of young families. As a result of these findings, the President was proposing to seek the advice of Mrs. Belle Miller with a view to recruiting the over fifties for our scheme.

Discussion took place on the opening of the Museum and as it was not possible to have a person in attendance at all times it was agreed that consideration should be given to removing all valuable items from the Museum and then leave it open for a trial period during normal visiting hours.

The Secretary/Manager advised that a "trembler alarm" system could be installed to protect the cases and he was asked to obtain a quotation for such a system.

With regard to the perambulator offered by Mrs. Chisholm, on evidence produced by the Vice-President and the Secretary/Manager it was agreed that the offer not be accepted as the item was manufactured circa 1890 which is well outside the House "period". The Secretary/Manager would advise Mrs. Chisholm accordingly.

In respect of the proposed renovations to the Tea Room the President advised that the Service would bear all the costs during the period 1979/1980. The Trust however was asked to temporarily finance, from the Special Purposes Account, the preparation of plans of the work to be done. The moneys expended on this preparatory work would be re-couped to the Special Purposes Account in the next financial year. The Trust confirmed their agreement to the proposition as outlined. At the meeting in November a time schedule for the carrying out of this work would be presented by the President.

With reference to the marked reduction of visitors brought to the House in recent months by AAT Coaches, the President advised that he had discussed this matter with the State Manager of the Company, who said that the reduction was simply due to a significant "fall-off" in the number of passengers being carried by the company's coaches and was not due to any dissatisfaction with the new parking arrangements or facilities provided by the Trust.

CORRESPONDENCE:

In response to the President's recent appeal for funds to implement the recommendation of the Consultant Architect regarding re-furnishing of the House, two letters had been received as follows:-

(i) The Minister for Environment, Housing and Community Development promised fullest consideration when making allocations under the 1978/1979 programme.

(ii) The Woollahra Municipal Council advised that the President's appeal would be sympathetically considered when reviewing the donations list for 1979.

A letter from a Mrs. J. Faggoloni complaining of poor service in the Tea Room was read. The President said that he would personally take up this matter with Mrs. Avenell together with other verbal complaints he had received.

A letter of thanks from the family of the late Dr. Cobden Parkes for the Trust's tribute to their father was received.

A request from Monaco Motors to launch the new Volvo motor-car in the grounds was received. As this was on the same lines as the launching of the new Alfa-Romeo earlier in the year, the Trustees signified their approval and authorised the Secretary/Manager to negotiate a suitable fee and make all necessary arrangements with Monaco Motors.

Mr. Snelling tabled a letter he had received from the former Trust secretary, Mrs. T. Schmude to which was attached a most useful list of notes extracted from Trust minutes between 1925 and 1930. He had already thanked Mrs. Schmude and was now passing the letter and list over to the Trust for their information. The Secretary/Manager, who had previously studied the list, said that it would be most valuable when implementing

the Lucas Plan as it gave concise information about many items either donated to, loaned or acquired by the Trust during these five early years of the Trust's activities.

GENERAL BUSINESS:

(i) Approval was given for the re-decoration of the kitchen area to the colour scheme as laid down by Mr. Lucas.

Arising from this a discussion took place regarding furnishing and the involvement of the Friends. The Vice-President advised that Mr. Lucas preferred that all furnishings, kitchen equipment etc., should be selected by him in consultation with the House Committee, but the Friends could of course be asked to provide funds for the purchase of some items. The Trustees agreed that this was the correct procedure to adopt. However Mr. Cramer-Roberts felt that the Friends might prefer to pay for the wallpapers for the drawing room, guests' dining room and little tea room (morning room). He would put this suggestion to the Committee at its next meeting.

In connection with the kitchen tools and equipment it was understood that the Museum of Applied Arts and Sciences might be able to help from surplus items they had in store. The House Committee would take up this matter with the Director of the Museum.

(ii) Both Mr. Rowe and the Vice-President had discussed future terms of reference with the Consultant Architect, Mr. Clive Lucas and reached agreement. The terms are summarised under item 16 of the attached House Committee notes.

(iii) Mr. Sample reported that the concert held in the drawing room on the 14th October had been a great success. It was agreed that a review of these concerts should be made after the completion of the series on the 25th November.

(iv) The quotation from I. Wilson and Sons for the repair and waterproofing of the eastern and western turrets was accepted. This work would be put in hand as soon as possible after completion of urgent work requiring to be finished in the little tea room, the kitchen and the costume room.

REPORTS OF SUB-COMMITTEES:

House. The Vice-President, as convener advised that as soon as possible, he would be meeting Mr. Lucas at the House to discuss the proposed programme of restoration and refurnishing for the current financial year. (A report on this meeting which took place on the 25th October is attached hereto.)

Legal, Insurance and P.R. The Convener, Mr. Finlay advised that there was nothing to report insofar as legal matters and insurance were concerned.

Mr. Cramer-Roberts sought confirmation of the booking of the Police Band for the Carol Service; the Secretary/Manager advised that he had officially booked the band with the Commissioner of Police in February. The Carol Service was scheduled to take place on Sunday evening the 17th December, 1978.

Mr. Cramer-Roberts also advised that the Friends were hoping to hold a Garden Party in the grounds on or about Saturday, 17th March, 1979 and formally requested Trust approval for this to take place. This permission was gladly granted and the Trustees hoped that this event would be a great success.

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Museum. Some discussion on the possibility of opening the Museum more frequently had already taken place under "matters arising". It was further decided that the Trustees should again inspect the Museum at the next Board meeting on the 16th November and thereafter have a further discussion. The proposed leaflet for the Museum would also be re-considered at the same time.

SECRETARY/MANAGER'S REPORT:

It was noted with regret that Mr. Crittle had re-claimed his Park Phaeton from the coach house and that Mrs. Fox's buggy had been placed in the vacant position. The President enquired about the possibility of having this rather dilapidated vehicle restored: the Secretary/Manager advised that in correspondence with Mrs. Fox's agent some eighteen months ago he had been advised that Mrs. Fox was reluctant to have it restored and no work was to be done on it without her permission in writing. A quotation at that time from Mr. Tom McCotter to restore the vehicle amounted to \$2,150.00 and as the Trust could only afford to restore its own sulky, it was decided not to press the matter with Mrs. Fox. In any case it would be necessary to get some form of legal document from Mrs. Fox ensuring that, if the vehicle was restored it would remain with the Trust for a minimum of five years and if Mrs. Fox died during this time, the vehicle would be exempted from inclusion in her estate for probate. However, if the Trust so desired the Secretary/Manager would re-open negotiations with Mrs. Fox's agent. After some further discussion the Secretary/Manager was instructed to proceed as suggested.

The report was then formally adopted by the meeting.

FINANCIAL REPORT:

This having been circulated, was formally adopted. Recoup summaries Nos. 14 to 28 having been passed for payment by the Service were formally confirmed.

OTHER BUSINESS:

As the Premier and Mrs. Wran had not been able to accept the invitation to attend the inaugural concert on the 26th August, the President said that he would ascertain if he was free for the final concert of the series on the 25th November.

Mr. Cramer-Roberts asked if it was possible for the committee of the Friends to have a copy of the latest Lucas report on the re-decoration and re-furnishing of the House. The Trustees agreed to this request and the Secretary/Manager undertook to give the chairman of the Friends a copy.

He also asked on behalf of the Friends if a donation box would be provided in the Museum. The Secretary/Manager advised that this had already been approved by the Trustees and would be made when Mr. Wilson, the contracting carpenter returned from leave.

As there was no further business to discuss, the President declared the meeting closed at 8.15 p.m.

Signed as a true record,


President


Secretary/Manager

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VAUCLUSE HOUSE HISTORIC SITE

Report for October, 1978

FROM: Secretary/Manager

TO: The Trustees

STAFF:

I am pleased to report that Mrs. J. O'Connor appears to have made an excellent recovery from her recent illness and resumed her duties at the admissions desk on the 23rd October, 1978.

Until the return of Mrs. O'Connor there were some problems in manning the admissions desk between Mondays and Fridays each week as Mrs. Miller was unable to assist due to domestic problems and Mrs. Hobson, who usually comes to the rescue was away in Singapore. However, the problem was solved with the assistance of the housekeeper, Mrs. Powell doing full time duty on Tuesdays and Thursdays and Mrs. Hall covering Monday, Wednesday and Friday. The desk duties were no problem for Mrs. Powell as she had been cashier of a large works canteen in England for a number of years prior to emigrating to Australia. She also acted as house attendant at week-ends until Mr. Byrt returned from leave.

As Mrs. Hall had to do desk duties we have got behind in dealing with some office work, particularly correspondence, but will be "catching up" on this in the near future.

Mr. Byrt resumed his duties as week-end house attendant on the 14th October after six weeks leave.

There has been some short term absenteeism amongst the grounds staff during the month.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

No restoration work has been done in the House since the 13th October, when Mr. Andrew finished the re-plastering work in the kitchen.

Restoration work will re-commence when Mr. Wilson, the contracting carpenter returns from his overseas leave on the 16th November.

Mr. Clive Lucas, consultant architect, visited the House on the 25th October for discussions with the Vice-President and the writer. The Vice-President's report on these discussions is appended.

Bird droppings on the verandah had become an intolerable nuisance recently and after some visitors had been "christened" when purchasing tickets, I got Rentokil in to treat the underside of the verandah roof with a bird repellant chemical. The treatment has been highly successful.

On the 31st October a Mr. Kelly of Kiwi Carpets, the agents for the English firm who are to manufacture our new carpets made all the required measurements for Mr. Lucas.

On the same day the Picture Librarian and the Chief Conservator of the Mitchell Library made their six monthly inspection of paintings loaned to the Trust.

VAUCLUSE PARK

On the 20th October Mr. J. Broadbent spent about four hours here re-examining the formal gardens and old pictures of the grounds. It is hoped that his long awaited report will thus become available in the near future.

Under the supervision of the tree surgeon, Mr. R. Clark, branches of trees overhanging the Wentworth Road boundary and fouling the electric cables have been trimmed by the S.C.C.

-2-

General maintenance of the grounds has been carried on during the month and the beach has once again been cleaned of flotsam and jetsam. A pile of mainly inorganic refuse is awaiting collection by the Woollahra Council, whilst organic refuse has been burnt.

GENERAL

With the approval of the President certain items of Wentworth memorabilia have been loaned to the National Trust Centre at Observatory Hill for their current exhibition entitled "The Explorers".

Two early Australian history books have been donated by Mr. H.A.R. Snelling.

With the approval of the President, Qantas Airways used the kitchen for shooting part of a training film for their staff and agents. Qantas made a donation of \$500.00 to Trust funds.

On the 7th November, Miss Mourot made an inspection of some of the books owned by the Trust.



A.E. Hobson
SECRETARY/MANAGER

- 8 NOV 1978



FINANCIAL REPORTOCTOBER, 1978

<u>Admissions to Vacluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	4,930	\$3,944. 00
40¢	1,714	685. 60
30¢	560	168. 00
 <u>Coach Tours and Party</u>		
<u>Admissions by voucher:</u>		
80¢	1,983	1,586. 40
40¢	420	168. 00
30¢	316	94. 80
	<u>9,923</u>	<u>\$6,646. 80 (\$6,079.20)</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1977/1978</u>	<u>1978/1979</u>
18 weeks	30,655	30,312

COMPARATIVE MONTHLY TOTALS

<u>October</u>	9,114	9,923
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REVENUE

The downward trend in visitation to the House which was apparent in the first three months of the current financial year has this month been arrested and reversed, and we are now only 343 behind last years figures for the corresponding period. The increase is mainly due to an upsurge in the number of overseas tourists brought to the House by Ansett Pioneer Coaches.

Income from all sources was excellent at \$9,508.51 of which \$4,979.81 was general revenue due to the N.P. and W.S. whilst \$4,528.70 was credited to the Special Purposes Account which is now in a much healthier condition than it was two months ago.

BUDGET

The general account has been operated within the allocations made by the Service for the first four months of the current financial year.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance bt. fwd. at 1.11.78		\$2,393. 48
TO: I. Wilson - carpentry	264. 00	
S. Micalleff - clock repairs	170. 00	
Fisher Lucas - Architect's fees	942. 55	
M. Thompson. Photography	49. 00	
Copy Cat Printing - guardians' rosters, etc.	34. 70	
BY: REVENUE		4,528. 70
TO: Balance cd. fwd. at 30.11.78	5,470. 93	
	<u>\$6,922. 18</u>	<u>\$6,922. 18</u>

MAJOR COMMITMENTS

Kitchen complex, painting, equipment, etc. say,	\$2,000. 00
Master bedroom, refurbishing (abeyance), say	3,000. 00
Re-decoration, hall, vestibule, guests' diningroom and morning room, including cost of paper	3,500. 00
50% cost reprint of 50,000 guide books (approx)	2,300. 00
M. Avenell, catering, say	500. 00
Remaining work, House Committee report, 1977, say	300. 00
Carpets as specified by Mr. Lucas, say	15,000. 00
Contingencies	500. 00
	<u>\$27,100. 00</u>

-2-

Therefore, the amount required above and beyond the current credit balance to cover known commitments is \$21,629.07 which is about six months income at anticipated rate of increment.



A.E. Hobson
SECRETARY/MANAGER
- 8 NOV 1978

VAUCLUSE HOUSE HISTORIC SITE

HOUSE INSPECTION:- By Messrs. Lucas, Cook and Hobson. 25th October, 1978

The following points were discussed:

1. More efficient burglar alarm. This also does away with wires. Approximate cost: \$3,000. Action required - Trust decision on necessity.
2. Replace chrome bolts with recessed brass bolts in downstairs living rooms, now prior to painting woodwork. Action required - Mr. Hobson.
3. Remove furniture not required to Greycliffe store. (Better still to Greycliffe House). Action required - Mr. Hobson to have Greycliffe staff to physically move it. (Subject to approval of Sydney District Superintendent)
4. Rearrange pictures in different rooms per Lucas report. House Committee and Mr. Lucas.
5. Architraves etc. in little tea room to be replaced. Mr. Hobson on Mr. Wilson's return - three weeks.
6. Reverse outside French doors and shutters and repaint little tea room, on Mr. Wilson's return in three weeks.
7. Remove ramp between reception room and little tea room on Mr. Wilson's return.
8. Smaller signs on rooms. Mr. Hobson to arrange sample.
9. Adjust little tea room door.
10. Colour for painting dining room and little tea room provided by Mr. Lucas to-day. Colour for hall to come later to-day.
11. Costume room plaster and painting to be done on Mr. Wilson's return.
12. Kitchen to be painted within a month after delivery of paint.
13. Scheme for kitchen complex other than main room to be produced by Mr. Lucas within a month as a result of his recent visit to England.
14. Mr. Lucas to return on Mr. Wilson's return to advise on architraves around visitors' entrance.
15. Mr. Lucas advised on waterproofing of turrets on main roof. Mr. Hobson is proceeding with this, when Mr. Wilson returns from leave.
16. New scheme of operation with Mr. Lucas in principle as follows:-
 - (a) Friends no longer pay retainer.
 - (b) Periodic visits as required. Where possible tasks to be accumulated by Manager and House Committee.
 - (c) Mr. Lucas to advise on future phases by approximate cost, time required and his idea of priority. Trust to consider and think in detail ahead at work being carried out or decide objectives.
 - (d) Accounts to be paid periodically not annually.
17. Mr. Lucas hoped wall paper will be in position within three months. Carpets within six months.
18. Firm quote on carpets and air-freight of wall paper expected by Mr. Lucas within a month.
19. Mr. Hobson to advise on necessity of assistance for Mr. R. Houghton should this be necessary to have wall paper applied as soon as it arrives.

P.J. Cook, Vice President
Convener of House Committee

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 29

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vaucluse
 at Vaucluse (bank and branch)
 for the period ended 27.9.78, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
126/7	209589/90	Vaucluse House Historic Site		1,707. 66
128	209591	Copy Cat Printing.		25. 65
129	209592	D.H. Cameron & Company		126. 21
130	209593	I. Wilson & Sons		100. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,959. 55

Vouchers totalling \$ 1,959.55 were recouped on 12/10/78

Accountant,

per:

ADVICE OF RECOUPMENT



NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 30

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HISTORIC SITE

at Bank of Western Australia, Vaucluse (bank and branch)

for the period ended 21.12.19, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
131	209594	Drystat Pty. Limited		750. 00
13	209595	I. Wilson & Sons		214. 00
NATIONAL ESTATE PROGRAMME 84:26:59:005				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	964. 00

Vouchers totalling 964.00 were recouped on 12/10/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 31

RECOUP SUMMARY

Park code 26
HISTORIC SITE

EXPENDITURE FROM ADVANCE A/C OF Valley
at Part of 1955 Vol 1 (bank and branch)
for the period ended 27.2.75, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
133	209596	D.H. Cameron & Company		323. 00
SPECIAL PURPOSES ACCOUNT 73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	323. 00

Vouchers totaling \$ 323.00 were recouped on 12/10/75 31

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 32

RECOUP SUMMARY

Park code ++++++ 06

EXPENDITURE FROM ADVANCE A C OF VERMONT STATE POLICE

at Bank of N.Y. & Va. (bank and branch)

for the period ended 4.10.1973 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
134/5	209597/7	Vaucluse House Historic Site		1,750. 23
136	209599	Vaucluse House Historic Site. Petty cash		56. 59
137	209600	Francos Trading Coy. Pty. Ltd.		346. 00
138	053801	Oxford Typewriter Repairs Pty.Ltd.		120. 00
139	053802	Dunn Electronics		78. 00
140	053803	Government Stores Department		189. 82
141	053804	Dunlop Footwear		91. 50
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,632. 14

Vouchers totaling \$ 2,632.14 were recouped on 12/10/85

209597 and 209599

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. _____

16 OCT

RECOUP SUMMARY

Park code _____

EXPENDITURE FROM ADVANCE A C OF _____

at _____ (bank and branch)

for the period ended _____ 19 ____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
142	053805	J. & M.D. Andrew Pty. Ltd.		380.85
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 380.85

NATIONAL ESTATE PROGRAMME
84:26:59:005

Vouchers totalling \$ 380.85 were recouped on 12/10/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 34

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VACUUM HOUSE HIST RIC SINE

at Bank of N... (bank and branch)

for the period ended 19..

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
143	053806	I. Wilson & Sons		264. 00
SPECIAL PURPOSES ACCOUNT				
73: 26: 27				
TOTAL TAXATION ..				
TOTAL TO BE RECOUPED ..			\$	264. 00

Vouchers totalling \$ 264.00 were recouped on 12/10/54

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 35

RECOUP SUMMARY

Park code 10

EXPENDITURE FROM ADVANCE A C OF Bank of N.S.W. Vancluse

at Vancluse (bank and branch)

for the period ended 11.10.1978, 1978

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
144/5	053807/8	Vancluse House Historic Site Salaries and wages.		1,035
146	053809	J. Griffin		1 00
147	053810	Wormald International		7 00
148	053811	Telecom Aus.		111 07
149	053812	Scott Bonner Ltd.		15 00
150	053813	B. Best		20 00
151	053814	Perfection Plate Pty. Ltd.		20 00
152	053815	Campbell Brothers Limited		20 00
153	053816	Woollahra Municipal Council		20 00
154	053817	Water Sew. & Drain. Board		10 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,603. 00

Vouchers totalling \$ 2,603.00 were recouped on 11/10/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 36

RECOUP SUMMARY

Park code

EXPENDITURE FROM ADVANCE A C OF

at Bank of N.S.W. Vacluse (bank and branch)

for the period ended 11.1.19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
155	053818	J. & M.D. Andrew Mt. Ltd.		330	
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$	330. 00

Vouchers totalling \$ 330 00 were recouped on 17/10/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 37

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VANCLUSE HOUSE HISTORIC SITE

at Park of N.S.W. Vancluse (bank and branch)

for the period ended 31.10.78, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
156	053819	S. Micalief		170 00
157	053820	Fisher Lucas		942. 55
SPECIAL PURPOSES ACCOUNT 73: 26: 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1,112. 55

Vouchers totalling \$ 1112 55 were recouped on 17/10/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 58

RECOUP SUMMARY

Park code

EXPENDITURE FROM ADVANCE A C OF

at (bank and branch)

for the period ended , 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
158/9	053821/2	Vaucluse House Historic Site Salaries and wages		1,425. 76
		Public moneys a/c		309. 40
160	053823	M.W. S. and D. Board		338. 00
161	053824	Telecom. Aus		107. 61
162	053825	Wormald International Aus. Pty.Ltd		57. 00
163	053826	Kalamazoo		78. 60
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,316. 37

Vouchers totalling \$ 2,316.37 were recouped on 27/10/78

053821

Accountant,

per:

ADVICE OF RECOUPMENT

747

39

13.5

[illegible]

Bank of E. S. W. Vaucluse

18.10.78

SPECIAL PURPOSES ACCOUNT
73. 26. 27

40.00

per:

— 5085 — D. West, Government Printer

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 40

RECOUP SUMMARY

Park code 0

EXPENDITURE FROM ADVANCE A/C OF
at (bank and branch)
for the period ended 1.1.72, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
165	053828	J. & M.D. Andrew Pty. Ltd.		264. 00
NATIONAL ESTATE PROGRAMME 84:26:59:005				
TOTAL TAXATION				
TOTAL TO BE RECOUPED .. .			\$	264. 00

Vouchers totalling 264 00 were recouped on 27/10/78

Accountant,
per: [Signature]

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 41

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vaucluse House Historic Site

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 25.10.78, 1978

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
166/7	053829/30	Vaucluse House Historic Site		1,633. 78
168	053831	G. Marler		18. 00
169	053832	Copy Cat Printing		39. 00
170	053833	Barton's Security Services		83. 57
171	053834	A. Glasgow		55. 00
172	053835	Perfection Plate Pty. Ltd.		11. 00
173	053836	Roche Maag		20. 00
175 (Part of cheq)	053838	J. & M.D. Andrew Pty. Ltd.		37. 25
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1,964. 65

Vouchers totalling \$ 1,964.65 were recouped on 2/10/78 41

Accountant,

per:

ADVICE OF RECOUPMENT

TABLE I			
Summary of the results of the experiments			
Experiment	Number of subjects	Number of trials	Number of correct responses
1	10	100	80
2	10	100	80
3	10	100	80
4	10	100	80
5	10	100	80
6	10	100	80
7	10	100	80
8	10	100	80
9	10	100	80
10	10	100	80
11	10	100	80
12	10	100	80
13	10	100	80
14	10	100	80
15	10	100	80
16	10	100	80
17	10	100	80
18	10	100	80
19	10	100	80
20	10	100	80
21	10	100	80
22	10	100	80
23	10	100	80
24	10	100	80
25	10	100	80
26	10	100	80
27	10	100	80
28	10	100	80
29	10	100	80
30	10	100	80
31	10	100	80
32	10	100	80
33	10	100	80
34	10	100	80
35	10	100	80
36	10	100	80
37	10	100	80
38	10	100	80
39	10	100	80
40	10	100	80
41	10	100	80
42	10	100	80
43	10	100	80
44	10	100	80
45	10	100	80
46	10	100	80
47	10	100	80
48	10	100	80
49	10	100	80
50	10	100	80
51	10	100	80
52	10	100	80
53	10	100	80
54	10	100	80
55	10	100	80
56	10	100	80
57	10	100	80
58	10	100	80
59	10	100	80
60	10	100	80
61	10	100	80
62	10	100	80
63	10	100	80
64	10	100	80
65	10	100	80
66	10	100	80
67	10	100	80
68	10	100	80
69	10	100	80
70	10	100	80
71	10	100	80
72	10	100	80
73	10	100	80
74	10	100	80
75	10	100	80
76	10	100	80
77	10	100	80
78	10	100	80
79	10	100	80
80	10	100	80
81	10	100	80
82	10	100	80
83	10	100	80
84	10	100	80
85	10	100	80
86	10	100	80
87	10	100	80
88	10	100	80
89	10	100	80
90	10	100	80
91	10	100	80
92	10	100	80
93	10	100	80
94	10	100	80
95	10	100	80
96	10	100	80
97	10	100	80
98	10	100	80
99	10	100	80
100	10	100	80

TABLE II			
Summary of the results of the experiments			
Experiment	Number of subjects	Number of trials	Number of correct responses
1	10	100	80
2	10	100	80
3	10	100	80
4	10	100	80
5	10	100	80
6	10	100	80
7	10	100	80
8	10	100	80
9	10	100	80
10	10	100	80
11	10	100	80
12	10	100	80
13	10	100	80
14	10	100	80
15	10	100	80
16	10	100	80
17	10	100	80
18	10	100	80
19	10	100	80
20	10	100	80
21	10	100	80
22	10	100	80
23	10	100	80
24	10	100	80
25	10	100	80
26	10	100	80
27	10	100	80
28	10	100	80
29	10	100	80
30	10	100	80
31	10	100	80
32	10	100	80
33	10	100	80
34	10	100	80
35	10	100	80
36	10	100	80
37	10	100	80
38	10	100	80
39	10	100	80
40	10	100	80
41	10	100	80
42	10	100	80
43	10	100	80
44	10	100	80
45	10	100	80
46	10	100	80
47	10	100	80
48	10	100	80
49	10	100	80
50	10	100	80
51	10	100	80
52	10	100	80
53	10	100	80
54	10	100	80
55	10	100	80
56	10	100	80
57	10	100	80
58	10	100	80
59	10	100	80
60	10	100	80
61	10	100	80
62	10	100	80
63	10	100	80
64	10	100	80
65	10	100	80
66	10	100	80
67	10	100	80
68	10	100	80
69	10	100	80
70	10	100	80
71	10	100	80
72	10	100	80
73	10	100	80
74	10	100	80
75	10	100	80
76	10	100	80
77	10	100	80
78	10	100	80
79	10	100	80
80	10	100	80
81	10	100	80
82	10	100	80
83	10	100	80
84	10	100	80
85	10	100	80
86	10	100	80
87	10	100	80
88	10	100	80
89	10	100	80
90	10	100	80
91	10	100	80
92	10	100	80
93	10	100	80
94	10	100	80
95	10	100	80
96	10	100	80
97	10	100	80
98	10	100	80
99	10	100	80
100	10	100	80

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 42

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vancluse

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 25.12.72 1973

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
17	7	Copy Cat Printing		31. 70
SPECIAL PURPOSES ACCOUNT 73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED . . .			\$	34. 70

Vouchers totalling \$ 34.70 were recouped on 24/1/73

Accountant,

per:

ADVICE OF RECOUPMENT

82

43.

RECOUP SUMMARY

... (f) ...

EXPENDITURE FROM ADVANCE A C OF

at _____ (bank and branch)

for the period ended 12-31, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
175	053838 (Part che ue)	J. & M.D. Andrew Pty. Ltd. NATIONAL ESTATE PROGRAMME 84:26:59:005		\$ c 300. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	300. 00

Vouchers totalling \$ 300.00 were recouped on 3/1/07

Accountant,

per:

ADVICE OF RECOUPMENT



NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 44

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HISTORIC SITE
 at Bank of N.S.W. Vacluse (bank and branch)
 for the period ended 1.11.78, 1978

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
176/177	053839/40	Vaocluse House Historic Site Salaries and wages		1, 6. 72
178	053841	Dunn Electronics		17. 50
179	053842	Eastern Suburbs Lime & Cement Store		13. 00
180	053843	D.H. Cameron & Company		17. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED . . .			\$	1, 55. 22

Vouchers totalling \$ 1,845.34 were recouped on 2/11/78

Accountant,

per:

ADVICE OF RECOUPMENT

14 NOV

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 45

RECOUP SUMMARY

Park code 6

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE H. J. J. J.

at (bank and branch)

for the period ended , 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
181	053844	Ms. W. Niesche		35. 78
SPECIAL PURPOSES ACCOUNT 73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	35. 78

Vouchers totalling \$ 35.78 were recouped on 7/11/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 86

RECOUP SUMMARY

Park code

EXPENDITURE FROM ADVANCE A C OF

at (bank and branch)

for the period ended 8.11.1978, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
182/3	053845/6	Vaucluse House Historic Site		1,686.
184	053847	Petty cash expenses		12.
185	053848	J.H. Griffin		31.
186	053849	Francis Trading Co.		1.
187	0538450	I. Wilson and Sons		55.
188	053851	Government Insurance Office		1.
189	053852	Alert Alarm System		4.
TOTAL TAXATION ..				
TOTAL TO BE RECOUPED ..				\$ 155. 5

Vouchers totalling \$ 4,935-36 were recouped on 10/11/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 47

RECOUP SUMMARY

Park code 6

EXPENDITURE FROM ADVANCE A C OF Y.L. ...
at Bank of N.S.W. Vealuse (bank and branch)
for the period ended 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
100	053853	The Griffton Galleries		150.00
SPECIAL PURPOSES ACCOUNT 73.26.27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	150.00

Vouchers totalling \$ 150.00 were recouped on 10/11/78

Accountant,
per:

ADVICE OF RECOUPMENT

THEORY OF THE EARTH

CHAPTER I

THE EARTH AND ITS HISTORY

1

2

3

THE EARTH AND ITS HISTORY

4

THE EARTH AND ITS HISTORY

5

6

THE EARTH AND ITS HISTORY

THE EARTH AND ITS HISTORY

88

Park code

EXPENDITURE FROM ADVANCE A/C OF _____

at Bank of N.S.W. - Vancluse (bank and branch)

for the period ended 8.11.1978, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
		J. J. Houghton		
		NATIONAL ESTATE PROGRAMME 84.26.59.005		
		TOTAL TAXATION		
		TOTAL TO BE RECOUPED	\$	66. 00

Vouchers totaling \$ 66.00 were recouped on 10/11/78

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 16TH NOVEMBER, 1978
AT 5.00 P.M.

A G E N D A

1. Meeting with the Mayor and Aldermen of the Council of the Municipality of Woollahra
2. Apologies for absence
3. Confirmation of minutes of last meeting
4. Matters arising from minutes
5. Correspondence
6. General Business:
 - (i) To work out a time schedule for upgrading of the kiosk and tea room. (Allocation under 5 year plan, \$40,000 in financial year 1979/1980 subject to funding).
 - (ii) To consider modifications, if any, to 5 year plan.
 - (iii) To re-inspect Museum with a view to more frequent opening to the public and to again consider publication of a leaflet describing the contents of the Museum. (Draft leaflet prepared by Mr. H.L. Yelland.)
7. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
8. Secretary/Manager's report
9. Finance. Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
10. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 16th NOVEMBER, 1978
AT 5.00 P.M.

PRESENT:	Mr. K.R. Doyle	President (in the chair)
	Mr. P. Cook	Vice President
	Mr. E.C. Colman	Treasurer
	Mr. M.D. Finlay	
	Mr. W.M. Nolan	
	Mr. G.W. Sample	
	Mr. A.E. Cramer Roberts	
	Miss S. Mourot	
	Mr. H.A.R. Snelling	Counsellor
 IN ATTENDANCE:	 Mr. A.E. Hobson	 Secretary/Manager

Prior to the commencement of the business meeting the Trustees held informal talks with Her Worship The Mayor of Woollahra, Mrs. B.A. Backhouse and three aldermen, regarding a possible donation to the Trustees to assist implementation of the "Lucas plan" of re-furnishing and re-decoration of the House. Her Worship the Mayor promised careful consideration of the Trust's request for financial support. Immediately before the meeting with the Trustees, the Mayoral party had inspected the House accompanied by the President and the Secretary/Manager.

CONFIRMATION OF MINUTES:

The minutes were formally approved.

MATTERS ARISING:

It was requested and approved that copies of the latest Lucas Report on re-decoration and re-furnishing of the House be made available to all Trustees.

In connection with the guardian scheme, the Secretary/Manager advised that Mr. Trenchard-Smith, a local resident and frequent visitor to the House had promised to man the Museum every Sunday afternoon. The Trustees expressed deep appreciation of Mr. Trenchard-Smith's public spirited offer and asked the Secretary/Manager to convey their thanks to him.

The Secretary/Manager then tabled a quotation from Vaucluse Locksmiths Pty. Limited for the installation of a protection system, for all cases in the Museum, which would make it possible to have the rooms open to the public without a permanent guardian on duty. The quoted cost of \$900.00 was accepted and the Secretary/Manager instructed to have the system installed as soon as possible.

In respect of complaints about poor service in the Tea Room, the President advised that he had interviewed Mrs. Avenell, who had promised to do her best to see that her staff dealt more efficiently with customers. The Secretary/Manager was also instructed to inspect the premises from time to time and monitor customer re-action.

The President advised that the Premier and Mrs. Wran would not be available to attend the concert on the 25th November. He would therefore be inviting them to attend the Friends' Cocktail Party, in March, 1979.

The Secretary/Manager confirmed that he had given a copy of the latest Lucas Report to the Chairman of the Friends of Vaucluse House.

CORRESPONDENCE:

The President read a letter he had written to the Manager of "Musica Viva" following discussions between two of their executives, the Chairman of the Friends and himself regarding the possibility of this organisation giving a series of concerts in the House for which they would pay the Trustees an agreed fee. In this way the Trust would be assured of a known profit on each concert. The letter and the President's proposals were approved by the meeting and a reply was awaited with interest.

A letter from the Director advising that the G.I.O. was now negotiating a settlement in the case of Mrs. Munn who had claimed damages for an accident in the House some twelve months^{ago} was noted and accepted.

GENERAL BUSINESS:

The President advised that he had further discussed the renovating of the Tea Room and Kiosk with Mr. John Eagleton, the Service's officer for Concessions and Leasing and it had been agreed that detailed plans should be prepared before the end of March, 1979. The Trust would temporarily provide funds for this preparatory work from the Special Purposes Account; the sum expended would be re-imbursed in full by the Service at the commencement of the next financial year, i.e. July, 1979. The actual work would commence as early as possible after this date with a view to being completed before December, 1979.

2. It was decided that, because the Trust needed to give further consideration to the five year plan in the light of the latest Lucas Report on the House and the pending report on the grounds by Mr. Broadbent, any decision on modifications or additions to our submission should be deferred until the December meeting. This would enable the House and the Grounds Committees to discuss financial requirements with Messrs. Lucas and Broadbent respectively and have their submissions clarified in time for the December meeting.

3. In view of discussions and resolutions under "matters arising" it was decided that a re-inspection of the Museum was not required. In respect of the leaflet on the contents of the Museum, now that it had been abridged by Messrs. Snelling and Yelland, the Secretary/Manager was instructed to obtain a quotation for the printing of the leaflet.

REPORTS OF SUB-COMMITTEES.

(i) House. The Vice President as convener amplified some of the points made in his written report of the meeting of the House Committee on the 25th October, 1978.

Resulting from this it was resolved that Vaocluse Locksmiths should instal the unobtrusive and up to date burglar alarm system quoted for in February, 1978. The Secretary/Manager was empowered to negotiate with Mr. Paine, the Managing Director of Vaocluse Locksmiths any increase in cost arising from the 9 month delay in accepting this quotation and if reasonable to put the work in hand as soon as possible so that the installation is completed prior to redecoration of various rooms (Note:- Mr. Paine has, as a gesture of goodwill, agreed to do the work at the quoted price. Mr. Clive Lucas and the Secretary/Manager discussed the installation with Mr. Paine at a meeting on the 25th October immediately following the conclusion of the House Committee business.

Mr. Lucas expressed himself as being very satisfied with the proposed installation. Payment for the system will initially be made from the Special Purposes Account. (\$3,450.00) but the Service will be approached with a view to re-imbursing this sum at a later date.).

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With regard to the late 19th century furniture offered to Greycliffe House, the President said that he would have a word with the Director to try and hasten a decision by his officers concerned. (Note)- This approach became unnecessary as a few days after the meeting, the Service Historian, two architects and the Sydney District Superintendent visited the Secretary/Manager and advised him which pieces they would like for Greycliffe subject to funds being available to credit their value to the Special Purposes Account).

The Vice-President advised that the papers for the Guests' Diningroom and the Little Tea Room (Morning Room) had been ordered from England by Mr. Clive Lucas.

Legal, Insurance and P.R. The convener, Mr. Finlay said that he had nothing to add to what had already been mentioned under Correspondence and General Business.

Grounds. The Treasurer, as convener advised that he had nothing further to report pending a Grounds Committee meeting with Mr. Broadbent.

He then said how pleased he was that Miss Mourot had expressed a wish to serve on the Grounds Committee and looked forward to her presence at future meetings.

Museum. Mr. Snelling said that he had nothing further to add to what had already been said about the Museum earlier in the meeting.

Books. Miss Mourot advised that she had made a preliminary survey of books owned by the Trust and that full listing and valuations would be carried out by members of the staff of the State Library. The President thanked her for the work she had done and the arrangements she had been able to make regarding listing and valuation.

SECRETARY/MANAGER'S REPORT

This having been circulated with the minutes was received and formally adopted.

FINANCIAL REPORT

The upward trend in admissions to the House was noted with satisfaction and the report formally adopted.

Recoup summaries 29 to 48 having been passed for payment by the Service were formally confirmed.

OTHER BUSINESS

The President announced that in the recent State Cabinet changes, Mr. Paul Landa had been given the Lands portfolio in succession to Mr. Crabtree. In conformity with accepted practice he sought the Trustees' approval to arrange a luncheon meeting with Mr. Landa. Approval was unanimous and the President would approach the new Minister with a view to arranging a mutually convenient date.

The Secretary/Manager showed the Trust the Royal Doulton figurine which had been obtained through the Vice-President as the Trustees' retiring gift to Mrs. Doris Kearney. It was agreed that this should be presented to Mrs. Kearney at the board meeting in December.

He also announced with regret that Mr. John Kearney, in view of his wife's indifferent health, had decided to retire to their home at Blakehurst and wished to leave on the 5th January, 1979. The Trustees were very sorry to learn of Mr. Kearney's decision and formally recorded their appreciation of his excellent services to the Trust over a period of nearly fourteen years. The Secretary/Manager was asked to invite Mr. Kearney to accompany his wife to the next meeting, but that a formal farewell to him would be arranged at a convenient time in the New Year when a

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tangible appreciation of his services would be made.

After some discussion it was unanimously decided that the position of Head Gardener should be offered to Mr. Ivor Powell whose wife took over the duties of housekeeper when Mrs. Kearney retired.

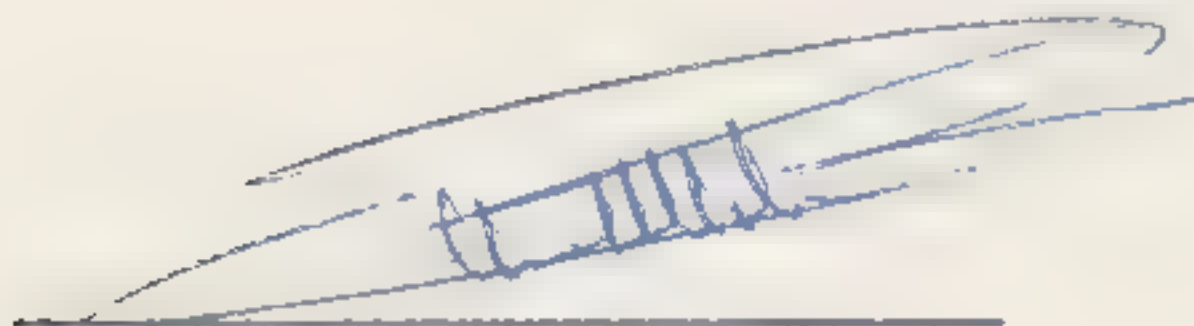
In view of the proximity of the 3rd Thursday in December to the Christmas holiday, it was decided that the next Trust meeting should be brought forward one week to Thursday, 14th December, 1978.

There being no further business to discuss, the President declared the meeting closed at 8.10 p.m.

Signed as a true record,



President



Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

Report for November, 1978

FROM: Secretary/Manager

TO: The Trustees

STAFF

The week-end desk clerk, Mrs. Miller has resigned her position due to domestic difficulties and a suitable replacement has not yet been found. In the meantime Mrs. Powell and Mrs. Hobson are manning the desk at week-ends.

Mr. J. Kearney proceeded on leave on the 4th December and will resume his duties on the 18th December. In his absence Mr. I. Powell is acting Head Gardener.

As announced at the last meeting, Mr. Kearney will be retiring on the 5th January, 1979, but has asked for a weeks grace to remove his effects from the gardener's cottage and get it cleaned up for Mr. and Mrs. Powell to move in. I have agreed to this request and therefore Mr. and Mrs. Powell will take possession on Monday, 15th January, 1979.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

Mr. Ivor Wilson, the carpenter resumed work, after his vacation, on the 16th November and after a further consultation with Mr. Lucas the correct mouldings etc. have been ordered for all rooms to be re-furnished under the first stage of the implementation of the Lucas re-decorating and re-furnishing plan.

The order for the waterproofing of the battlements has been given to I. Wilson and Sons. This work will proceed as soon as the required carpentry work has been completed in the House.

The paint for the kitchen has arrived from Universal Paints. Mr. Houghton has been given an order to proceed with re-decoration of the kitchen as soon as he returns from leave on the 15th December.

The plasterer, Mr. J. Andrew is currently replastering the walls in the costume room. This work should be completed around the 12th December.

The burglar alarm system to the cases in the Museum has been installed and the area is now open to the public from 10.00 a.m. to 4.30 p.m. each day. Mr. Andrew did all the required chasing of the walls to conceal the wires and replastered afterwards. Mr. Wilson lifted the flooring in various places to take underfloor wiring. I consider that Vaucluse Locksmiths have done a very neat and professional job on this installation.

Mr. Tom Nielsen, Chief Conservator of the Mitchell Library has cleaned, restored and re-varnished the painting of three of Wentworth's daughters in the Reception Room. The transformation is quite remarkable, a rather dull picture now glows with all the beauty of its original colours.

Rentokil Pty. Limited have now put a chemical barrier right round the main house to prevent the ingress of white ants and other termites.

There was a meeting of the House Committee, with Mr. Clive Lucas in attendance on the 24th November.

VAUCLUSE PARK

Routine maintenance of the grounds has continued throughout the month and we now have a good showing of gladioli and hydrangeas coming along. Additionally, the long flight of steps and adjacent areas leading from Olola Avenue to the south paddock have been cleaned and weeded and various bushes trimmed.

The "sons" in I. Wilson and Sons have repaired all rotten sections of the beach paddock fence and are now painting it to match the main park fence.

There was a meeting of the Grounds Committee on the 23rd November which was also attended by Mr. James Broadbent. The Treasurer will no doubt make a report at the next Trust meeting.

GENERAL

On the 9th November Mrs. E. Stephenson, Curator of the Sydney Maritime Museum visited the House to inspect the "Dunbar" chair, with a view to it being loaned to the Museum.

Mrs. W.C. (Barbara) Wentworth brought some Canadian Wentworths to view the House on the 10th November.

Mr. H.A.R. Snelling has donated two more books to the Trustees' Library:- "The Victorian Home" by R. Dutton
"Sir Joseph Banks" by H.C. Cameron



A.E. Hobson
SECRETARY/MANAGER
6.12.1978

VAUCLUSE HOUSE HISTORIC SITE

FINANCIAL REPORT

November, 1978

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	3,408	\$2,726. 40
40¢	836	334. 40
30¢	432	129. 60
 <u>Coach Tours and Party</u>		
<u>Admissions by voucher:</u>		
80¢	2,340	1,872. 00
40¢	757	302. 80
30¢	786	235. 80
	<u>8,559</u>	<u>\$5,601. 00 (\$4,871.60)</u>

COMPARATIVE CUMULATIVE TOTALS
Financial Year
22 weeks

⁷⁷ 78
1977/1978
37,706

⁷⁸ 79
1978/1979
38,871

COMPARATIVE MONTHLY TOTALS
November

7,051 8,559

REVENUE

The upward trend of admissions and sales noted in October has continued throughout November and we are now 1175 admissions ahead of the corresponding figures for the same period last year

Income from all sources was satisfactory at \$5,851.42 of which \$3,178.27 was General Revenue due to the N.P. and W.S. whilst \$2,673.15 was credited to the Special Purposes Account.

BUDGET

The General Account has been operated within the allocations made by the Service for the first five months of the financial year.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr</u>
BY: Balance brought f'w'd 1.11.78		\$5,470.93
TO: 50% cost of re-print of guide book	\$2,714. 00	
M.s. W.Niesche. Guardians' receipt.	35. 78	
Grafton Galleries. rosewood chair	150. 00	
R.T. Houghton. paper stripping	66. 00	
M. Thompson. Photography	52. 60	
T.Nielsen. Painting restorations	135. 00	
Friends of V.H. W.C.Wentworth's sub.	10. 00	
Copy Cat. Extracts minutes 1925 to 1930	12. 00	
J.Dewar & Sons. Whisky and brandy	138. 81	
I. Wilson. carpentry	150. 00	
J. & M.D. Andrew. Plastering. museum	70. 00	
BY: Revenue		2,673.15
TO: Balance cd. f'wd at 30.11.78	<u>4,609. 89</u>	
	<u>\$8,144. 08</u>	<u>\$8,144.08</u>

MAJOR COMMITMENTS

Kitchen complex, painting, equipment	\$2,000. 00
Re-decoration, hall, vestibule, guests' diningroom and morning room	3,500. 00
M. Avenell. catering, say	500. 00
Carpets as specified by Mr. Lucas	15,000. 00
Security system - Museum (work done)	900. 00
Security system.- House	3,000. 00
Contingencies	500. 00
	<u>\$25,400. 00</u>

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Therefore, the amount required above and beyond the current credit balance to cover known commitments is \$20,790.11, which is approximately 6 months income at anticipated rate of increment.



A.E. Hobson
SECRETARY/MANAGER
5.12.1978

VAUCLUSE HOUSE HISTORIC SITE

IMPORTANT MESSAGE FROM THE PRESIDENT

WILL ALL TRUSTEES PLEASE MAKE EVERY EFFORT TO BE
PRESENT IN THE BOARDROOM BY 4.55 P.M. ON THURSDAY,
16TH NOVEMBER, 1978 TO MEET THE MAYOR AND A DELEGATION
OF ALDERMEN FROM THE COUNCIL OF THE MUNICIPALITY
OF WOOLLAHRA.



A.E. Hobson
SECRETARY/MANAGER

NOTES ON THE FIRST FIFTEEN MINUTE BOOKS - VAUCLUSE HOUSE BY MR. T. J. CHAMBERLAIN

1925 to 1930

Charges to view Vacluse House commenced from December, 1925. Adults 6d.
Children 1d.

House closed for repairs in January, 1926 and re-opened in September, 1926

Roof (flat section) covered with bitumen malthoid in January, 1926 by
Noyes Bros.

Court Dress of W.C. Wentworth loaned by the Wentworth family on 5th
March, 1925.

Public toilets installed in May, 1926 for £800.0.0.

Mosaic of Roman Forum loaned to House in May, 1926 by Mr. A.C. Hopwood
for two years, to be returned on demand.

Stone fence at back of House erected in 1926 to prevent access without
payment to House.

Transferred from Public Library to Vacluse House in 1926:

Plaster bust, Mrs. W.C. Wentworth
Plaster head of Dr. Wardell
Plaster model of Flinders statue
Brick from wall of Wynyard Square

In 1926 purchased from Mr. de Closey his sister's oil painting of "Old
Entrance Gates of Vacluse House" (now in Board Room).

In 1926 loan from Art Gallery:

Early English sketches by Conrad Marten
Capertee Valley
2 Marble statues "Work and Study" and "Romeo and Juliet" (hand
broken of "Work and Study" when received).

(In July, 1968 Art Gallery gave permission for "Romeo and Juliet"
statue to be sold to Mr. G. Naher, Belvedere, King's Cross).

"Work and Study" was removed from drawing room and placed in
courtyard adjacent to eastern verandah of House.

In September, 1926 Art Gallery loaned:

Lithographs of "Quatre Bras" and "Battle of Jena" (placed in family
dining room)
Painting of Sportsman by Baird (in drawing room)
Three mosaic tables (on loan to Gallery from Mr. W.C. Wentworth)
(only two now in House - one in drawing room and one in
Reception room).

In November, 1926 purchased for £7.7.0 from Mr. de Closay three of his
sister's paintings:

"Water colour of Vacluse House"
"End of Stables with Bougainvillia creeper"
"Courtyard Gate with Stercretacia in bloom".

In August, 1926 the Art Gallery donated to Trust:

Engraving. "Windsor Forest"
"Queen Victoria at Osborne"
"Queen Victoria, 1859"
"Prince Albert"
"Her Majesty, the Queen 1859"
"Queen Victoria" (tinted lithograph)
"Prince Consort" " "

and loaned:

"Sir William Denison"
"Duke of Wellington"
"British War Ships" (2 water colours)
"Govett's Leap"

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"La Perouse"
 "South Sea Whaling"
 "Liverpool Range"
 "Plaster bust of John Blaxland.

MOST PAINTINGS WERE RETURNED TO ART GALLERY AT THEIR REQUEST -
 SEE CATALOGUE

In 1926 Mr. P.J. Braine donated auto graphed photos of Lord and Lady Jersey and Sir Harry Rawson. He also donated sword, dog's collar and authographed photo of Sir Henry Parkes. The items of Sir Henry Parkes were later sent by the Trust to the Parkes Museum at Tenterfield.

In November, 1926 fire extinguishers were installed in Vacluse House

In December, 1926 Dr. Pockley donated photograph of Dr. Redfern.
 Trust purchased for £2.2.0 painting by Basil Woolley "Bottle and Glass".
 Art Gallery loaned for five years two large Meissen vases on loan to the Gallery from Mr. W.C. Wentworth, later on these vases were purchased from Miss Dorothy Wentworth at a cost of £50 for the two.

Drawing room chair (original W.C.W.) donated by Mr. I.R. Raine

In February, 1927 Lands Department made available £1,250 for completion of restoration of House, first work to be on kitchen, back premises, servants' quarters above kitchen, and later on cottage - these works were well under way by July, 1927.

Kiosk erected and officially opened in 1926.

Miss L.F. Parkes donated small wheel-barrow used by Sir Henry Parkes at turning of first sod of North Shore Railway in September, 1927 - later this was sent to the Tenterfield Parkes Museum.

In 1927 stone pillars were accepted from Waverley Council and erected at the entrance from Petrarch Avenue in outer park - pillars same from "Melrose" at Waverley.

Mr. H.G. Marr presented carved early Victorian American walnut sideboard, but as it was not of the Wentworth period the Trust later sold to Child Welfare Department

Letters from residents in Olola Avenue protesting against site selected for erection of gardener's cottage in Vacluse Park (1927).

Table of Australian timbers made by Mr. H.M. Brown of Strathfield presented through Mr. Acocks, Public Trustees Office - later loaned to the Woollahra Council as it was not a Wentworth period.

Iron gates from Elizabeth Bay House erected at entrance to Olola Avenue.

Bronze Japanese incense burner transferred from Art Gallery to rose bed on gravel drive in November, 1927. This was once the property of Sir Mathew Harris.

Mr. David Piper presented an account in W.C. Wentworth's handwriting to Captain Piper in 1828, also Leave of Absence Certificate to Captain Piper 1812 and knife and fork with Captain Piper's crest.

Sideboard donated by Mrs. Horne in memory of her husband who had been closely associated with Wentworth, had managed his estate and lived in Vacluse House for a considerable period. It was originally an altar and the Trust presented it to St. Patrick's College as it was not suitable for House when restorations were carried out in the guests' dining room.

-3-

On 24th November, 1927 Mrs. Outred of Croydon loaned a German carved door (this door was placed at end of small corridor adjacent to archives room.

At the same time the Trust purchased from Mrs. Outred a painting of Queen Victoria at the age of 37 years.

Tourist coaches commenced visiting House in December, 1927

Gold snuff box donated by Mr. Campbell, it was once the property of Mr. Duncan Dunbar owner of the ship "Dunbar".

Trust received from Government a grant of £800 for erection of gardener's cottage in January, 1928 - stone for cottage was received from "Gladswood", Double Bay.

In January, 1928 Rev. F.W. Wood of Collarenebri presented three paintings:
 "Madalena"
 "Three Fates"
 "Portrait of a Gentleman"

In 1928 Trust purchased from Mr. Chapman, William Street, Marrickville an 1843 copy of S.M. Herald with an interesting reference to W.C. Wentworth.

In April, 1928 a four poster bed was purchased from Mrs. Bethune, Moss Vale.

(Unfortunately I was never able to trace any records of where the various beds were placed in House so as to identify them.)

In October, 1928 busts of Mr. and Mrs. W.C. Wentworth were presented to House by Mr. D. Wentworth.

In November, 1928 Mrs. Horne presented the original key of wine cellar

On 5th April, 1929 Mr. Trustee Duncan donated photo of Woollahra House before its demolition and two photos of Old Sydney.

In December, 1928 2 garden chairs and an old Wine Bottle were donated by Mr. Cocks of Randwick, original Wentworth articles.

In June, 1929 Trust purchased from Miss Fitzsimons Wentworth the following articles:
 1 Liqueur set red Venetian glass consisting of 1 tray, 2 bottles, 12 goblets
 1 pr. red Venetian glazed vases - 15" high
 Scent box embossed with gold
 Set green dessert service
 Italian walnut early Victorian jewel case

and she loaned:

One white glass decanter	}	Mrs. Weekes
1 water bottle		
1 glass teapot		
4 goblets		
3 custard glassess		

all these articles were purchased by her brother from the sale of Vaucluse House.

Lt. Col. G. Barney's sword and epaulettes were presented by his granddaughter Edith Deane

In June 1929 stone pillars were erected at entrance to Olola Avenue to gravel drive, they were presented by Mrs. Carp and came from the old Sydney Post Office in 1847, the third pillar erected was from "Melrose" Eaverley and the gates from Elizabeth Bay House.

-4-

In September, 1929 skirting boards in guests' dining room and adjacent hall, floors of these two areas and ballroom floor were replaced because of white ants.

State Library loaned a woollen tapestry "Cardinal Wolseley with Catherine of Aragon" placed in ballroom.

Presented by Miss Edith Hill original Wentworth pieces:

- 2 Fretwork corner brackets (placed in morning room). Rosewood
- 5 pieces early Victorian Bronze (Faust and Marguerite, Romeo and Juliet.
- 3 Candlesticks with 3 candle holders ornamented (placed in morning room)

Square piano purchased on 23rd December, 1929 from Mr. Turnstall for £7.7.0

Two shoe buckles presented by Mrs. Cox, Ashfield - property of Captain Piper.

Stated in minutes of 7th March, 1930 that the Deeds of Wentworth Estate were at Crown Solicitor's Office.

Mr. E.J. Coote presented antique watch 200 years old and silver orange blossom bridal wreath early Victorian - these were presented in June, 1930.

Mr. A.W. Courtney Pratt of Brownells Ltd. Hobart, claimed to possess the original mahogany sideboard and wished to sell for 130 guineas, but Trust regretted no funds available - June, 1930.

Purchased from Francis Edwards, London, Conrad Martens painting "The Heads and Vacluse" for £50 - in morning room.

Shelley ware with view of Vacluse House imported from Heath & Co. London to be sold as souvenirs.

23 NOV

Summary No. _____

Park code **26**
L26 0000 00000000000000000000 00 00000000 00 00000000 00000000

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
192/3	053855/6	Vaucluse House Historic Site		
		Salaries and wages		1422. 68
		Public moneys a/c.		297. 60
		TOTAL TAXATION		
		TOTAL TO BE RECOUPED	\$	1,720. 28

Accountant,
per:

by J. D. West, Government Printer

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 50

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 31.12.78, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
194/195	053857/8	Vaucluse House Historic Site Salaries and wages		1,67. 66
196	053859	Sydney County Council		5. 00
197	053860	Michael Thompson Photography		1. 00
198	053861	T. Kielsen		2. 00
199	053862	Farton's Security Services		22. 00
200	053863	Rentokil		13. 00
201	053864	Copy Cat Printing		31. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,438. 27

Vouchers totalling \$ 2,438.27 were recouped on 28/11/78

O.I.C. - I have sub-dissected Accountant,
Code 27 into 27-S & 98.00 per:
27-S & 22.14
27-S & 11.14

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 51

RECOUP SUMMARY

Park code 55

EXPENDITURE FROM ADVANCE A C OF Yachats House Historic Site
at La Grange, Oregon (bank and branch)
for the period ended 22.11.1978, 19 78

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
202	053865	Michael Thompson Photography		52. 60
203	053866	T. Nielsen		135. 00
SPECIAL PURPOSES ACCOUNT				
73.26.27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 187. 60

Vouchers totalling \$ 187.60 were recouped on 25/11/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 52

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HISTORIC SITE

at Bank of N.S.W. Vacluse (bank and branch)

for the period ended 29.11.78, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
204/5	053867/8	Vaocluse House Historic Site Salaries and wages		123. 00
206	053869	Petty cash expenses		15. 07
207	053870	Francos Trading Coy.		00. 00
208	053871	I. Wilson & Sons		10. 00
209	053872	Deveson Jahn Aus. Pty. Ltd.		74. 30
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2381. 11

Vouchers totalling \$ 2,381.11 were recouped on 6/12/78

O.I.C. - Your Petty Cash Book
should be kept in duplicate;
The original to be attached to
the voucher on the recoup, the copy
to be kept in your office.
On future recoups please attach the Petty Cash Sheet.

Accountant,
per:

ADVICE OF RECOUPMENT

Date		Description		Amount	
Jan 1	1900	Balance		100.00	
Jan 15	1900	Received from A		50.00	
Feb 1	1900	Received from B		25.00	
Mar 1	1900	Received from C		75.00	
Apr 1	1900	Received from D		100.00	
May 1	1900	Received from E		150.00	
Jun 1	1900	Received from F		200.00	
Jul 1	1900	Received from G		250.00	
Aug 1	1900	Received from H		300.00	
Sep 1	1900	Received from I		350.00	
Oct 1	1900	Received from J		400.00	
Nov 1	1900	Received from K		450.00	
Dec 1	1900	Received from L		500.00	

Date		Description		Amount	
Jan 1	1901	Received from M		550.00	
Feb 1	1901	Received from N		600.00	
Mar 1	1901	Received from O		650.00	
Apr 1	1901	Received from P		700.00	
May 1	1901	Received from Q		750.00	
Jun 1	1901	Received from R		800.00	
Jul 1	1901	Received from S		850.00	
Aug 1	1901	Received from T		900.00	
Sep 1	1901	Received from U		950.00	
Oct 1	1901	Received from V		1000.00	
Nov 1	1901	Received from W		1050.00	
Dec 1	1901	Received from X		1100.00	

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 54

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAULUSE HOUSE HISTORIC SITE

at Bank of N.S.W. V. 10 (bank and branch)

for the period ended 6.12.1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
214/5	053877/8	Vauluse House Historic Site Salaries and wages		2,620. 71
216	053879	I. Wilson and Sons		500. 00
217	053880	Gibson Chemicals Limited		176. 34
218	053881	The Sydney County Council		30. 63
219	053882	Eastern Suburbs Lime & Cement Store		6. 22
220	053883	Wormald International Pty. Ltd.		29. 25
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 3,363. 15

Vouchers totalling \$ 3,363.15 were recouped on 13/12/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 85

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF
 at Bank of (bank and branch)
 for the period ended , 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
	053884	John Dewar & Sons Ltd.		132. 61
202	053885	Ivor Wilson		15. 00
202	053886	J. & M.D. Andrew Pty. Ltd.		7. 00
SPECIAL PURPOSES ACCOUNT				
73.26.27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 358. 61

Vouchers totalling \$ 358.61 were recouped on 13/12/78

Accountant,
 per:

ADVICE OF RECOUPMENT

111

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 14TH DECEMBER, 1978
AT 5.00 P.M.

A G E N D A

1. Presentation to Mrs. Doris Kearney
2. Apologies for absence
3. Confirmation of minutes of last meeting
4. Matters arising from minutes
5. Correspondence
6. General Business:
 - (i) To finalise submissions under the five year plan
 - (ii) To consider quotation for printing of Museum leaflet
 - (iii) Report on series of three concerts held in drawing room. (Mr. G. Sample)
7. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
8. Secretary/Manager's report
9. Finance. Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
10. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 14TH DECEMBER, 1978
AT 5.00 P.M.

PRESENT:	Mr. K.R. Doyle	President (in the chair)
	Mr. P. Cook	Vice President
	Mr. E.C. Colman	Treasurer
	Mr. M.D. Finlay	
	Mr. W.M. Nolan	
	Mr. R. Rowe	
	Mr. G.W. Sample	
	Mr. A.E. Cramer-Roberts	
	Miss S. Mourot	

IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager
	Mrs. H.A.R. Snelling	by invitation

APOLOGIES FOR ABSENCE:	Mr. H.A.R. Snelling	Counsellor
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Prior to the commencement of the meeting, the Trustees farwelled Mr. John V. Kearney who would be retiring on the 3rd January, 1979 after thirteen years service as Head Gardener. The President, on behalf of all present and past Trustees who had known Mr. Kearney thanked him for his long and devoted service to the Trust and invited him and Mrs. Kearney to return at a mutually convenient time in the new year when a tangible appreciation of his services would be made.

Mrs. Kearney, who had retired some three months earlier, was then presented with a Doulton china figurine in appreciation of her services as Housekeeper and all Trustees and Mrs. Snelling wished the Kearneys many happy years of retirement in their new home at Blakehurst.

CONFIRMATION OF MINUTES:

The minutes were formally approved.

MATTERS ARISING:

The President advised that he had been in touch with Mr. John Eagleton, the Service Office I/C Concessions and Leasings, who indicated that the lease for the Kiosk and Tea Room had not yet been signed by Michael Avenell Pty. Ltd.

The Secretary/Manager advised that the installation of the new Passive Red Intruder Detection System would commence on the 18th December, 1978.

With regard to the out-of-period items of furniture not required for Greycliffe House, Mr. Nolan felt that if these items were disposed of by public auction no mention should be made that they came from Vauclose House. In general all Trustees agreed with Mr. Nolan. Prior to disposing of any item which had been donated to the Trust, it should be offered back to the original donors. If the donor did not want the item then their permission to sell should be obtained. Likewise out of period loan items should be returned to the owners.

CORRESPONDENCE:

A letter from the Premier's Department indicated that the Premier and Mrs. Wran would be pleased to attend the Friends' Cocktail Party on the 17th March, 1979. However, as the word "dinner" was mentioned in the letter the Secretary/Manager was asked to check with the signatory, a Miss Darlow, if the Premier was indeed expecting a full formal dinner.

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The President tabled a letter he had written inviting Mr. Paul Landa, the new Minister responsible for the N.P. and W.S., to a luncheon in late February or early March, 1979. No reply had been received to date.

A letter from Musica Viva was received indicating that in their opinion the charges given in the President's letter of 2nd November were too high. The President said that if we went below these costs, there would be no profit to the Trust. All Trustees agreed that there would be no point in allowing Musica Viva to use the House if no profit was available for Trust funds. After some discussion the Secretary/Manager was instructed to discuss the matter further with Mr. Kim Williams by telephone.

A letter from Fisher, Lucas - Architects, enclosing a detailed quotation for the proposed new carpets was received. The quotation in the sum of \$13,452.00 for manufacture, supply and fitting was approved.

A letter of resignation, after nine years service as a Trustee, was received from Immediate Past-President, Mr. Mervyn D. Finlay, Q.C. to be effective at the end of this meeting.

The President spoke warmly of the great contribution Mr. Finlay had made to the affairs of the Trust and whilst he appreciated Mr. Finlay's reasons for resigning he regretted that the Trust would no longer be able to benefit from his wise counsel, expert legal advice and firm friendship.

GENERAL BUSINESS:

(i) After some discussion it was agreed that the request for funding should be left to stand as in previous submission, but that an additional item, to cover the re-furnishing of the House in accordance with proposals put forward by the consultant architect, should be extended and accorded top priority. The moneys requested for this purpose would be supplementary to, and not in lieu of, allocations made each year from anticipated revenue accruing to the Special Purposes Account. It was considered that a minimum of \$50,000 would be required, plus \$6,000 to cover architect's fees spread over five years.

Insofar as existing items in the plan are concerned it was resolved that:-

(a) The Service architects should be requested to submit a suitable design for a toilet block on the beach paddock with special attention being paid to environmental impact. A suitable screening of the building with trees was considered to be of paramount importance.

(b) In respect of the prevention of further erosion in the public car park, we should continue with the plan to use B.G. blocks, but that Mr. Rowe obtain further details of a PVC pipe re-inforcing system he had heard about.

The President thanked Mr. Nolan for the investigations he had carried out regarding the proposed B-G block system.

(ii) The quotation, for printing 20,000 copies of a four page leaflet for the Museum, submitted by Copy Cat Printing in the sum of \$1,297.30 was considered to be rather high.

Mr. Cook suggested that we might seek an alternative quotation from Mr. John Hannan of Eastern Suburbs Newspapers and Mr. Sample indicated that he would try to obtain a quotation from sources he had at his disposal.

(iii) Mr. Sample handed out copies of a detailed report which showed that a small profit had been made on the series of three concerts held in the Drawing Room. However, this result had only been achieved by the donation of printing, wines and spirits. Catering for a rather elaborate smorgasbord was the greatest single cost and if ticket prices were to be kept at \$12.50 each this would have to be eliminated. By substituting a light supper Mr. Sample felt confident that a nett profit of \$200 per concert could be assured.

The President thanked Mr. Sample for the great effort he and Mrs. Sample had put into arranging the concerts. Socially they had been a great success and he felt sure that the experience gained from this series would ensure that any further concerts would make a profit.

REPORTS OF SUB-COMMITTEES

(i) House. The Vice-president as convener said he had nothing to add to what had already been discussed earlier in the meeting.

(ii) Legal, Insurance and P.R. Mr. Finlay as convener advised that he had nothing to report.

(iii) Grounds. The Treasurer as convener advised that, at a meeting with Mr. James Broadbent, he had been promised the written report on the gardens early in the new year. In view of the length of time taken to produce the report, Mr. Broadbent had indicated that he would be waiving his fee of \$500.

In answer to a query regarding the costs of implementing the recommendations in the report, the Secretary/Manager advised that some tentative provisions had already been made under the five year plan and other moneys could be made available from annual allocations under item 27 (grounds maintenance) of the General Account.

(iv) Museum. In the absence, through illness, of Mr. Snelling, the Secretary/Manager advised that now the new alarm system to the cases had been installed, the Museum was being opened each day to the public.

SECRETARY/MANAGER'S REPORT:

The report, having been circulated with the minutes, was formally adopted.

FINANCIAL REPORT:

This, having been circulated with the minutes, was formally adopted. The Trustees noted with satisfaction a significant increase in the number of visitors to the House during November, 1978.

Recoup summaries 49 to 56, having been passed for payment by the Service, were formally confirmed.

OTHER BUSINESS:

The President advised that the Mayor of Woollahra, Mrs. Backhouse, was attempting to take action regarding the unkempt and dilapidated state of the Wentworth Mausoleum and the area enclosed by the wrought iron fence. She had already instructed her Parks Superintendent to mow the grass and prune the trees. However, a permanent solution

-4-

to the continuing neglect by the Church Commissioners was required and she was proposing to arrange a meeting between three members each from the Council, the Trust and the Church Commissioners. Mr. William Charles Wentworth IV was also being asked to put pressure on the Church Commissioners to look after the site in a proper manner.

Arising from a discussion with Mr. Wentworth when he visited the House on the 6th December, 1978 regarding furniture etc. on loan from the Wentworth family, it appeared that most of them would be willing to donate the items providing they could be immediately exempted from probate. It is believed that there is a law covering gifts to museums and Mr. Cramer-Roberts was asked to look into this matter and advise the Trust of his findings at the next Trust meeting.

Arising from the resignation of Mr. M.D. Finlay, the President asked all members to give some thought to the filling of the vacant position on the Board and to make recommendations at the next meeting in February, 1979.

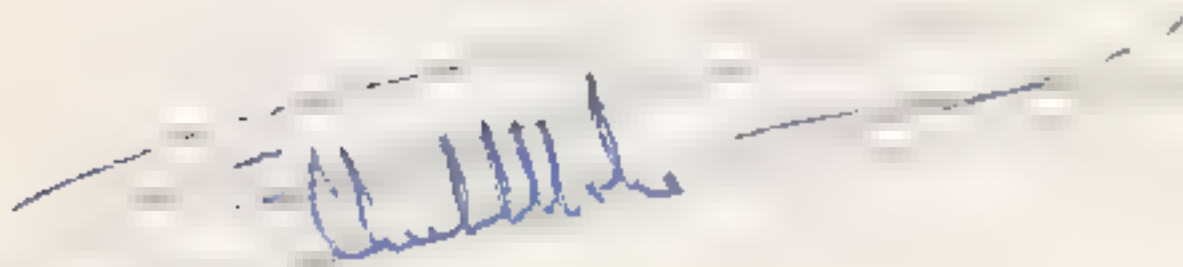
Finally, the President read to the meeting an extract from State Parliament Hansard of 13.12.1978 in which the local member, Mrs. Rosemary Foote, made a very handsome tribute to the members of this Trust.

There being no further business to discuss, the President wished all members a Happy Christmas and Prosperous New Year and closed the meeting at 8.15 p.m.

Signed as a true record,



President



Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

Report for December, 1978 and January, 1979

FROM: Secretary/Manager

TO: The Trustees

STAFF

A temporary weekend desk clerk, a Mrs. M. Hodson was obtained to cover the Christmas and New Year holiday period and she continued up to the 29th January, 1979.

A permanent appointment was made to this position effective from the 3rd February. The new incumbent is Mr. Frederick Ahern, a retired Major of the Australian Army.

Mrs. Jean O'Connor took a weeks leave from the 29th January to the 5th February.

Mrs. Phyllis Hall will proceed on a months leave commencing on the 12th February, 1979.

The writer decided to postpone his leave and he and Mrs. Hobson will now be leaving for Singapore on Thursday, 22nd March and will return to work on Monday, 23rd April, 1979.

Mr. Ivor Powell assumed the position of Head Gardener on the 4th January, 1979 pending the retirement on the following day of Mr. John Kearney.

Tractor driver Tony Simpson took annual leave from the 27th December, 1978 to the 19th January, 1979.

Park worker Joe Vecchio proceeded on a fortnights leave on the 22nd January, 1979.

Park worker M. Sawyer, formerly employed as a Section 8 worker at Nielsen Park worked for us from the 27th December, 1978 to the 2nd February, 1979, when he left to take up an appointment as an assistant gardener with Waverley Municipal Council. Steps are now being taken to obtain a permanent replacement for the vacancy on the grounds staff resulting from Mr. Kearney's retirement.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

Re-decoration of the kitchen is complete. It is now ready for re-furnishing and part re-furnishing when funds are available for this purpose.

Restoration of the woodwork in the guests' diningroom has been completed and Mr. Houghton is proceeding with re-decoration.

Restoration of the woodwork in the Little Tea Room (Morning Room) is almost finished and Mr. Houghton will proceed with re-decoration of this room as soon as he has finished the Dining Room.

If funds permit he will then proceed to the re-painting of the vestibule (Little Hall) and the Main Hall.

The new burglar alarm system has been installed and is functioning well. All wiring of the previous system has been removed and the only wires now left which require "hiding" are for the telephones.

-2-

Re-plastering of the walls in the Costume Room is finished, the show-cases back in position and the room re-opened for public inspection. It has to be re-painted when funds are available.

VAUCLUSE PARK

The petunias in the central bed lasted up to the end of this month, but having got past their best, the bed was cleared and re-fertilised last week. We are still getting a reasonable supply of cut flowers for the House from other parts of the grounds, but the long spell of dry, hot weather has made the use of the sprinkler system a daily necessity in order to keep the grounds in good condition. However, it has enabled us to scarify the lawns in the outer courtyard and immediately north of the House. The east lawn will be done in the near future. Despite the dry weather the south and west paddocks are in fair condition.

The concrete path, known as Laura Walk, in the south paddock has been cleared of overgrowing grass. The concrete is in poor condition and is due for re-newal under the five year plan. However, it now looks fairly respectable. Grass overgrowing the bitumen road to the public car park has been removed and we had enough turfs from this operation to re-turf part of a badly eroded area to the east of the car park road gate. The remainder of this eroded area has been filled with soil and sown with couch seed.

Rubbish clearance in the grounds, particularly on the beach paddock has been a major operation during the school holidays, but the staff have coped with it very well under trying weather conditions.

GENERAL

Mr. Clive Lucas made one short visit to the House on the 18th January to supervise the restoration work.

I regret to report that Mr. H.A.R. Snelling has been very ill since the December meeting, but now seems to be making a limited recovery.

Mr. H.L. Yelland was involved in a car accident which made the old neck trouble flare up again and he is having to wear an immobilising collar again.


A.E. Hobson
SECRETARY/MANAGER
6.2.1979

VAUCLUSE HOUSE HISTORIC SITEFINANCIAL REPORT

December, 1978

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>	
<u>Ticket Values</u>			
80¢	2,398	\$1,918. 40	
40¢	716	286. 40	
30¢	333	99. 90	
<u>Coach Tours and Party</u>			
<u>Admissions by voucher:</u>			
80¢	1,481	1,184. 80	
40¢	233	93. 20	
30¢	465	139. 50	
	<u>5,626</u>	<u>\$3,722. 20</u>	<u>\$3,031.10)</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1977/1978</u>	<u>1978/1979</u>
26 weeks	42,470	44,497

COMPARATIVE MONTHLY TOTALS

<u>December</u>	<u>4,764</u>	<u>5,626</u>
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REVENUE

Although this month is traditionally low in admissions to the House for the period prior to the Christmas holiday, the upward trend which started in October has continued with almost nine hundred more visitors than in December, 1977.

Total income for the month at \$5,897.70 was satisfactory of which \$3,054.00 was general revenue due to the N.P. and W.S. whilst \$2,843.70 was credited to the Special Purposes Account.

BUDGET

The General Account has been operated within the allocations made by the Service for the first six months of the current financial year.

SPECIAL PURPOSES ACCOUNT

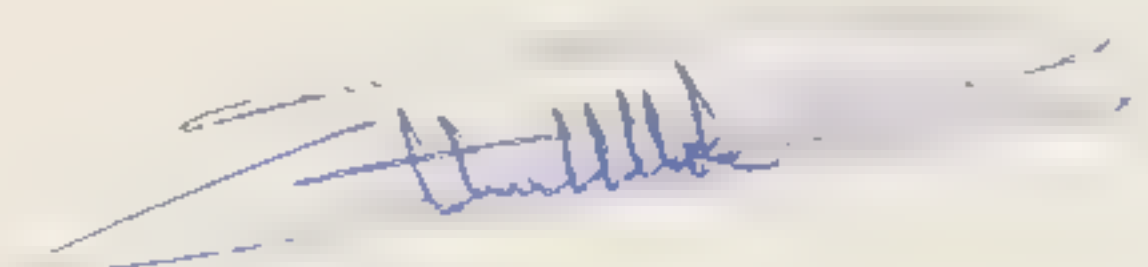
<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance bt. fwd. @ 1.12.78		\$4,609. 89
TO: M. Thompson. Photography	\$ 56. 30	
Mediterranean Wines. Wine, etc	34. 80	
Grafton Galleries - piano stool	250. 00	
I. Wilson. Carpentry	350. 00	
J. & M.D. Andrew. Plastering	140. 00	
J. Bell. Wood turning	14. 00	
I. Wilson. Carpentry	350. 00	
Mediterranean Wines. Beer, soft drinks	33. 98	
J. & M.D. Andrew. Plastering	231. 63	
I. Wilson. Carpentry	350. 00	
Fisher, Lucas. Fees (architect)	279. 85	
I. Wilson. Carpentry	350. 00	
BY: REVENUE		2,843. 70
TO: Balance cd/fwd 31.12.1978	<u>5,013. 03</u>	
	<u>\$7,453. 59</u>	<u>\$7,453. 59</u>

-2-

MAJOR COMMITMENTS

Kitchen complex, painting etc. approx.	\$2,000. 00
Re-decoration, hall, vestibule, guests diningroom and morning room (labour and paint) approx.	2,000. 00
Wallpapers ex U.K. for above. approx.	1,415. 00
M. Avenell Catering, approx.	500. 00
Security system (House) - work done	3,950. 00
Carpets	15,000. 00
Contingencies	500. 00
	\$23,365. 00

Therefore the amount required above and beyond the current credit balance to cover known commitments is \$18,351.97 which is approximately 5½ months income at anticipated rate of increment.



A.E. Hobson
SECRETARY/MANAGER
10.1.1979

VAUCLUSE HOUSE HISTORIC SITEFINANCIAL REPORT

January, 1979

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>	
<u>Ticket Values</u>			
80¢	1,508	\$1,206.	40
40¢	320	128.	00
30¢	238	71.	40
\$1.00	5,159	5,159.	00
60¢	1,245	747.	00
40¢	982	392.	80
<u>Coach Tours and Party</u>			
<u>Admissions by voucher:</u>			
\$1.00	925	925.	00
	10,377	\$8,629.	60 (\$8,639. 30)

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1977/1978</u>	<u>1978/1979</u>
31 weeks	55,320	54,874

COMPARATIVE MONTHLY TOTALS

<u>January</u>	12,850	10,377
----------------	--------	--------

REVENUE

There has been a definite resistance, amongst potential visitors to the House, to paying the increased charges which became operative on 1.1.1979. This has completely nullified the gains made during November and December, 1979.

However, income from all sources was very satisfactory at \$11,977.99 of which general revenue due to the N.P. and W.S. was \$6,242.09 whilst \$5,735.90 was credited to the Special Purposes Account.

BUDGET

The general account has been operated within the allocations made by the Service for the first seven months of the current financial year.

SPECIAL PURPOSES ACCOUNT

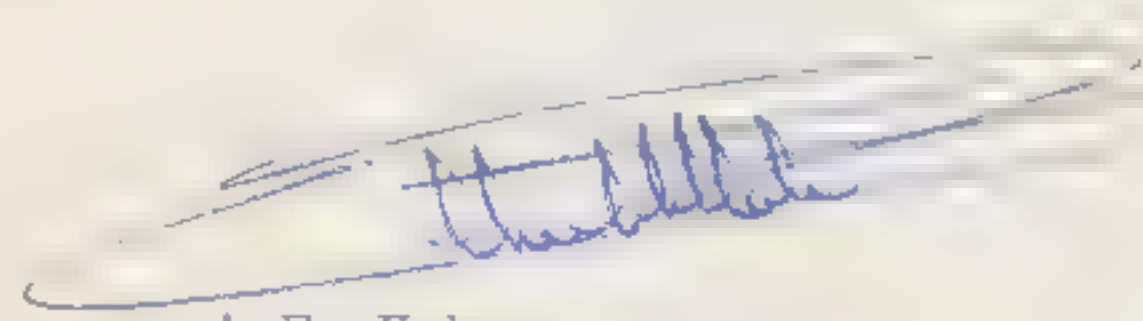
<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance bt. fwd. 1.1.1979		\$5,013. 03
TO: I. Wilson. Carpentry	\$ 280. 00	
I. Wilson. Carpentry	350. 00	
J. Andrew. Plastering, etc.	365. 00	
Vaucluse Locksmiths. Burglar alarm	3,950. 00	
I. Wilson - Carpentry	350. 00	
BY: Revenue		5,735. 90
TO: Balance cd. fwd at 31.1.1979	5,453. 28	
	\$10,748. 93	\$10,748. 93

KNOWN COMMITMENTS

Kitchen complex -- furniture etc.		1,000. 00
Re-decoration, hall, vestibule, guests diningroom and morning room, (labour etc)	say,	2,000. 00
Wallpapers (now to hand ex UK)		1,415. 00
Michael Avenell Catering Coy.	say,	500. 00
Carpets as specified	say,	15,000. 00
Contingencies		500. 00
		\$20,415. 00

-2-

Therefore the amount required above and beyond the current credit balance to cover known commitments is \$14,961.72 which is approximately $4\frac{1}{2}$ months income at anticipated rate of increment.



A.E. Hobson
SECRETARY/MANAGER
5.2.1979

REPORT 2 -CONCERTS 26TH AUGUST, 14TH OCTOBER, AND 25TH NOVEMBER.

This report is divided into 3 sections: Publicity, attendance and finance.

PUBLICITY:

The areas of Vacluse and bordering portion of Rose Bay were divided into two divisions.

Division 1 : from New South Head Road at Vacluse Road joining Old South Head Road to Camp Cove and all inclusive streets. Approximately 1000 homes.

Division 2: New South Head Road, Old South Head Road to Dover Road and all inclusive streets, including Vacluse Road to Rose Bay shopping area. Approximately 1000 homes.

One thousand brochures were distributed in each division on separate weekends.

FRIENDS OF VAUCLUSE HOUSE: Advice of concerts and ticket application forms were included in circular mailing.

PERSONAL CONTACT G.W. SAMPLE

ADVERTISEMENT "Wentworth Courier" once. The result was disappointing, although they did report each concert after its performance.

GRAFTON GALLERIES: The efforts by Peter Cook were appreciated. A brochure was displayed in their window. I am confident if they had been given greater support, it would have resulted in additional sales.

The results from each method of promotion have been analysed under attendance.

ATTENDANCE:

For the three concerts 174 persons attended with the sale of 237 tickets. Where tickets were purchased by the same person for a different night it has been assumed that they were in attendance on each occasion. Ticket sales increased from 67 to 73 to 97. The attendance at each night did not coincide with the ticket sales, which was very apparent at the final performance.

For analysis, those who attended have been divided into three areas as follows:

Division 1. Inner Vacluse	85 persons	49%
Division 2. Vacluse and Rose Bay	21 persons	12%
Other	68 persons	39%

In the last division they resided chiefly in the Eastern Harbour suburbs.

The various methods of publicity resulted in the following ticket sales:

Delivered brochures	70	30%
Friends of Vacluse House	43	18%
Personal Contact	59	25%
Trustee	33	14%
"Wentworth Courier"	13	5%
Grafton Galleries	19	8%

• 1975-1976, 1979-1981, 1982-1983, 1984-1985

'... offers real value for money to both the end user and the IT

FINANCE:

INCOME AND EXPENDITURE.

235 Tickets at \$12.50 each (2 Complimentary)		\$2,937.50
Artists	\$500.00	
Catering \$6.00 per head	1,428.00	
Hire Crockery	252.00	
" Linen	30.00	
Staff Waiters	224.00	
Attendants	261.13	
Distribution brochure	25.00	
Advertising	30.40	
Erection of platform	90.00	
	2,940.53	
Less	3.03	
		\$2,937.50

Donations were made in the form of printing and drinks. Items not included in original estimates were hire of crockery, linen and waiters, amounting to \$506.00. The cost of catering was too dear for the income, which was realised after the first concert. However the original publicity featured a Smorgasbord dinner.

CONCLUSIONS:

As indicated, the large patronage was from Vaocluse residents, which represented 61% of the attendance. They enjoyed the concerts and it created an interest in Vaocluse House. Many inquired regarding membership of the Friends.

Hobson

The co-operation of Mr ~~Hobson~~ was greatly appreciated. He assisted in every possible way. Mr. David Wilkinson attended each evening generally offering assistance. Mr. Keith Boyles remarks were always appropriate and Mr. Peter Cook proved an excellent deputy on the last evening. It was fitting to have present Mr. and Mrs. ~~Don~~ Johnstone on two occasions. For the other concert he was away overseas. They were invited as guests, but on each occasion he payed for his tickets. I am sure they both found the evenings most enjoyable.

It was to be a series of four concerts and the artists, who were to sing on the 9th September, are keen to offer their services. The drawing room with its excellent acoustics is ideal for concerts.

By deleting the Smorgasbord, substituting a light supper, costs would be greatly reduced with an assured return to the trust each evening of \$200 plus the cost of wages.

GEORGE W. SAMPLE

Trustee.

12-11-1941

2008 2518

1999

[Faint handwritten notes at the bottom of the page]

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 57

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF V

at Bank of ... (bank and branch)

for the period ended 12/12/78, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
226/7	/00	Vaucluse Historic Site Salaries and wages (nett)		1,406. 27
		Public moneys a/c		299. 10
228	053891	J.H. Griffin		18. 50
229	053892	Vaucluse Locksmiths Pty. Ltd.		900. 00
230	053893	I. Wilson & Sons		553. 61
231	053894	Aus. Gas Light Coy		30. 16
232	053895	Caltex Oil (Aus) Pty. Limited		47. 38
233	053896	Vaucluse Locksmiths Pty. Ltd.		49. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	3,304. 02

Vouchers totalling \$ 3,304 02 were recouped on 20/12/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 58

RECOUP SUMMARY

Park code 16

EXPENDITURE FROM ADVANCE A C OF
at Bank of New South Wales (bank and branch)
for the period ended 13.12.73, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
234	053897	Michael Thompson Photography		56. 30
235	053898	Mediterranean Wines Pty. Ltd.		34. 80
236	053899	The Grafton Galleries		250. 00
237	053900	Ivor Wilson		350. 00
238	053901	J. & M.D. Andrew Pty. Ltd.		140. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 831. 10

SPECIAL PURPOSES ACCOUNT
73. 26. 27

Vouchers totalling \$ 831.10 were recouped on 20/12/78

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 2

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HISTORICat Park of Vacluse (bank and branch)for the period ended 15.12.10, 19 10

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
239	053902	J. & M.D. Andrew Pty. Ltd.		\$ 213. 46
NATIONAL ESTATE PROGRAMME 84.26.59.005				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	213. 46

Vouchers totalling \$ 213.46 were recouped on 20/12/10

Accountant,

per:

ADVICE OF RECOUPMENT

THE HISTORY OF THE

REIGN OF

CHARLES II.

BY

JOHN

AND

AND

BY

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AND

AND

AND

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 60

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A C OF Vaucluse House Historic Siteat Bank of N.S.W. Vaucluse (bank and branch)for the period ended 20.12.73, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
0/1	053903/4	Vaucluse House Historic Site. Salaries		1697. 56
242	053905	Vaucluse House Historic Site. Petty cash		62. 65
243	053906	Frans Trading Coy. Pty. Ltd.		13. 00
244	053907	Bishop's Stoves Pty. Ltd.		5. 00
245	053908	J. & M.D. Andrew Pty. Ltd.		35. 00
246	053909	I. Wilson & Sons		109. 94
247	053910	Universal Paint Mfg. Co. Pty. Ltd.		102. 40
248	053911	Copy Cat Printing		25. 65
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2595. 20

Vouchers totalling \$ 2595.20 were recouped on 20.12.73

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 61

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF VAUCLUSE HOUSE

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 20.12.73, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
249	053912	J. Bell		14. 00
250	053913	Ivor Wilson		350. 00
SPECIAL PURPOSES ACCOUNT				
73.26.27				
TOTAL TAXATION ..				
TOTAL TO BE RECOUPED ..				\$ 364. 00

Vouchers totalling \$ 364.00 were recouped on

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 62

RECOUP SUMMARY

Park code 76

EXPENDITURE FROM ADVANCE A C OF VOUCHER HISTORIC SITE
 at Bank of A.S.S. (bank and branch)
 for the period ended 20.12.18, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
251	053914	J. & K.D. Andrew Pty. Ltd.		317. 20
NATIONAL ESTATE PROGRAMME				
84. 26. 59. 005				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	317. 20

Vouchers totalling \$ 317.20 were recouped on

Accountant,
 per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 63

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at Bank of N.S.W. - Vaucluse (bank and branch)

for the period ended 27th. December, 1978

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
252	053915	Salaries & Wages for fortnight ending 27.12.78		3111 . 36
253	053916	Public Moneys a/c (Tax deductions for fortnight ending 27.12.78		683 . 25
254	053917	Rentokil Pty. Ltd.,		300 . 00
255	053918	D.H. Cameron & Co.,		66 . 14
256	053919	Barton's Security Services		21 . 43
257	053920	Perfection Plate Pty. Ltd.,		301 . 46
263	053926	J. Allingham		30 . 08
264	053927	Vaucluse Newsagency		27 . 50
265	053928	Alert Alarms Systems		48 . 50
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 4589 . 72

Vouchers totalling 4589.72 were recouped on 18/1/79

053915

Accountant,

per:

ADVICE OF RECOUPMENT

THE HISTORY OF THE

AMERICAN PEOPLE

FROM THE FIRST SETTLEMENTS TO THE PRESENT TIME

BY JAMES OSGOOD, EDITOR

NEW YORK: PUBLISHED BY J. OSGOOD & SONS, 215 NASSAU ST.

1856

THE HISTORY OF THE AMERICAN PEOPLE

FROM THE FIRST SETTLEMENTS TO THE PRESENT TIME

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NEW YORK: PUBLISHED BY J. OSGOOD & SONS, 215 NASSAU ST.

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 64

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vaucluse House Historic Site
 at Park of N.S.W. - Vaucluse (bank and branch)
 for the period ended 27th, December, 1978

Voucher No	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
258	053921	Mediterranean wines Pty. Ltd.,		33 . 98
259	053922	J & M.D. Andrew Pty. Ltd.,		231 . 63
260	053923	I. Wilson & Sons		350 . 00
261	053924	Fisher-Lucas, Architects		279 . 85
266	053929	I. Wilson & Sons		350 . 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1245 . 46

SPECIAL PURPOSES ACCOUNT
 CODE No. 73:26:27

Vouchers totalling \$ 1,245.46 were recouped on 12/1/79

Accountant,
 per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 65

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaclave House Historic Site
 at Bank of N.S.W. - Vaclave (bank and branch)
 for the period ended 27th. December 1978, 19 78

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
262	053925	J. M.D. Andrew Pty. Ltd.,		140 . 00
267	0053930	R.T. Houghton		350 . 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 490 . 00

Vouchers totalling 490.00 were recouped on 15/1/79

Accountant,
 per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 66

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF YAHCOONIA NATIONAL PARK

at YAHCOONIA NATIONAL PARK (bank and branch)

for the period ended 10.1.1977, 19 77

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
260/9/70	053931/2/3	Salaries and wages. (nett)		1,697. 70
		Public moneys e/c. Income tax deductions		348. 82
		J. Kearney. Termination payment		3,574. 17
271	053934	J. Kearney.		300. 00
272	053935	Petty Cash		43. 09
273	053936	J. Griffin		13. 50
274	053937	Tanner Middleton Pty. Ltd.		149. 22
275	053938	Telecom. Aus.		136. 00
276	053939	J. & M.D. Andrew Pty. Ltd.		350. 00
277	053940	I. Wilson & Sons		142. 30
278	053941	Drain-o-matic		86. 70
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	6,847. 50

Vouchers totalling \$ 6,847.50 were recouped on 16/1/77

053931 and 053935

Accountant,

per:

ADVICE OF RECOUPMENT



NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 68

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vaucluse House Historic Site

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 17.1.79, 1979

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
280/1	053943/4	Vaucluse House Historic Site		^{\$} 1,560. 15
282	053945	M. W. S. and D. Board		135. 48
283	053946	Copy Cat Printing		38. 70
284	053947	Caltex Oil Aus. Pty. Ltd.		96. 06
285	053948	Antique Collector		21. 50
286	053949	Tanner Middleton. Pty. Ltd.		489. 75
287	053950	J. & M.D. Andrew Pty. Ltd.		280. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,621. 64

Vouchers totalling \$ 2,621.64 were recouped on 17.1.79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 136

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF

at (bank and branch)

for the period ended 17.1.1979, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
288	053951	I. Wilson & Sons		26 00
SPECIAL PURPOSES ACCOUNT				
73.26.27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	280. 00

Vouchers totalling \$ were recouped on

Accountant,

per:

ADVICE OF RECOUPMENT

[The text on this page is extremely faint and illegible. It appears to be a list or a series of entries, possibly a table of contents or a catalog. The structure is difficult to discern due to the low contrast and blurriness of the scan.]

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 71

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF _____

at Park of N.S.W. Vacluse (bank and branch)

for the period ended 21.1.1972, 19____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
	053953/4	Vacluse House Historic Site		125. 00
	053955	Frano's Trading Coy. Pty. Ltd.		100. 00
	053956	Tanner Middleton Pty. Ltd.		100. 00
	053957	Vacluse Locksmiths Pty. Ltd.		100. 00
	053958	Universal Paint Mfg. Co. Pty. Ltd.		100. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	3,292.85

Vouchers totalling \$ 3,292.85 were recouped on 21/1/72

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 72

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF

at Bank of N.S.W. Vacluse (bank and branch)

for the period ended 31.1.74, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
296	053959	I. Wilson & Sons		350	00
297	053960	J. & M.D. Andrew Pty. Ltd.		365.	65
299	053962	Vacluse Locksmiths Pty. Ltd.		3950.	00
			TOTAL TAXATION		
			TOTAL TO BE RECOUPED	\$ 4665.	65

SPECIAL PURPOSES ACCOUNT
73. 26. 27

Vouchers totalling \$ 4,665 15 were recouped on 12/2/74

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 140

RECOUP SUMMARY

Park code 2

EXPENDITURE FROM ADVANCE A/C OF NATIONAL ESTATE PROGRAM

at 24.1.1979 (bank and branch)

for the period ended 24.1.1979 1979

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
298	053961	R.T. Houghton		350 00
NATIONAL ESTATE PROGRAM				84.26.59.005
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	350. 00

Vouchers totalling \$ 350.00 were recouped on 5/2/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 74

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF VAUCULUSE HOUSE HISTORIC SITE

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 31.1.1979 19.

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
300/1	053963/4	Vaucluse House Historic Site		1,895. 77
302	053965	Rentokil Pty. Ltd.		211. 00
303	053966	Barton's Security Services		22. 14
304	053967	K.R. Lucas & Coy. Pty. Ltd.		38. 40
305	053968	J. & M.D. Andrew Pty. Ltd.		352. 80
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,520. 11

Vouchers totalling \$ 2,520. 11 were recouped on 4/2/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 75

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF VAN LUGA ROAD 11 2 10 17
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 31.1.1979, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
306	053969	I. Wilson & Sons		350 00
SPECIAL PURPOSES ACCOUNT 73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	350 00

Vouchers totalling \$350.00 were recouped on 6/2/79

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 77

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUC
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 7.2.1979 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
308/9	053971/2	Vaucluse House Historic Site		2,304. 46
310	053973	B. Best		100. 00
311	053974	Brambles - Ruys		139. 29
312	053975	Wormald Internationa.		37. 50
313	053976	Franos Trading Coy. Pty. Ltd.		179. 00
314	053977	S.G. McElroy & Sons Pty. Ltd.		49. 30
315	053978	W.C. Penfold & Co. Pty. Ltd.		38. 71
316	053979	GUO Theatre Supplies		3. 28
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,851. 54

Vouchers totalling \$ 2851.54 were recouped on 13/2/79

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 73

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF

at Bank of N.S.W. Vancluse. (bank and branch)

for the period ended 7.2.1979, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
317	053980	Ivor Wilson		280. 00
318	053981	J. & M.D. Andrew Pty. Ltd.		355. 10
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 635. 10

Vouchers totalling \$ 635 10 were recouped on 13/2/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 74

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vaucluse
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 7.2.1979, 1979

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
319	053982	R.T. Houghton		350 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 350 00

NATIONAL ESTATE PROGRAMME
Control No. Code. 84:26:59:005

Vouchers totalling \$ 350 00 were recouped on 12/2/79

Accountant,

per:

ADVICE OF RECOUPMENT

11

THE [illegible] OF [illegible]

[illegible] [illegible] [illegible]

[illegible] [illegible] [illegible]

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[illegible] [illegible] [illegible]

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 15TH FEBRUARY, 1979
AT 5.00 P.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of minutes of last meeting
3. Matters arising from the minutes.
4. Correspondence
5. General Business:
 - (i) Plans for Kiosk and Tea Room as required by the Service.
 - (ii) Impact on visitation to the House when the new bus schedules become operative.
 - (iii) Testimonial function for Mr. M.D. Finlay
 - (iv) Retirement gift for Mr. J.V. Kearney.
 - (v) Joint Trustees and "Friends" Cocktail Party on 17.3.1979 to be attended by the Premier.
 - (vi) To receive recommendations for the vacancy on the Board.
 - (vii) To review requirements for next financial year under item 27 of general account. (Grounds maintenance, etc).
6. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's report
8. Finance. Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 15th FEBRUARY, 1979
AT 5.00 P.M.

PRESENT:	Mr K.R. Doyle	President (in the Chair)
	Mr P. Cook	Vice-President
	Mr E.C. Colman	Treasurer
	Mr W.M. Nolan	
	Mr R. Rowe	
	Mr G.W. Sample	
	Mr A.E. Cramer-Roberts	
	Miss S. Mourot	
 IN ATTENDANCE:	 Mr A.E. Hobson	 Secretary/Manager
 APOLOGIES FOR ABSENCE:	 Mr H.A.R. Snelling	 Counsellor

CONFIRMATION OF MINUTES:

The Minutes were formally approved.

MATTERS ARISING:

The President advised that the lease for the Tea Room and Kiosk had been drawn up in its final form by the Concessions and Leasing section of the Service and would be forwarded within the next day or two. Michael Avenell Pty. Ltd. must now sign the lease as written or forfeit the right to hold the catering franchise.

The Director had advised that once the lease was signed, the Service would undertake all responsibility for the upgrading of the Tea Room and Kiosk in accordance with the terms of the lease. They had also relieved the Trust of the responsibility of preparing the initial plans for the rebuilding of the kitchens and toilet facilities at the southern end of the building. Subject to the signing of the lease documents, all work in upgrading the Tea Room would be completed during the financial year 1979/80.

In connection with the disposal of "out-of-period" furniture, the Secretary/Manager advised that the items selected for Greycliffe House would be transferred in the near future. Of the other items for disposal, he advised his youngest daughter was interested in purchasing the late 19th century "tub" chair and possibly the "Dexter" Rocker. The Vice-President said that a fair price for these pieces would be \$175.00 and \$150.00 respectively. The meeting approved of the Secretary/Manager advising his daughter accordingly. All other items currently available for disposal should be sent to Lawson's for auction in their next "Art Sale".

The Secretary/Manager advised that there had been no further communication from "Musica Viva" regarding the possibility of holding a concert in the House.

After a recent conversation with Mr Yelland regarding the proposed leaflet for the Museum, the Treasurer recommended it should be printed as soon as funds were available for this purpose. The meeting endorsed this recommendation and would re-consider this matter as soon as alternative quotations to the one submitted by "Copy-Cat" were available.

The President advised there were no further developments regarding the care and maintenance of the Wentworth mausoleum. He understood that Alderman Mrs Backhouse, Mayor of Woollahra was still trying to arrange a meeting between the Church Commissioners, the Council and the Trust. He also regretfully reported that after further discussion Council had decided not to make a donation to Trust Funds as the preservation of the House was the responsibility of the State Government.

Mr Cramer-Roberts advised that he had been in touch with the local office of the Federal Taxation Department regarding ex emption from probate of articles gifted to museums, libraries and Art Galleries, and had not found them to be very helpful. However, gifts made in any one year to recognised public institutions could be counted as a tax deduction at an agreed valuation. Miss Mourot then tabled a leaflet issued by the Department of Home Affairs, which laid down the exact details of how the scheme operated. This document is quite explicit as to the method of obtaining tax exemption, and the Secretary/Manager was instructed to establish with the Deputy Commissioner of Taxation that Vacluse House was classified as a Public Museum, and then advise the Honourable W. C. Wentworth of the procedure for gifting to the House items which are currently on loan from members of the Wentworth family.

CORRESPONDENCE

Replying to a letter from the Secretary/Manager, former Trust Secretary, Mrs T. Schmude advised that the "Scrap Book" compiled by her late husband, Mr Karl Schmude, was an outright gift to the Trust, and not on loan as originally indicated by Mr Snelling. The Secretary/Manager had already written to Mrs Schmude thanking her on behalf of the Trustees for this valuable and interesting addition to our Archives.

A letter from Dunhill, Morgan and Macready, Solicitors, advising that Kings Travel Pty. Ltd. had gone into voluntary liquidation was noted. This company's debt to the Trust was \$120.00 for admissions to the House by voucher. It was anticipated by the liquidators that eventually unsecured creditors would be paid out at around 35¢ to the dollar.

In reply to questions raised by the Trustees, the Secretary/Manager advised that Kings had been one of Australia's leading national and international travel agents since 1953, and had had a monthly credit account with the Trust for over twenty years. Up until October 1978 they had settled their accounts with reasonable promptitude. The loss of revenue to the Trust was regrettable, but was negligible when assessed against the average annual revenue of \$23,000.00 obtained by operating the voucher system with the coach companies and the large international travel agents. Credit facilities had only been granted to eleven organisations and all had been "vetted" before credit was granted. Standard Service invoices provided for the purpose were sent out at the end of each month, and in the majority of cases the accounts were settled within fourteen days. On only very rare occasions was it necessary to ask for settlement of an overdue account. The Trustees agreed that the system worked very well and provided a very valuable source of additional revenue to Trust funds.

A letter from a Mrs Jenkins complaining about poor service in the Tea Room was received, and the Secretary/Manager was instructed to obtain Mrs Avenell's comments in time for the March board meeting.

A letter from the Director advising that the Public Liability claim by Mrs A. E. Munn (accident in the House on 14.5.77) had been

settled by the G.I.O. for \$5000.00 exclusive of costs was received and noted.

GENERAL BUSINESS

- (i) In respect of the Tea Rooms this had already been dealt with by the President under paragraphs 1 and 2 of Matters Arising.
- (ii) The Secretary/Manager produced a cutting from the "Wentworth Courier" which indicated that when the Eastern Suburbs Railway is opened, bus route 322, which runs along Vacluse Road and Wentworth Road, will stop at Rose Bay. Route 325, which is a commuter service in the early morning and evening following the same route, will also cease. Route 327, which currently runs along Hopetoun Avenue, will be re-routed along Old South Head Road. This means that there will be no bus service coming nearer the House than Vacluse Shopping Centre. This will result in a considerable reduction in the number of people visiting the House, with a consequent reduction in revenue. Staff who currently come to work by public transport will also be seriously inconvenienced.

A protest has already been lodged by Woollahra Council.

The Trust agreed that this was a serious matter, and the President said he would see the local member, Mrs Rosemary Foote M.P., with a view to having this matter raised in State Parliament.
- (iii) It was unanimously agreed that a formal testimonial dinner should be given to the recently retired Trustee and Immediate Past-President, Mr M. D. Finlay Q.C., at some mutually convenient date in the autumn. Costs would be met by participants, and not from Trust Funds.
- (iv) The Secretary/Manager advised that he had sounded out Mr. J.V. Kearney, former Head Gardener, regarding a retirement gift from the Trustees and he had indicated that an inscribed silver tray would be very acceptable. It was resolved that the Vice-President and Secretary/Manager should procure a suitable tray and the cost would be divided amongst all Trustees. Former Trustees who had known Mr. Kearney would also be invited to contribute. Mr. and Mrs. Snelling had already made a contribution and Mr. and Mrs. Yelland had expressed a desire to do so. The Secretary/Manager undertook to contact former Trustees who might wish to participate.
- (v) The President advised that the Friends had the organisation of their Cocktail Party on Saturday, the 17th March 1979, at 6.30 p.m. well in hand.

The Premier and Mrs. Wran had accepted an invitation to be the Guests of Honour and invitations were also being issued to our new Minister, Mr. Paul Landa and his wife, Mrs. Foote, M.P., the local member of State Parliament, The Hon. W.C. Wentworth IV and Mrs. Wentworth, The Mayor of Woollahra, Mrs. Backhouse, and The Director of the N.P. & W.S. and Mrs. Johnstone.

Tickets for the function would cost \$8.00 each and it was hoped to make a profit for Trust Funds.

- (vi) A number of names were put forward to fill the vacancy on the Board arising from the resignation of Mr. M.D. Finlay, but it was finally narrowed down to a choice between Professor Lance, who was for a number of years a member of the "Friends" Committee, and Mr. David Wilkinson, the current Vice-Chairman of the "Friends" and a practising architect. The President undertook to approach both of these gentlemen in order to ascertain if they would accept nomination for recommendation to the Minister through the local Member for Vaucluse.

(Note:- Professor Lance declined nomination with regret, due to too heavy a work load at the present time.

Mr. David Wilkinson was approached and has accepted nomination. The Trustees will be asked to endorse Mr. Wilkinson's nomination at the next meeting and to recommend his name to the local Member for Vaucluse.)

- (vii) The Secretary/Manager outlined his suggestions for items to be included in the budget for 1979/80 under item 27 of the General Account (Grounds and road maintenance etc.). After some discussion these were endorsed in full by the meeting.

REPORTS OF SUB-COMMITTEES

- (i) House. The Vice-President as convener advised that restoration of the Guests' Dining Room and the Little Tea Room (Morning Room) was proceeding well.
- (ii) Legal, Insurance and P.R. Mr. Cramer-Roberts said that there was nothing to report beyond what had been mentioned earlier in the meeting.
- (iii) Grounds. The Treasurer as convener advised that prior to the commencement of the meeting, the sub-committee had re-examined the eroded area in the Public Car Park accompanied by Mr. R. Powell, Landscape Architect, Department of Public Works, who had recommended that we should, when stabilising the area, consider "Ritter Rings" as an alternative to B-G Slabs. Mr. Powell had given the committee a leaflet describing the "Ritter" system which appeared to have some advantages over the B-G system. The committee therefore recommended that it should be considered by the Service Architect when estimating for the work to be done. The meeting endorsed this recommendation and the Secretary/Manager was instructed to advise the Service Architect accordingly; also to write a letter of thanks to Mr. Powell for visiting the site and giving the Trust the benefit of his advice.
- (iv) In view of the prolonged illness of Mr. Snelling it was generally agreed that formalisation of this sub-committee was desirable with a Trustee as convener. Miss Mourot, having indicated her willingness to serve in this capacity, was duly appointed with the power to co-opt members.

SECRETARY/MANAGER'S REPORT

This, having been circulated with the minutes, was formally adopted.

5.

FINANCIAL REPORT

This, also having been circulated, was formally adopted.

Recoup summaries 57 to 79, having been passed for payment by the Service, were formally confirmed.

OTHER BUSINESS

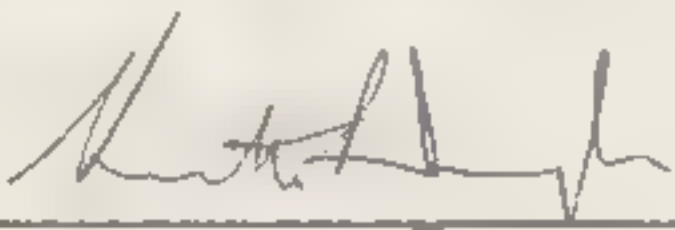
The Secretary/Manager reported that he had received a telephone call from Mr. J. Polson, Senior Ranger, Sydney District, advising that they now had their own by-laws for Nielsen Park. A copy would be supplied to the Trust in due course.

Mr. Sample advised that the Opera Company would like to hold a concert in the House to complete the series started last year. He proposed that this should be in May. The meeting approved this recommendation and authorised Mr. Sample to make all necessary arrangements.

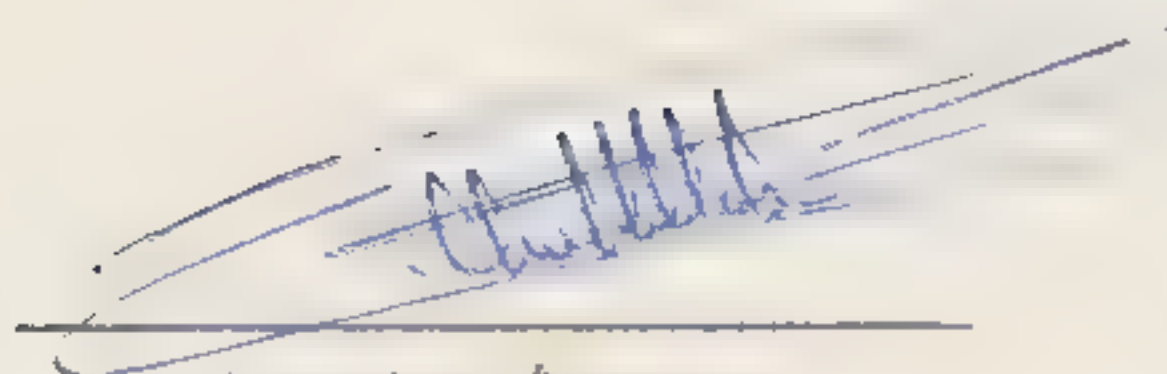
Mr. Cramer-Roberts said that the catering bill for the last three concerts had not yet been received by the Treasurer of the "Friends". Mr. Sample promised to pursue this matter with Mrs. Avenell.

As there was no further business to discuss the President declared the meeting closed at 8.25 p.m.

Signed as a true record,



President



Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITEReport for February 1979

From: Secretary/Manager

To: The Trustees

STAFF

Mrs. Phyllis Hall is still on leave, but is expected to return to duty on the 12th March 1979. Mrs. Hobson has carried out Mrs. Hall's clerical duties in her absence and a temporary shorthand/typist has been engaged as required.

Park-worker Mr. J. Vecchio resumed his duties after leave on the 6th February.

Park-worker Mr. K. Caves will proceed on leave for a fortnight on the 12th March.

The writer confirms that he will be on leave from 22nd March to 23rd April 1979. His address and telephone number in Singapore will be lodged with Mrs. Hall prior to departure.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

The main concentration of effort this month has been in the Guests' Dining Room and Little Tea Room (Morning Room). Apart from the re-fitting of the picture rails, re-decoration of the Guests' Dining Room is complete. Work is proceeding well in the Little Tea Room and should be finished in time for the Cocktail Party on the 17th March 1979. The furniture will be back in both rooms by the time of the Premier's visit.

The Housekeeper, Mrs. G. Powell, has cleaned out both display cupboards in the Kitchen and has washed and cleaned all the crockery and pewter. She has also assisted the writer in setting out the bulk of the batterie-de-cuisine on the new kitchen shelves; frying pans etc. are displayed on the hooks around the central pillar and have been secured against theft. Mr. Powell has supplied some very fine pot plants from the greenhouse and the Kitchen is starting to have a "lived-in" appearance.

The "out of period" furniture selected for Greycliffe House has now been transferred to that establishment. Remaining items on the initial disposals list will be sent to Lawson's in time for the next "Art Sale".

VAUCLUSE PARK

The central bed around the fountain has been re-stocked with calendulas and violas which should commence flowering in about a fortnight's time. Seedlings have also been planted out in other beds around the park.

Scarification of all lawns was completed by the middle of the month and new growth is restoring the lawns to their usual green colour.

It has been a most difficult month in the Grounds due to the prolonged spell of hot dry weather, but by operating the sprinklers from 7.00 a.m. to 9.00 p.m. each day the Park has been kept in fair condition. The heavy rains during last weekend were most welcome, but the ground was so hard that much of it ran off the surface. In the outer paddocks the soil was still bone dry an inch under the surface.

GENERAL

Mr. Clive Lucas made three visits to the House during the month to supervise restoration work.

Mr. H.A.R. Snelling is still confined to the house and there does not

- 2 -

seem to be any improvement in his condition since last month.

I am pleased to report that Mr. H.L. Yelland is very much better and has been able to remove the immobilising collar from his neck. He hopes to continue collating the historical data this week.



A.E. Hobson
SECRETARY/MANAGER
6th March 1979

VAUCLUSE HOUSE HISTORIC SITEFINANCIAL REPORT

February 1979

<u>Admissions to Vacluse House</u>	<u>No. of Admissions</u>	<u>Income</u>	
<u>Ticket Values</u>			
\$1.00	3,391	\$3,391.00	
60¢	838	502.80	
40¢	326	130.40	
		<u>\$4,024.20</u>	
<u>Coach Tours and Party</u>			
<u>Admissions by Voucher</u>			
\$1.00	<u>2,090</u>	<u>2,090.00</u>	
	<u>6,645</u>	<u>6,114.20</u>	(\$5,381.20)
<u>COMPARATIVE CUMULATIVE TOTALS</u>			
<u>Financial Year</u>	<u>1977/78</u>	<u>1978/79</u>	
(35 weeks)	62,707	61,519	
<u>COMPARATIVE MONTHLY TOTALS</u>			
February	7,387	6,645	

REVENUE

Whilst the number of visitors is some 700 below last year's figures for February, receipts were higher by some \$650.00 due to the increase in fees.

Total income was satisfactory at \$7,001.44 of which General Revenue due to the N.P. & W.S. was \$ 3,823.92 whilst \$3,177.52 was credited to the Special Purposes Account.

BUDGET

The General Account has been operated within the allocations made by the Service for the first eight months of the current financial year.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance brought forward at 1.2.79		\$5453-28
TO: I. Wilson - Carpentry	\$ 280-00	
J. & M.D. Andrew - Plastering etc.	355-10	
I. Wilson - Carpentry	280-00	
J. & M.D. Andrew - Plastering	280-00	
Fisher, Lucas - Fees Nov-Dec 1978	613-50	
Watts & Co. - Wallpaper	339-33	
Cole & Son - ditto	1103-79	
I. Wilson - Carpentry	350-00	
J. & M.D. Andrew - Plastering	70-00	
BY: Revenue		3177-52
TO: Balance carried forward at 28.2.79	<u>4959-58</u>	
	<u>\$8630-80</u>	<u>\$8630-80</u>

KNOWN COMMITMENTS

Kitchen complex - furniture etc., say	\$1000-00
Redecoration hall, vestibule, morning room (revised) say	1500-00
Michael Avenell Catering Company, say	500-00
Carpets as specified, say	15000-00
Contingencies	500-00
	<u>\$18500-00</u>

Therefore, the amount required above and beyond the current credit balance, to cover known commitments is \$13,540-42 which is approximately four months' income at present rate of increment. This means that after the current redecoration programme is completed no more moneys should be spent on restorations for the remainder of this financial year, otherwise this account will be in the "red" at the 30th June 1979, a situation which is not permitted by the Treasury. To protect the Trust against this eventuality, in case there is a shortfall in estimated revenue, I have made tentative arrangements with the Chief Accountant of the Service to borrow, as a short-term expedient, from "Loan Funds", but of course these funds carry interest at prevailing bank rates and we should not use them except in an emergency. Another alternative is to draw off the surplus money accumulated in the "Museum Fund" to re-inforce the Special Purposes Account.



A.E. Hobson
SECRETARY/MANAGER
6.3.79

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 80

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF VAUCLUSE HOUSE HISTORIC SITE

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 8.2.79, 1979

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
320/321	053983/4	Vaucluse House Historic Site		2,007. 66
322	053985	Petty cash		60. 84
323	053986	Courier services		15. 00
324	053987	Vaucluse Locksmiths Pty. Ltd.		76. 52
325	053988	Copy Cat Printing		14. 50
326	053989	Campbell Brothers Limited		47. 93
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,302. 45

Vouchers totalling \$ 2,302.45 were recouped on 26/2/79

* note - Please attach a Accountant,
per:
Petty cash audit to the
Petty cash books and vouchers

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 81

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF VANCOUVER POLICE LIAISON
at Bank of N.S.W. Vancluse (bank and branch)
for the period ended 8.2.79 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
327	053990	I. Wilson & Sons		200. 00
328	053991	J. & M.D. Andrew		260. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 560. 00

SPECIAL PURPOSES ACCOUNT
Code No. 73:26:27

Vouchers totalling \$ 560.00 were recouped on 26.1.79

Accountant,

per:

ADVICE OF RECOUPMENT

159

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 15TH MARCH 1979
AT 5.00 P.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of minutes of last meeting.
3. Matters arising from minutes.
4. Correspondence.
5. General Business:
 - (i) To receive and endorse final Lease and Deed of Guarantee for the Tea Room and Kiosk.
 - (ii) To endorse recommendation for suggested appointment of new Trustee.
 - (iii) To reconsider publication of leaflet for the Museum.
 - (iv) Report on arrangements for the "Friends" Cocktail Party on 17th March 1979.
6. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's report
8. Finance. Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business.

A.E. HOBSON
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 15TH MARCH, 1979
AT 5.00 P.M.

PRESENT:	Mr. K.R. Doyle	President (in the Chair)
	Mr. P. Cook	Vice President
	Mr. E.C. Colman	Treasurer
	Mr. W.M. Nolan	
	Mr. R. Rowe	
	Mr. G.W. Sample	
	Mr. A.E. Cramer-Roberts	
	Miss S. Mourot	

IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager
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CONFIRMATION OF MINUTES:

It was agreed that on page 4 para 2 the word "consequently", preceding the name of Mr. David Wilkinson, should be deleted.

The minutes were then formally approved.

MATTERS ARISING:

The Secretary/Manager advised that "out of period" furniture selected for the Greycliffe House collection had been transferred to that establishment and a letter sent to the Director, with an itemised list, requesting a credit to our Special Purposes Account, at the 1974 inventory value of \$3,620.00.

The remaining items for initial disposal were being collected on Tuesday, 20th March, 1979 by James R. Lawson Pty. Ltd. for inclusion in their next suitable auction. The inventory value of these items was \$5,210.00, but this figure might not be reached at auction.

The Trustees expressed satisfaction with the foregoing information.

In respect of the Wentworth Mausoleum, the Mayor of Woollahra, Mrs. Backhouse, had advised the President that she had still not been able to arrange a meeting with the Church Commissioners. It was therefore the intention of the President to write suitable letters to the local Church Council and to the Church Commissioners regarding the deplorable condition of the mausoleum and the grounds surrounding it and requesting action to rectify the situation.

The meeting unanimously supported the action now to be taken by the President.

With regard to the items on loan to the House by the Honourable W.C. Wentworth IV and members of the family, the President tabled the copy of a letter he had written to Mr. Wentworth detailing the procedure for gifting these items to the Trust and the tax advantages to be gained by so doing.

The meeting applauded the action taken by the President in this matter.

The Secretary/Manager read the copy of a letter written by Mrs. Avenell to Mrs. Jenkins who had made a complaint about poor

service in the Tea Room. The Trustees were very satisfied with the tone and content of Mrs. Avenell's letter.

The President advised that he had discussed the proposed re-routing of bus services in the Vaucluse area with the local member, Mrs. Rosemary Foot, M.P. It appeared that the Department of Transport was still giving consideration to protests against the closure of certain routes and Mrs. Foot would be perusing the matter with a view to ensuring the best possible public transport facilities for her constituents and Vaucluse House.

It was decided that the formal testimonial dinner to Mr. Mervyn Finlay should take place on Friday, 4th May 1979, at 6.30 for 7.30 p.m. and would be confined to Board Members plus Mr. and Mrs. Hedley Yelland. Expenses will be met personally by Trustees.

Mr. Sample advised that as the Opera Company will be away from Sydney in May, the proposed concert could not take place as suggested at the last meeting.

CORRESPONDENCE

A request from the Ceramic Collectors' Society for the loan of a number of items from our permanent display for an exhibition to be held at Red Cross House, Sydney, between the 3rd and 7th April was approved. All proceeds from the exhibition will be donated to the Red Cross Society.

A letter from Mr. James Broadbent, Curator of Elizabeth Bay House, requesting the loan, for three months, of one of the side cupboards from the Guests' Dining Room Suite was considered. This item of furniture would be used in a temporary exhibition covering the "Gothick" revival in New South Wales before 1850. Upon receiving the assurance of the Secretary/Manager that removal of one cupboard for three months would not seriously affect the overall appearance of the Guests' Dining Room, the request was approved by the Trustees.

GENERAL BUSINESS

(i) The President advised that the final lease document for the Tea Room had come to hand during the month and had been studied by the Executive and copy forwarded to M. Avenell Pty. Ltd. He read out to the meeting some of the more important clauses and requested the meeting's formal approval of the document so that all three copies could be forwarded to the proposed Lessee for signature and seal. When this had been done the three copies of the Lease would be signed and sealed on behalf of the Trust and returned to the Service for signature by the Minister.

The Secretary/Manager advised that he had been in touch with Avenells who were quite satisfied with the Lease in its final form, but were waiting for it to be examined by their solicitor who was ill at the moment. However, it was hoped that it could be signed and returned to the Trust Office within the next week or two.

The Trustees expressed satisfaction with the Lease as written, gave the document their formal approval and authorised the Executive to conclude the matter as speedily as possible.

(ii) The meeting unanimously approved that the name of Mr. David Wilkinson be forwarded, through the local Member, to the Minister for Planning and Environment, as a suitable candidate for the vacant position on the Board.

(iii) The President advised that Mr. Paul Landa, Minister for Planning and the Environment, had accepted an invitation to attend the Cocktail Party on the 17th March. Acceptances had also been received from the Hon. W.C. Wentworth and the Director of the N.P. & W.S. To date upwards of 230 tickets for the function had been sold; this would ensure financial as well as social success.

(iv) It was unanimously agreed that the Trust should proceed with the publication of the pamphlet describing the contents of the History Museum and that the quotation from Kamm Printing of Vaucluse for doing the art work and printing 20,000 copies be accepted.

REPORTS OF SUB-COMMITTEES

(i) House

The Vice-President, as Convener, announced that re-decoration of the Guests' Dining Room and the Little Tea Room was almost finished and the rooms would be refurnished in time for the Premier's visit on the 17th March. He also announced that he would be making a business trip to the United Kingdom and Europe and requested leave of absence from meetings in April, May and June. This was granted.

(ii) Legal, Insurance and P.R.

Mr. Cramer-Roberts advised that he had nothing to report beyond what had already been said under item (iii) of General Business.

In view of the decline in visitations to the House in recent months, the Vice-President considered that a plan for publicity should be prepared and implemented if funds could be made available by the Service. The Secretary/Manager advised that such a plan was put forward to the Service in the 1978/79 Budget and a request made for \$5,000.00 to implement the scheme, but it was not funded. He had attempted, with some measure of success, to get as much "free" publicity as possible, but there was a limit to what could be achieved in this direction. He considered that discussions with the Department of Tourism might be helpful.

It was unanimously agreed that additional publicity was desirable and further thought should be given to this matter during the last three months of the current financial year.

(iii) Grounds

The Treasurer, as Convener, said that he was still awaiting the "Broadbent" Report. The Secretary/Manager advised that he would once again try to put pressure on Mr. Broadbent to submit the written report. He also confirmed that he had asked the service to consider "Ritter-Rings" for consolidation of eroded areas in the Public Car Park and had written a letter of thanks to Mr. R. Powell of the Government Architects Department for his visit to the site and the advice he had given to the Trust.

MUSEUM

The Convener, Miss Mourot, raised the matter of an Education Officer for the site and was advised by the Secretary/Manager that when making our submissions each financial year he had entered a request for an education officer and this had been incorporated by the Director in his overall submissions to the Minister detailing anticipated future staff requirements throughout the Service. Supporting documents for our submission had been compiled initially by Mr. H.L. Yelland and later by Mr. E.C. Colman.

After some discussion it was decided that the sub-committee should make a re-appraisal of the proposed position and submit a new proposal for consideration by the Trust. If approved this document could then be forwarded to the Director at the appropriate time along with other annual submissions.

SECRETARY/MANAGER'S REPORT

The deterioration in the health of Mr. Snelling was noted with deepest regret. The President said he would visit him in the near future.

The report was then formally adopted by the meeting.

FINANCIAL REPORT

This, having been circulated with the minutes, was formally adopted.

Recoup summaries Nos. 80 to 88, having been passed for payment by the Service, were formally confirmed.

OTHER BUSINESS

There being no further business to discuss, the President declared the meeting closed at 7.55 p.m.

Signed as a true record



President

Treasurer

MARCH 1979FINANCIAL REPORT

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
\$1	3,422	\$3,422.00
60¢	581	348.60
40¢	244	97.60
<u>Coach Tours and Party</u>		
<u>Admissions by voucher:</u>		
\$1	1,961	1,961.00
60¢	141	84.60
40¢	366	146.40
	<u>6,715</u>	<u>\$6,060.20 (\$5,164.00)</u>
<u>COMPARATIVE CUMULATIVE TOTALS</u>		
Financial Year	<u>1977/78</u>	<u>1978/79</u>
39 weeks	70,308	68,234
<u>COMPARATIVE MONTHLY TOTALS</u>		
March	7,601	6,715

REVENUE

The number of admissions fell during March 1979 by comparison with March 1978, but as the Easter holidays occurred during March 1978, the drop in admissions may be overcome during April 1979.

Total income was \$6,131.60 of which General Revenue due to the N.P. and W.S. was \$3,077.55 whilst \$3,054.05 was credited to the Special Purposes Account.

BUDGET

The General Account has been operated within the allocations made by the Service for the first nine months of the current financial year.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance brought forward at 28.2.79		\$4,959.58
TO: I. Wilson	\$ 350.00	
J. & M.D. Andrew	70.00	
Fisher Lucas	157.00	
I. Wilson	350.00	
J. & M.D. Andrew	70.00	
I. Wilson & Sons	350.00	
Fisher Lucas	400.96	
BY: Revenue		3,054.05
TO: Balance carried forward at 30.3.79	<u>6,265.67</u>	
	<u>\$8,013.63</u>	<u>\$8,013.63</u>

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 83

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A C OF Vaucluse House Historic Siteat Bank of N.S.W. Vaucluse (bank and branch)for the period ended 15.2.79, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
330/331	053993/4	Vaucluse House Historic Site		1,746. 24
332	053995	A. Glasgow		36. 00
333	053996	Barton's Security Services		25.46
334	053997	R.B. Wyper Pty. Ltd.		64. 75
335	053998	Copy Cat Printing		31. 35
336	053999	Vaucluse Locksmiths Pty. Ltd.		3. 00
337	054000	Sydney County Council		467. 79
338	0212001	Tesselaars' Padua Bulb Nurseries		124. 50
339	0212002	Mediterranean Wines Pty. Ltd.		21. 98
340	0212003	Fisher Lucas		613. 50
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ <u>2521-07</u>

Vouchers totalling \$ 2521.07 were recouped on 23/2/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 84

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HISTORIC SITE
 at Bank of N.S.W. Vacluse (bank and branch)
 for the period ended 15.2.79, 1979

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
340	212003	Fisher-Lucas, Architects		613 . 50
341	0212004	Ivor Wilson		280 . 00
342	0212005	J. & M.D. Andrew Pty. Ltd.		356 . 75
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1250 . 25

Vouchers totaling 1250.25 were recouped on 25/2/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 85

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF 13.1.79

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 15.2.79, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
343	012006	R.T. Houghton		37. 01
National Estate Programme				
Code 84:26:59:005				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 37. 01

Vouchers totalling \$ 387.01 were recouped on 21.1.79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 86

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vaucluse House Historic Site

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 22nd February, 19 79

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
344/345	212007/8	Vaucluse House Historic Site		1782	60
346	212009	Eastern Suburbs Lime & Cement Store Pty. Ltd.		125	11
347	212010	Edward H. O'Brien Pty. Ltd.		80	00
353	212016	Ivor Wilson		18	25
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 2005	96

Vouchers totalling \$ 2005.96 were recouped on 1/1/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 87

RECOUP SUMMARY

Park code 44

EXPENDITURE FROM ADVANCE A C OF WATTS & COMPANY LIMITED

at 1st of P.M.A., Vouchuse (bank and branch)

for the period ended 31st December 1954, 19 54

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
348	212011	Watts & Company Limited		339 33
349	212012	Cole & Son (Wallpapers) Ltd.		1103 79
350	212013	Ivor Wilson		350 00
351	212013	J. & M.D. Andrew Pty. Ltd.		70 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1863 12

Vouchers totalling \$ 1863.12 were recouped on 4/1/55

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 88

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A C OF YAKUTIA TERRITORYat Bank of Moscow, Vancluse (bank and branch)for the period ended 22nd February, 19 72

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
352	212015	R. T. Boughton		20	00
National Estate Programme					
Code 84:26:59:005					
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 20	00

Vouchers totalling \$ 20.00 were recouped on 2/2/72

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 19TH APRIL, 1979
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of minutes of last meeting
3. Matters arising from minutes
4. Correspondence
5. General Business:
 - (i) Michael Avenell Pty. Ltd's Lease of Tea Rooms.
 - (ii) Draft Policy for the Protection and Management of Sites
 - (iii) Articles of furniture on loan from Sydney Opera House. Florence Austral Bequest.
 - (iv) Sale of "out-of-period" furniture.
6. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Finance:

Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
8. Any other business:

A.E. Holson
SECRETARY/MANAGER



TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 19TH APRIL, 1979
AT 5.00 P.M.

PRESENT:	Mr. K.R. Doyle	President (in the chair)
	Mr. E.C. Colman	Treasurer
	Mr. W.M. Nolan	
	Mr. G.W. Sample	
	Miss S. Mourot	

APOLOGIES FOR ABSENCE:

Apologies received from Messrs. R. Rowe
and A.E. Cramer-Roberts
Mr. P. Cook on leave of absence
Mr. A.E. Hobson on leave of absence

CONFIRMATION OF MINUTES:

The minutes of meeting, 15th March were read and approved.

MATTERS ARISING:

Mausoleum - Problem of restoration and maintenance. The President reported that he had discussed this matter with Dr. Peter Grieve and had written a draft letter to the church authorities stressing the need for action and offering on behalf of the Trust to have the necessary work undertaken. It was suggested during discussion that a joint committee comprising representatives of the church and the Trust be appointed in order to effect restoration. It was decided, in the meantime, that the President's draft letter be held pending further discussion with the church authorities.

Items on loan to the House by the Hon. W.C. Wentworth. The President informed members that Mr. Wentworth was very pleased to receive the information on gifting procedures and tax advantages. The President is now awaiting further discussion with Mr. Wentworth on this matter.

Transport facilities - Vaucluse House. Despite her urgent representations to the Department of Transport on this matter, Mrs. Rosemary Foot, M.P. has so far been unable to obtain an informative or satisfactory reply.

Testimonial dinner to Mr. Mervyn Finlay, Q.C. As Mr. Finlay will be overseas in May, the date for this dinner has been varied from 4th May to Friday, 1st June - 6.30 p.m. for 7.30 p.m.

Cocktail Party - 17th March, 1979. Members expressed their appreciation of the successful organization of this function. The President undertook to write to the Friends expressing the Trust's appreciation.

CORRESPONDENCE:

Request from Anaesthetists' Association of N.S.W. for the use of the House for its Annual General Meeting and Cocktail Party in 1980. It was decided to inform the Association that the House would not be available but that consideration might be given to a request for the use of the kiosk in six

-2-

months' time when licensing conditions might have been clarified and progress in renovations could be assessed.

Letter from Mr. W. Nolan requesting leave of absence for May and June during which time he will be overseas. Approval was granted.

Letter from Mrs. Rosemary Foot concerning Mr. David Wilkinson's nomination. She was pleased to endorse and forward the Trust's recommendation to the Minister.

Mr. Landa wrote expressing great satisfaction with his visit to Vaucluse House.

GENERAL BUSINESS:

(i) Lease of Tea Room and Kiosk. The President reported that, although Mrs. Avenell was prepared to sign the lease for the kiosk, final advice on this matter had not yet been received from her solicitor.

(ii) Draft policy for the protection and management of Sites. Consideration was deferred until the next meeting in order to give members an opportunity to consider the draft and to enable Mr. Rowe to lead the discussion since he had participated in the formulation of the draft.

(iii) Articles of furniture on loan from Sydney Opera House. (Florence Austral Bequest). The President reported that there had been an enquiry from the Opera House Co. as to whether continuing use was to be made of the four chairs and a mirror in the Florence Austral bequest. He assured the Opera Co. that the Trustees were most anxious to continue to exhibit the chairs and that the fact that they were on loan from the Opera House was noted in Vaucluse House records.

(iv) Sale of "out of period" furniture. (Lawson's). The President reported that the following amounts had been realized.

Sideboard	-	\$1,300
Dexter rocker	-	120
Piano stool	-	120
Piano	-	225
2 chairs	-	80
		\$1,845

Remaining articles are yet to be disposed of.

REPORTS OF SUB-COMMITTEES:

(i) House. In the absence of Mr. Cook, no report was presented.

(ii) Legal, Insurance and P.R. In Mr. Cramer-Robert's absence no report was submitted. However, the President informed members that Mr. Cramer-Roberts had been in touch with the Government Tourist Bureau and that he would advise the Trust at the next meeting of the outcome of his discussions.

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(iii) Grounds. Mr. Colman reported that he had spoken to Mr. Broadbent regarding his report on the historical restoration of the grounds and that he had been assured that the report would be available within the next two or three weeks.

(iv) Museum. Miss Mourot's written report is attached. The Trust unanimously approved the substance of the report and the policies outlined. There was some reservation about the use of the painter's room and it was in this regard that the matter of the proposed new maintenance and storage depot was raised. General support was given for expenditure on the museum and associated projects but it was suggested that funding be based on specific proposals as opposed to a fixed annual allocation. Miss Mourot outlined some of the kinds of projects which would enhance the import of the museum for historical research and student study.

FINANCIAL REPORT:

This, having been circulated with the minutes, was formally adopted. ✓

Recoup summaries Nos. 89 - 97, having been passed for payment by the Service, were formally adopted.

OTHER BUSINESS:

(i) At the request of the President, Mr. Colman, in the absence of Mr. Cook visited Mrs. Middleton of "Longwood" Darling Point who had offered to the Trust a George III bowl and a tea-chest. Mr. Colman reported that he doubted that the articles, whilst exquisite in themselves, were appropriate to Vacluse House. However, it was resolved that a letter be written to Mrs. Middleton requesting that Mr. Cook might examine the articles on his return from overseas.

(ii) The President suggested that a review might be made of the stables and surrounds and that this review could be initiated by combined action on the part of the House and Grounds Committees. Mr. Nolan mentioned Mr. Robert Irving - Lecturer in Architecture at the University of N.S.W. as a possible adviser. It was suggested also that the National Trust could provide a competent adviser. The President suggested that the matter of seeking advice could well be left to Mr. Rowe in the light of suggestions made.

(iii) The matter of the new maintenance and storage area was raised. Resolved that the Secretary/Manager be requested to check on progress with the Department of National Parks and Wildlife.

The meeting closed at 6.40 p.m.

Signed as a true record,


President


Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

Report for April, 1979

FROM: Secretary/Manager

TO: The Trustees

STAFF

Mrs. P. Hall resumed her duties, after leave on the 12th March. During the writer's absence on leave she had the misfortune to be bitten on her right foot by an unknown type of insect which caused considerable pain and swelling necessitating treatment by her doctor. Despite some difficulty in walking she was only absent from duty for one day.

Mr. J. Vecchio, park worker took leave from the 13th to 20th April.

Mr. K. Caves, park worker resumed his duties, after leave, on the 26th March.

There was some short term sick leave taken by park workers during the month.

The writer resumed his duties, after a months leave on the 23rd April.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

Due to shortage of funds for restoration purposes the contracting carpenter, painter and plasterer were "stood down" on the 16th March. However, before proceeding on leave, the writer asked Mr. Lucas to ascertain whether or not the new carpets would be delivered before the end of the current financial year. On returning from leave I was informed that there was no possibility of this and the carpenter was therefore re-engaged, to continue restorations, on the 30th April. I have gone into more detail of this at the end of the Financial Report attached.

The "out of period" furniture was collected by Lawsons on the 21st March for entering in their April auction. The cheques covering the sale of the items have been received recently, but I am holding them up at the moment pending discussions with Mr. Burgess of Lawson's, as the prices realised are apparently at variance with those announced by the President at the April meeting of the Trustees.

VAUCLUSE PARK

Despite staff shortages whilst I was away Mr. Powell and his staff have kept the grounds in good order. The calendulas and violas in the centre bedaround the fountain provide a brilliant splash of colour which will continue for some time yet. Spring flowering bulbs including daffodils and tulips have been planted out ready for Spring flowering and other seedlings bedded in.

During the last week we have had more rain than we need and some areas of the park are badly waterlogged. However a start has been made to the winter work programme of pruning and clearing and will proceed as weather permits.

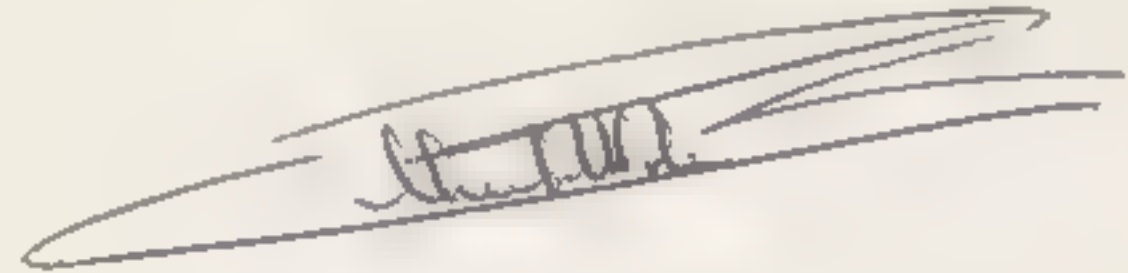
GENERAL

I regret to advise that Mr. H.A.R. Snelling, C.B.E., Q.C., died at 5.00 a.m on Thursday, 26th April, 1979. The funeral, on the following day, was strictly private to members only of his immediate family and at Mrs. Snelling's request no flowers were sent.

...^

Mr. H.L. Yelland had an operation for hernia towards the end of the month. I have been to see him and he is in excellent spirits although confined to the house. He is checking the proof of the museum leaflet and has indicated that he will be driving out to see me on Wednesday, 9th May.

I wish to place on record my thanks to the Treasurer, Mr. E.C. Colman for writing up the minutes for the April meeting of the Trustees and to Mrs. P.M. Hall for "holding the fort" in my absence on leave.



A.E. Hobson
SECRETARY/MANAGER
7.5.1979

VAUCLUSE HOUSE HISTORIC SITE

FINANCIAL REPORT

April, 1979

Admissions to Vaucluse House	No. of Admissions	Income
<u>Ticket Values</u>		
\$1	4,757	\$4,757. 00
60¢	1,190	714. 00
40¢	614	245. 60
<u>Coach Tours and Party</u>		
<u>Admissions by voucher:</u>		
\$1	973	973. 00
60¢	165	99. 00
40¢	314	125. 60
	8,013	\$6,914. 20 (\$4,555.10)

COMPARATIVE CUMULATIVE TOTALS

Financial Year	1977/1978	1978/1979
44 weeks	77,218	76,247

COMPARATIVE MONTHLY TOTALS

April	6,910	8,013
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REVENUE

This has been an excellent month for admissions and revenue and has almost compensated for the "fall off" of visitors during March.

Total income for the month was \$11,288.85 of which General Revenue due to the N.P. and W.S. was \$5,957.75 whilst \$5,331.10 was credited to the Special Purposes Account.

BUDGET.

The General Account has been operated within overall allocations made by the Service for the first ten months of the current financial year.

SPECIAL PURPOSES ACCOUNT

Item	Dr.	Cr.
BY: Balance bt. fwd. at 1.4.79		\$6,265. 67
TO: J. & MD. Andrew. Painting	\$ 70. 00	
I. Wilson - Carpentry	350. 00	
Summit Souvenirs. 50% cost		
of tea towels for re-sale	616. 25	
BY: Revenue		5,331. 10
TO: Balance c.d. at 31.3.79	\$10,560. 52	
	\$11,596. 77	\$11,596. 77

KNOWN COMMITMENTS

Carpets as specified	\$15,000. 00
Kitchen - furniture etc. say	1,000. 00
Completion of restoration - visitors' entrance,	
say	1,000. 00
Re-decoration Hall and vestibule, say	1,500. 00
Michael Avenell Catering, say	600. 00
Contingencies	500. 00
	\$19,600. 00

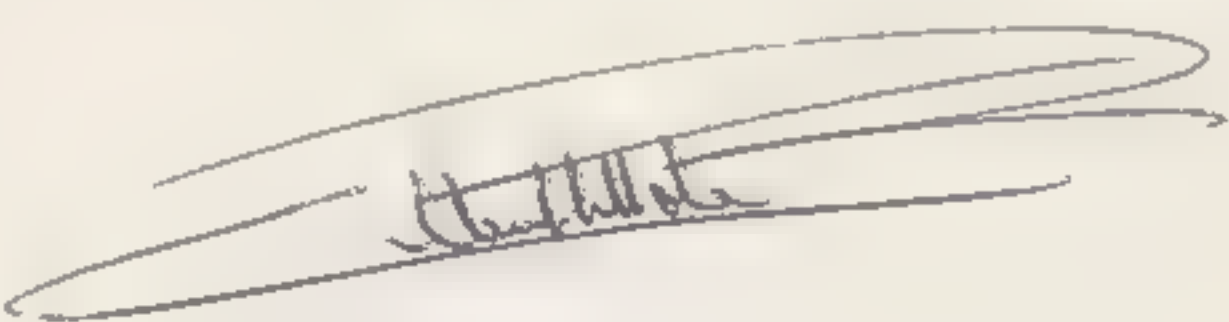
-2-

Therefore the amount required extra to the current credit balance is \$9,039.48 which is approximately 10 weeks income at the present rate of increment.

Prior to proceeding on leave I asked Mr. Clive Lucas to ascertain an approximate delivery date for the carpets. On my return I contacted him again and it is apparent that delivery cannot possibly be effected until September, 1979 at the earliest. I have therefore re-engaged the contracting carpenter to proceed with restoration of the woodwork around the visitors' entrance. In the absence on leave of the President and the Vice-President, the Treasurer approved of my taking this action.

During the next financial year, after paying for the carpets and other known commitments, I estimate that in excess of \$25,000.00 will be available for further restorations. Guidance from the Trustees and House Committee on how this money should be spent will be appreciated. I would suggest that re-decoration of the drawing room and reception room should be given priority as both now look a bit shabby when compared with the newly decorated Guests' diningroom and Little Tea Room.

I estimate that to carry out this work in conformity with the Lucas Plan will cost about \$13,000.00 inclusive of new curtains in the Drawing room. A further \$2,000.00 will also be required to re-curtain the Guests' diningroom and Little Tea Room in accordance with the Lucas Plan.



A.E. Hobson
SECRETARY/MANAGER
7.5.1979

VAUCLUSE HOUSE HISTORIC SITE

REPORT OF THE MUSEUM SUB-COMMITTEE

The Museum sub-committee met on 12th April and discussed in general terms the museum display, research files and library.

The sub-committee is of the opinion that the whole should be developed for the following reasons:

- (1) the importance of the site lies in its association with Wentworth rather than in the house and grounds.
- (2) the development of the museum and library as a resources centre (on the pattern of the New England Historical Resources Centre) on Wentworth, the previous owners, the site itself and particularly on background material for the period, would fill a need since neither the State Library nor the Woollahra Municipal Library caters for school children or university undergraduates to the depth here envisaged. Although the universities would have the resources for their undergraduates this would provide also useful additional facilities for them.
- (3) this would bring visitors to Vaucluse House and so increase revenue.

To effect these aims it would be necessary to

- (1) set aside a sum of money every year (say \$2,000) to cover:
 - repair or rebinding of books selected for retention
 - purchases of books and research materials
 - further research
 - purchase of display aids
 - publications
 - fostering of publications
- (2) provide space to house files and books and to seat students. The painter's room would be suitable for the purpose and would need only minor renovations to be adequate.
- (3) press for the appointment of an Education Officer to encourage and organise school visits and to help prepare displays.

A submission for the Education Officer is being prepared and a report on the existing library, with recommendations for retention and repair of some books, disposal of others and purchase of additional material within well-defined limits.

S. Mourot
Convener

17th April, 1979

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 29

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A C OF VANCLUSE HOUSE HISTORIC SITEat Bank of N.S.W., Vacluse (bank and branch)for the period ended 1st March 1979, 1979

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
354/355	212017/8	Vacluse House Historic Site		1816	76
356	212019	J.H. Griffin		30	40
357	212020	Francis Trading Company Pty. Ltd.		366	00
358	212021	Gro Theatre Supplies Pty. Ltd.		47	50
359	212022	Westaff Pty. Ltd.		228	00
360	212023	Newspaper Credit Company		32	00
361	212024	East & Spencer		100	00
362	212025	Summit Souvenirs		162	00
363	212026	A.J. Newport & Son Pty. Ltd.		37	10
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 2819	76

Vouchers totalling \$ 2819 76 were recouped on 16/3/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 90

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF VICTORIA PARK

at Bank of N.S.W. Vaucluse. (bank and branch)

for the period ended 1st March, 19 72.

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
364	212027	I. Wilson & Sons		350 00
SPECIAL PURPOSES ACCOUNT				
Code No. 73:26:27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 350 00

Vouchers totalling \$ 350 00 were recouped on 15/3/79

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 91

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF
at (bank and branch)
for the period ended 1st March, 1979.

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
350	212038	R.T. Foughton		90
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 380 90

NATIONAL ESTATE PROGRAM
Code No. 84:26:59:005

Vouchers totalling \$ 380 90 were recouped on 16/2/79

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 92

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF (bank and branch)
at
for the period ended 14.2.79, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
366/7	212029/30	Vaucluse House Historic site		2,183. 91
368	212031	Aus. Gas Light Coy		37. 30
369	212032	Perfection Plate Pty. Ltd.		222. 44
370	212033	Michael Thompson Photography		195. 00
371	212034	Rentekil Pty. Ltd.		275. 00
376	212039	Vaucluse House Historic Site Petty Cash		69. 89
377	212040	Kama Printing		34. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 3,017. 54

Vouchers totalling \$ 3,017.54 were recouped on 22/2/79

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 22

RECOUP SUMMARY

Park code

EXPENDITURE FROM ADVANCE A/C OF

at (bank and branch)

for the period ended 12.5.1919, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
372	212035	J. & M.D. Andrew Pty. Ltd.		70.	00
373	212036	Fisher Lucas		17.	50
374	212037	I. Wilson & Sons		50.	00
SPECIAL PURPOSES ACCOUNT					
73.26. 27					
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 577.	50

Vouchers totalling \$ 577.50 were recouped on 12.5.1919

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 94

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher No. 113
 at Bank of P.O.O. V. 100 50 (bank and branch)
 for the period ended 12.3.1, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
375	212038	R.T. Houghton		315. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 315. 00

NATIONAL ESTATE PROGRAMME
 84.26.59.005

Vouchers totalling \$ 315.00 were recouped on 21.1.11

Accountant,
 per:

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ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 96

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~XXXXXXXXXXXXXXXXXXXX~~

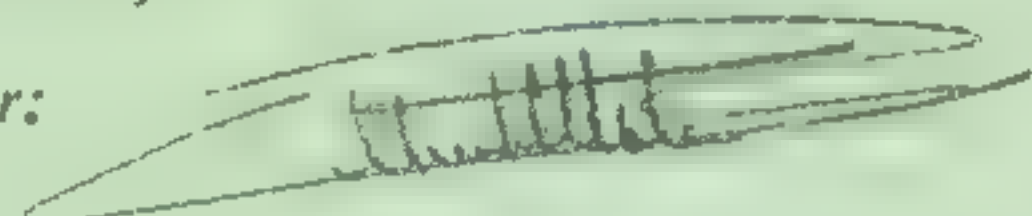
at Bank of N.S.W. Yaucluse (bank and branch)

for the period ended 21.3.1971 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
	212049	J. & M.D. Andrew Pty. Ltd.		70 00
	212050	I. Wilson & Sons		2 00
	212051	Fisher Lucas		4 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 820. 96

SPECIAL PURPOSES ACCOUNT
73. 26. 27

Vouchers totalling \$ 820. 96 were recouped on 21.3.1971

Accountant,
per: 

ADVICE OF RECOUPMENT



NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. _____

RECOUP SUMMARY

Park code _____

EXPENDITURE FROM ADVANCE A C OF _____

at _____ (bank and branch)

for the period ended _____, 19____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
	212052	R.T. Foughton		402. 70
Code. 84:26:59:005				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 402. 70

Vouchers totalling \$ 402.70 were recouped on 27/1/11

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 98

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HISTORIC SITE
at Bank of N.S.W. Vacluse (bank and branch)
for the period ended 4.4.79, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
390/1	0212053/4	Vaocluse House Historic Site		1,768 35
392	0212055	Weststaff Temporary		252 00
393	0212056	Daveson John (Aus) Pty. Ltd.		5 70
398/9	0212061/2	Vaocluse House Historic Site		1,475 20
400	0212063	Copy Cat Printing		2 00
401	0212064	I. Wilson & Sons		70 00
402	0212065	Francis Trading Co. Pty. Ltd.		475 00
403	0212066	J.E. Griffin		28 40
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 4,110. 25

Vouchers totalling \$ 4,110. 25 were recouped on 18/4/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 99

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HISTORIC SITE
 at Bank of N.S.W. Vaucluse (bank and branch)
 for the period ended 4.4.1979, 1979

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
394	0212057	J. & M.D. Andrew		10 00
395	0212058	I. Wilson & Sons		32 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 420. 00

Vouchers totalling \$ 420. 00 were recouped on 12/4/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 100

RECOUP SUMMARY

Park code 1

EXPENDITURE FROM ADVANCE A/C OF VANCLUSE LEASE H
at Bank of N.S.W. Vancluse (bank and branch)
for the period ended 4.4.1979, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
397	212060	Summit Souvenirs		1,232. 50
50% of Cost: 2616.25 Head Office Account. 23.4934				
50% of Cost: 1616.25 LOCAL EMPLOYEES ACCOUNT				
73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			5	1,232. 50

Vouchers totalling \$ 1,232 50 were recouped on 18/4/79

Accountant,
per:

ADVICE OF RECOUPMENT

143

RECOUP SUMMARY

Park code 06

EXPENDITURE FROM ADVANCE A/C OF

at (bank and branch)

for the period ended _____, 19____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
396	212059	R.T. Houghton		
		NATIONAL INDUSTRIAL PROPERTY		
		CO., INC.		
		NEW YORK 5		
		TOTAL TAXATION		
		TOTAL TO BE RECOUPED \$		

Vouchers totalling \$ 350.00 were recouped on 10/4/79

Accountant,

per:

ADVICE OF RECOUPMENT

27 APR 1979

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 102

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A.C OF VANCLUSE HOUSE HISTORIC SITE

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 11.4.1979, 19.

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
404/5	0212067/8	Vancluse House Historic Site		1,652. 36
406	0212069	Telecom. Aus.		226. 60
407	0212070	Franco Trading Coy. Pty. Ltd.		173. 00
408	0212071	Barton's Security Services		25. 46
409	0212072	Met. Water Sewerage & Drainage Bd.		411. 43
410	0212073	W. Paton (Fert) Pty. Ltd.		88. 00
411	0212074	Castrol Aus. Pty. Ltd		8. 08
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,584. 93

Vouchers totalling \$ 2,584.93 were recouped on 24.11.1979

Accountant,
per:

ADVICE OF RECOUPMENT

- 1 MAY 1979

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 103

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE
at Bank of N.S.W. Vacluse (bank and branch)
for the period ended 18.4.1979, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
412/3	0212075/6	Vaocluse House Historic Site		1,778. 88
414	0212077	CANCELLED		
415	0212078	Catering Equipment Sales		63. 00
416	0212079	Copy Cat Printing		16. 50
417	0212080	N.S.W. Government Printing Office		91. 60
418	0212081	Westaff Temporary		40. 00
419	0212082	Eastern Suburbs Lime & Cement Store Pty. Ltd.		5. 75
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1,995. 73

Vouchers totalling \$ 1,995.73 were recouped on 22/4/79

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 104

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 25.4.1979, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
100/1	212083/4	Vaucluse House Historic Site		1, 94. 54
422	212085	Franos Trading Co. Pty. Ltd.		173 00
423	212086	Ray Tullipan		136 00
51	212087	Wormald International (Aus) Pt. .Ltd.		31. 90
25	212088	Newport Nurseries		21. 20
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,445. 54

Vouchers totalling \$ 2,246 64 were recouped on 1/5/79

Accountant,
per:

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO

1900-1901

FACULTY		STUDENTS	
Prof. J. D. Durbin	1890	1890	1890
Prof. J. D. Durbin	1891	1891	1891
Prof. J. D. Durbin	1892	1892	1892
Prof. J. D. Durbin	1893	1893	1893
Prof. J. D. Durbin	1894	1894	1894
Prof. J. D. Durbin	1895	1895	1895
Prof. J. D. Durbin	1896	1896	1896
Prof. J. D. Durbin	1897	1897	1897
Prof. J. D. Durbin	1898	1898	1898
Prof. J. D. Durbin	1899	1899	1899
Prof. J. D. Durbin	1900	1900	1900
Prof. J. D. Durbin	1901	1901	1901

1900-1901

FACULTY		STUDENTS	
Prof. J. D. Durbin	1890	1890	1890
Prof. J. D. Durbin	1891	1891	1891
Prof. J. D. Durbin	1892	1892	1892
Prof. J. D. Durbin	1893	1893	1893
Prof. J. D. Durbin	1894	1894	1894
Prof. J. D. Durbin	1895	1895	1895
Prof. J. D. Durbin	1896	1896	1896
Prof. J. D. Durbin	1897	1897	1897
Prof. J. D. Durbin	1898	1898	1898
Prof. J. D. Durbin	1899	1899	1899
Prof. J. D. Durbin	1900	1900	1900
Prof. J. D. Durbin	1901	1901	1901

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 105

RECOUP SUMMARY

Park code 6

EXPENDITURE FROM ADVANCE A.C OF
at (bank and branch)
for the period ended , 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
	212089/90	Vaughan House Historic Site		1,671. 00
	212091	Vaughan House Historic Site. Petty cash		00. 00
	212092	Gibson Chemie ls Limited		00. 00
	212093	Perfection Plate Pty. Ltd.		00. 00
11	212094	J. Griffin. Courier		00. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,008. 23

Vouchers totalling \$2008.23 were recouped on 10/5/79

Accountant,

per:

ADVICE OF RECOUPMENT



TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 17TH MAY, 1979
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of minutes of last meeting
3. Matters arising from minutes
4. Correspondence
5. General Business:
 - (i) Lease of Tea Room and Kiosk
 - (ii) Consideration of Draft Policy for Protection and management of Historic Sites.
 - (iii) Arrangements for Testimonial Dinner to Mr. Mervyn Finlay, Q.C. on 1.6.1979.
6. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's report
8. Finance:

Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business.

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 17TH ~~MARCH~~, 1979
AT 5.00 P.M. ~~MAY~~

PRESENT: Mr. K.R. Doyle President (in the Chair)
 Mr. E.C. Colman Treasurer
 Mr. R. Rowe
 Mr. G.W. Sample
 Mr. A.E. Cramer-Roberts
 Miss S. Mourot

IN ATTENDANCE: Mr. A.E. Hobson Secretary/Manager

ON LEAVE OF ABSENCE:
 Messrs. P. Cook and W.M. Nolan

Prior to the commencement of the business meeting the President asked all members present to observe a minutes silence in memory of the late Mr. H.A.R. Snelling, C.B.E., Q.C., who had died on the 26th April, 1979. Mr. Snelling had been actively associated with the House since 1958 as Trustee, President and Counsellor.

CONFIRMATION OF MINUTES:

The minutes, having been circulated, were approved.

MATTERS ARISING:

Wentworth Mausoleum. The President reported that he had been advised by Mr. Wilkinson that in his opinion the Church Commissioners are financially responsible for the care and maintenance of the mausoleum. The Secretary/Manager undertook to produce documents and previous correspondence on this subject at the next meeting, in order that the Trustees might crystallise their future attitude in this matter

Transport Facilities. The President advised that a major controversy was continuing regarding revision of timetables and re-routing of buses in the area and the whole situation was in a state of flux. He would be keeping in close touch with the local member regarding future developments.

Sale of "out of period" furniture (Lawson's). The Secretary/Manager advised that the nett proceeds from the sale amounted to \$1,411.80 after deduction of commission, administration and cartage charges of \$478.20. The nett return had been credited to the Special Purposes Account.

All Trustees present expressed disappointment at the poor result of the sale and agreed that other means of disposing of items in the future must be found in order to realise figures more in line with Mr. Randall Reed's valuations.

CORRESPONDENCE:

A letter of thanks was received from Mrs. B.S. Backhouse, Mayor of Woollahra for the hospitality extended to her and a group of ladies from the Australian Pre-school Conference when they visited the House on the 14th May, 1979.

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The Trustees endorsed a letter written to the Director, by the President, re-emphasising the need for an Education Officer on the Site,

Regarding a complaint made via the Minister by a Mrs. H.C. Jones concerning the restrictions relative to the admission of wheel-chairs to the House the Trustees endorsed a letter written to the Minister by the President and letters written by the Secretary/Manager to the Minister and Mrs. Jones re-affirming the long standing regulations which preclude wheel-chairs being admitted to rooms which are carpeted and/or have polished wooden floors. However, it was resolved that the admission of single wheel-chairs be permitted at all times and not precluded, as previously during busy periods on Saturday and Sunday afternoons and public holidays. Visits of organised groups of people in wheel-chairs would still be restricted to week days and by prior arrangement with the Secretary/Manager.

GENERAL BUSINESS:

(i) Lease of Tea Room and Kiosk. The President was pleased to report that Michael Avenell Pty. Ltd. had agreed to inspection of their books, appertaining to the Tea Room, by the Director and to re-imbursing the Trustees for the cost of fire insurance on the Kiosk as a proportion of the premium of the blanket fire insurance cover on all buildings taken out with the G.I.O. The Secretary/Manager was instructed to arrange amendment to the lease, as necessary, with the O. I/C Concessions and Leasings at Head Office and then obtain the signatures of the lessee on the documents as soon as possible.

(ii) Draft policy for protection and management of Historic Sites. After some discussion Trustees agreed with Mr. E.C. Colman, who had made a very detailed study of the report, that whilst the substance of the draft was satisfactory, its presentation left something to be desired. Consequently Mr. Colman was authorised to submit a number of amendments on behalf of the Trust.

(iii) Testimonial dinner to Mr. Mervyn Finlay. Q.C. The President advised that all arrangements had been made for the dinner. It was agreed that attendance should be limited to members of the Trust and their partners, plus Mr. and Mrs. Hedley Yelland and Mrs. Ruth Snelling who had been closely associated with Mr. Finlay for many years.

REPORTS OF SUB-COMMITTEES:

(i) House. As the Vice-President and convenor was on leave of absence there was no report. However, the President suggested that upon his return he should be asked to make a re-assessment of restoration priorities in the House in co-operation with the Secretary/Manager to cover the next financial year. Additionally the House and Grounds Committee should make an assessment of what was required in the way of restorations for the stable area after consultation with either Mr. Lucas or some alternative authority on this subject.

(ii) Legal and P.R. The convener, Mr. Cramer-Roberts presented a written report on the present publicity policy for the Site and what could be done in the future, if funds were obtainable for this purpose. He had consulted with a Mr. Onerato, Manager of the N.S.W. Travel Centre who had promised assistance in disseminating information. For this purpose a two or three fold leaflet for distribution via their offices throughout Australia and overseas was suggested.

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The Secretary/Manager advised that he had recently found, when looking through some old records, quite a good leaflet of this type which had been jointly published, some twenty years ago, by the Dept. of Tourism and the Trust and felt that this could form a basis for the production of a similar updated leaflet.

The President thanked the convenor for a most excellent report and asked that he and the Secretary/Manager should co-operate in producing a draft of a new publicity leaflet on the lines suggested.

Miss Mourot believed that funds for the publishing of such a leaflet could be obtained ~~through the Premier's Department.~~
from Government sources.

The President undertook to find out what funds, if any, were available from Government sources.

(iii) Grounds. The Treasurer, as convenor, regretted to report that no report had yet been received from Mr. Broadbent.

(iv) Museum and Trustees' Library. The convenor, Miss Mourot advised that there was nothing further to report at the moment.

SECRETARY/MANAGER'S REPORT:

This having been circulated with the minutes was formally adopted.

FINANCIAL REPORT:

The healthier state of the Special Purposes Account was noted with satisfaction and due cognizance taken of the Secretary/Manager's comments at the end of the report. The report was then formally adopted. Recoup summaries Nos. 98 to 105 having been passed for payment by the Service, were formally approved.

OTHER BUSINESS:

Tribute to the late Mr. H.A.R. Snelling. In view of the very long service given to the Trust by Mr. Snelling, the President felt that some permanent memorial to him would be appropriate. He suggested that a tree, with a small memorial plaque at the base, planted in the gardens Mr. Snelling loved so well, would be a fitting tribute from the Trustees.

The meeting unanimously endorsed this suggestion and the President undertook to discuss the matter with Mrs. Snelling and also to write a letter of condolence on behalf of the Trust.

"FRIENDS" ACTIVITIES:

Mr. Cramer-Roberts reported that a profit of \$938.00 had been made on the "At Home" attended by the Premier and the Minister for the Environment.

The Friends also wished to record their deep appreciation of the tremendous amount of work carried out by Mr. and Mrs. Sample in organising the series of concerts in the House during the financial year.

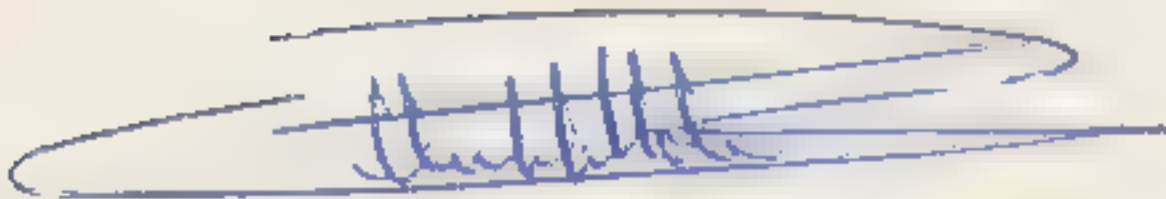
The next committee meeting of the Friends would be held on Monday evening, the 28th May, 1979. One of the items for discussion would be the possibility of organising a family picnic in the early summer to co-incide with one of the Vintage and Veteran Car Rallies held in the grounds from time to time.

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As there was no further business to discuss the President declared the meeting closed at 7.25 p.m.

Signed as a true record



President

Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITEReport for May, 1979

FROM: Secretary/Manager

TO: The Trustees

STAFF

Due to the serious illness of her son-in-law in Canberra, Mrs. Hall took three weeks unpaid leave during the month. She resumed her duties on the 4th June.

During her absence Mrs. Hobson assisted with the clerical work; short-hand/typing for fifteen hours per week was done by temporary staff from the Weststaff Agency.

Mrs. Jean O'Connor has been absent sick since the 28th May. Her duties on the admissions desk are being carried out by Mrs. Hobson.

Mr. W. Byrt, the weekend house attendant has been away ill since the 2nd June. His duties on Saturdays and Sundays have been shared by Mrs. Hobson and Mrs. Powell.

There has been some short term sick leave taken by park workers during the month.

Mr. A. Simpson will be taking leave between the 15th and 22nd June, 1979.

Mr. and Mrs. Powell will be taking leave from 16th July to the 18th August, 1979.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS.

Good progress has been made with restoration work during the month. New architraves and soffit panels have been made and fixed in position around the visitors' entrance at the western end of the main hall in accordance with architect's instructions. Old white-ant damaged timbers have been removed from the doorway between the vestibule and the drawing room. The wooden lintels were completely eaten out and have been replaced by three steel R.S.J's. As much as possible of the original architraves and mouldings is being salvaged and restored by Mr. Wilson - the carpenter; the soffit panel could not be salvaged but an exact replica has been carved.

Sealing and cleaning of the eastern turrets has been completed and renewal of part of the leaking flashing on the inside walls of the parapet is in hand at the moment. It is expected that the work carried out will effectively cure the eastern wall of "falling" damp. It is, I think, of interest to note that one of the turrets was virtually acting as a porous reservoir; when it was tapped by drilling a hole into the hollow centre we collected from it over 50 gallons of water.

Mr. Clive Lucas has inspected all work done to date and has expressed satisfaction with it.

VAUCLUSE PARK

Fine weather during the latter part of the month has enabled the ground's staff to press forward with the winter work programme. The creek has been cleaned from end to end - this is heavy manual labour involving the cutting out of masses of roots, accumulated silt and weeds having a weight of around seven tons.

On the lower south western side of the park an area comprising some 4,000 square yards has been cleared of convolvulus, wandering jew and lantana. Grass and other suitable ground cover will be encouraged

-2-

to take over. Some re-afforestation with native trees is desirable in this area. The Head Gardener and the writer would appreciate an on-site consultation with the Grounds Committee.

Rains and tides considerably altered the contours of the beach early in the month. Cleaning and some re-grading has been carried out.

The calendulas have been removed from the bed around the pond and the ground prepared for planting spring flowering seedlings.

GENERAL.

A donation of \$1500.00 has been received from the "Friends" with the request that the money should go towards restoration and re-decoration of the scullery, larder and dairy.

A request has been received from Dr. P.J. Stanbury, Curator of The Macleay Museum for the loan of the George Graves (Bos'un's Yeoman of the "Sirius") headstone for an exhibition on the early archaeology of the Sydney area. Subject to ratification by the Trustees, the President has approved the loan.



A.E. Hobson
SECRETARY/MANAGER
12.6.1979

MAY, 1979FINANCIAL REPORT

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
\$1	3,981	\$3,981. 00
60¢	1,268	760. 80
40¢	1,007	402. 80
<u>Coach Tours and Party</u>		
<u>Admissions by voucher:</u>		
\$1	982	982. 00
60¢	198	118. 80
40¢	171	68. 40
	<u>7,607</u>	<u>\$6,313. 80 (\$5,017.90)</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1977/78</u>	<u>1978/79</u>
48 weeks	84,984	83,854

COMPARATIVE MONTHLY TOTALS

<u>May</u>	<u>7,766</u>	<u>7,607</u>
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REVENUE

This has been a satisfactory month for admissions. Although total numbers were slightly lower than for the corresponding period last year the income from admission fees was \$1,295.10 higher.

Total income for the month was excellent at \$11,144.35 of which General Revenue due to the N.P. and W.S. was \$5,120.89 whilst \$6,023.55 was credited to the Special Purposes Account.

BUDGET.

The General Account has been operated within overall allocations made by the Service for the first eleven months of the financial year.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance brought forward at 1.5.79		\$10,560.52
TO: I. Wilson & Sons. Carpentry, etc	\$ 290. 00	
I. Wilson & Sons. Carpentry, etc.	350. 00	
I. Wilson & Sons. Carpentry, etc.	359. 40	
Kamm Printing. 50% cost of		
"Museum Guide"	583. 21	
BY: Revenue		6,023.55
TO: Balance carried forward at 31.5.79	<u>15,001. 46</u>	
	<u>\$16,584. 07</u>	<u>\$16,584.07</u>

KNOWN COMMITMENTS

Carpets as specified	\$15,000.00
Kitchen - furniture, etc.	1,000.00
Completion of restoration of visitors' entrance (in hand), say	500.00
Restoration of doorway between vestibule and drawing room (in hand) say	700.00
M. Avenall Catering	853.34
Re-decoration of hall and vestibule	1,500.00
Contingencies	500.00
	<u>\$19,953.34</u>

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Therefore the amount required extra to the current credit balance, to meet all known commitments, is \$4,951.88, which is about six weeks income at anticipated rate of increment. This means that we should be able to cover the costs of the specified carpeting from accrued income without going into the "red" on the Special Purposes account.

A handwritten signature in blue ink, appearing to read 'A.E. Hobson', is written over a horizontal line.

A.E. Hobson
SECRETARY/MANAGER
8.6.1979

VAUCLUSE HOUSE HISTORIC SITE TRUST
NAMES, ADDRESSES AND TELEPHONE NUMBERS

K.R. DOYLE, B.Ec., ACIA <u>President</u>	16 Woods Avenue, Woollahra, N.S.W. 2025.	667 2496 (O) 326 1615 (H)
P. COOK <u>Vice President</u>	389 New South Head Road, Double Bay, N.S.W. 2028.	36 3567 (O)
E.C. COLMAN, B.A., Dip. Ed. <u>Treasurer</u>	17 "Denholm", 54 Darling Point Road, Darling Point, N.S.W. 2027.	32 9535
R. ROWE, B. Arch., ARAIA	4 Kulgoa Road, Bellevue Hill, N.S.W. 2023.	36 4927
W.M. NOLAN, M.B.E., M.A. (Cambs)	27 Wentworth Street, Point Piper, N.S.W. 2027.	36 4937 (H) 669 3333 (O)
G.W. SAMPLE	52 Coolong Road, Vaucluse, N.S.W. 2030.	337 3295 (H)
(For delivery of minutes etc.)	Room 4, 1 Newcastle Street, Rose Bay, N.S.W. 2030.	371 4840 (O)
A.E. CRAMER-ROBERTS Barrister at Law	95 Kings Road, Vaucluse, N.S.W. 2030.	337 5990 (H) 233 2237 (O)
S. MOUROT, B.A., ALAA	2/30 New Beach Road, Darling Point, N.S.W. 2027.	328 7623 (H) 221 1388 (O)
A.E. HOBSON, MIICA, MBIM <u>Secretary/Manager</u>	Vaucluse House, Olola Avenue, Vaucluse, N.S.W. 2030.	337 1957

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 107

RECOUP SUMMARY

Park code

EXPENDITURE FROM ADVANCE A,C OF

at (bank and branch)

for the period ended 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
31	212102	I. Wilson & Sons.		00. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 00. 00

Vouchers totaling \$ 290 00 were recouped on 15/5/79

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 108

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF VAUCLUSE HOUSE HISTORIC SITE
 at Bank of N.S.W. Vacluse (bank and branch)
 for the period ended 14.5.79, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
440/1	212103/4	Vaocluse House Historic Site		1,831. 74
442	212105	Sydney County Council		460. 90
443	212106	Eastern Suburbs Lime & Cement Store		6. 08
444	212107	Caltex Oil (Aust) Pty. Limited		64. 28
445	212108	Copy Cat Printing		27. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,390. 00

Vouchers totalling \$ 2,390.00 were recouped on 22/5/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 110

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VANDERBILT HISTORIC SITE
 at Bank of N. Y. & Co. New York (bank and branch)
 for the period ended 11.5.1979, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
451	212114	I. Wilson & Sons		350	00
SPECIAL PURPOSES ACCOUNT 73126127					
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 350.	00

Vouchers totalling \$ 350.00 were recouped on 31/5/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 111

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HISTORIC SITEat Bank of N.S.W. Vacluse

(bank and branch)

for the period ended 24.5.79

, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
452/453	212115/6	Vaocluse House Historic Site		1,797	78
454	212117	Esso Servicenter		58	41
455	212118	Best & Spencer		100	00
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 1,956	19

Vouchers totalling \$ 1,956.19 were recouped on 4/6/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 112

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLOSE HOUSE HISTORIC SITE
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 24.5.79, 19.

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
456	212119	I. Wilson & Sons		359 40
SPECIAL PURPOSES ACCOUNT				
Code No. 73:26:27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 359. 40

Vouchers totalling \$ 359.40 were recouped on 4/6/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 113

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HIST RIC SITE

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 24.5.79, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
457	21210	Kama Printing		1,166 41
SPECIAL PURPOSES ACCOUNT				
50% Code No. 73:26:27 \$583.21				
50% Code No. 83:49:34 \$ 583.20				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,166. 41

Vouchers totalling \$ 1,166.41 were recouped on 4/6/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 114

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLOUSE HOUSE HISTORIC SITE
 at Bank of N.S.W. Vaucluse (bank and branch)
 for the period ended 24.5.79, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
458	212121	Cyclone Scaffolding Pty. Ltd.		723 90
459	212122	I. Wilson & Son		500 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$1,223 90

NATIONAL ESTATE PROGRAMME

Code No. 84:26:59:005

Vouchers totalling \$ 1,223.90 were recouped on 4/6/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 115

RECOUP SUMMARY

Park code 5

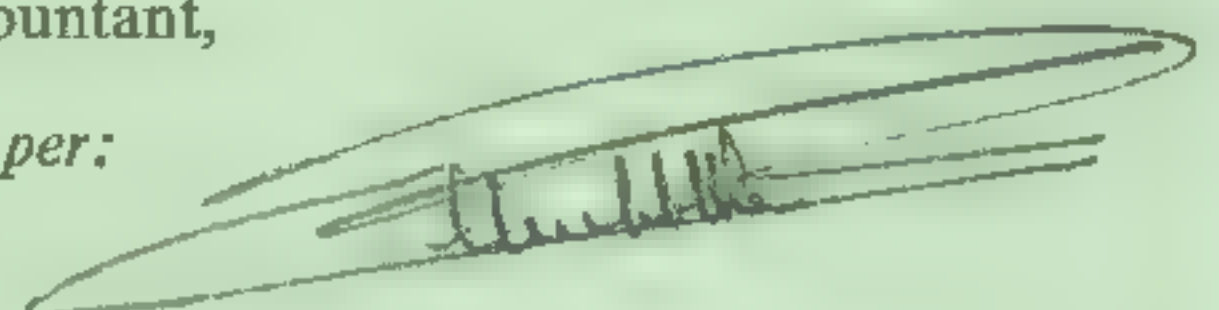
EXPENDITURE FROM ADVANCE A/C OF _____
 at _____ (bank and branch)
 for the period ended _____, 19____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
460/1	212123/4	Vaughan House Historic Site Salaries and wages		1,669. 14
462	212125	Petty Cash expenses		43. 64
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,712. 78

Vouchers totalling \$ 1,712.78 were recouped on 13/6/79

Accountant,

per:



ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 116

RECOUP SUMMARY

Park code 86

EXPENDITURE FROM ADVANCE A C OF Bank of H. J. W. Voucher

at Bank of H. J. W. Voucher (bank and branch)

for the period ended 6.6.79, 1979

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
463	212196	Rose Bay North Cellars		
464	212197	I. Wilson & Sons		
SPECIAL PURPOSES ACCOUNT				
73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 385.58

Vouchers totalling \$ 385.58 were recouped on 13/6/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 219

RECOUP SUMMARY

Park code

EXPENDITURE FROM ADVANCE A/C OF

at (bank and branch)

for the period ended 6.6.1979, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
465	21728	I. Wilson & Sons		750. 00
NATIONAL RETAIL PROGRAMME				84.26.59.005
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	750. 00

Vouchers totalling \$ 750.00 were recouped on 13/6/79 117
750. 00

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 21ST JUNE, 1979
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of minutes of last meeting
3. Matters arising from minutes
4. Correspondence
5. General Business:
 - (i) Lease of Tea Room and Kiosk
 - (ii) Programme of restoration and re-decoration during the financial year 1979-1980
6. Reports of sub-committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Finance:

Accounts paid since the last recoupment summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
8. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON THURSDAY, 21ST JUNE, 1979
AT 5.00 P.M.

PRESENT:	Mr. K.R. Doyle	President (in the chair)
	Mr. P. Cook	Vice President
	Mr. E.C. Colman	Treasurer
	Mr. W.M. Nolan	
	Mr. G.W. Sample	
	Miss S. Mourot	

IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager
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APOLOGIES FOR ABSENCE:
Mr. A.E. Cramer-Roberts (Sick)

(The Trustees wished Mr. Cramer-Roberts a speedy recovery from the results of a fall which had necessitated hospitalization.)

The President welcomed back Messrs. Cook and Nolan from their respective overseas visits.

CONFIRMATION OF MINUTES:

Miss Mourot requested that on page three, para. four the words "from Government sources" be substituted for "through the Premier's Department". With this amendment the minutes were confirmed.

MATTERS ARISING:

Wentworth Mausoleum. The Secretary/Manager tabled previous correspondence, going back to 1965, regarding the maintenance of the Wentworth Mausoleum in Chapel Road, Vaucluse. It was concluded from a study of the documents that "care and maintenance" of the Mausoleum was firmly vested in the Church Commissioners. The President, with the unanimous approval of the Trustees present, undertook to write initially to the Rev. Burgess, the incumbent of St. Peter's, Watson's Bay and the Wentworth Memorial Chapel and afterwards, if necessary, to the Church Commissioners with a view to persuading the Church authorities to honour their obligations relative to the Mausoleum and its environs.

TRANSPORT FACILITIES:

It was noted with satisfaction that under the bus re-routing schedules, the House would receive a better service than previously. Route 325 now passed along the northern boundary of the park with a twenty minute service direct from Circular Quay via Edgecliff Station.

MEMORIAL TREE FOR THE LATE Mr. H.A.R. SNELLING

In a letter to the President, Mrs. Snelling had wholeheartedly agreed to the Trust's suggestion and recommended that a *Prunus Bliserna* be obtained as the one in their garden at Leura, when in full bloom, had given Mr. Snelling great joy.

CORRESPONDENCE:

A letter of thanks for the Testimonial Dinner was received from Mr. Mervyn Finlay, Q.C.

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A letter from Dr. P.J. Stanbury, Curator of the Macleay Museum requesting the loan of the George Graves Headstone for an exhibition on the archaeology of the Sydney area was received and the loan approved.

The President tabled copies of two letters he had written to the Minister.

The first was a formal invitation to the Minister and Mrs. Landa to view the House. No reply had yet been received, but in a telephone conversation with the Minister's Private Secretary it had been ascertained that a reply had been dictated which indicated that the Minister had such a heavy work-load at the moment he would not be able to accept the invitation immediately but would try to do so later in the year.

The second letter confirmed the Trust policy regarding admission of wheelchairs to the House.

GENERAL BUSINESS:

(i) Lease of Tea Room and Kiosk. The Secretary/Manager advised that the lease had been amended at Head Office, N.P. and W.S., and had now been returned to Michael Avenell Pty. Ltd. for sealing and signing. However, he understood that Mr. Campbell was presently on leave, but Mrs. Avenell would arrange the signing of the documents as soon as he returned early in July, 1979.

The Trustees expressed satisfaction with this information and agreed that as soon as signing had taken place, Avenell's should be encouraged to put in an immediate application for a liquor licence for the proposed new restaurant area.

(ii) Programme of Restoration and Re-decoration. 1979/1980. After some discussion it was agreed that initially the Vice-President, Mr. Rowe and the Secretary/Manager should draw up a programme for consideration by the House Committee and subsequently the full Board. Where necessary advice should be obtained from the Consultant Architect, Mr. Clive Lucas. Due consideration should be given to the fact that the "Friends" had recently donated \$1,500.00 to be used specifically towards the cost of restoring and re-decorating the scullery, dairy and larder.

In the meantime the President and Vice-President would get in touch with the Museum of Applied Arts and Sciences and the Gulgong Museum with a view to obtaining additional kitchen implements and equipment of the right period to complete the furnishing of the whole kitchen complex.

REPORTS OF SUB-COMMITTEES:

(i) House. The Vice-President, as Convener said that he had nothing further to add to what had already been discussed under item ii of General Business.

The Secretary/Manager tabled a copy of a report which he had been requested to submit to the Director on completion of the spending of the \$20,000.00 allocated from the National Estate Programme for the control of rising and falling damp. The meeting approved the report and it was requested that copies be made available to all Trustees.

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(ii) Legal and P.R. In the absence of the Convener, Mr. Cramer-Roberts, the Secretary/Manager produced copies of a number of publicity leaflets similar to the one envisaged for the House and it was confirmed that a draft should be produced when Mr. Cramer-Roberts came out of hospital.

Meanwhile the Secretary/Manager was requested to find out what financial and technical support might be expected from the Service in producing such a publicity leaflet.

(iii) Grounds. The Treasurer as convener, was pleased to report that the Broadbent Report on the grounds had arrived from London the previous day but he had not had a chance to study it in depth. The Secretary/Manager had "speed - read" the report and considered that it had been well-worth waiting for and provided a sound blue-print for the establishment of a true mid-nineteenth century garden.

It was agreed that all Trustees should receive a copy of the report and that it should be further discussed at the July meeting.

The Grounds Committee would meet with the Secretary/Manager and Head Gardener at 9.00 a.m. on Tuesday, 26th June, 1979 to view the results of the clearance work on the western side of the Park. This would enable them to formulate a proposal for the re-habilitation of this area with native trees, and bushes.

During the clearing a rock-shelf had been uncovered which had on its surface what could be some very important Aboriginal carvings. The Chief Archaeologist of the Service, Ms. S. Sullivan had been advised and had promised to examine the carvings as soon as possible. It was requested that no publicity be given to this matter until a full investigation had been made.

(iv) Museum and Trustees' Library. The Convener, Miss Mourot said that she had nothing to report at the moment.

A copy of the new "Guide to the Museum" had been circulated with the minutes and the President congratulated Mr. Yelland on the text and the Secretary/Manager on the layout and production of the guide. The Secretary/Manager was asked to convey the thanks of the Trustees to Mr. Yelland.

SECRETARY/MANAGER'S REPORT AND FINANCIAL STATEMENT:

These, having been circulated with the minutes were formally adopted. Recoup summaries Nos. 106 to 117, having been passed for payment by the Service, were formally approved.

OTHER BUSINESS:

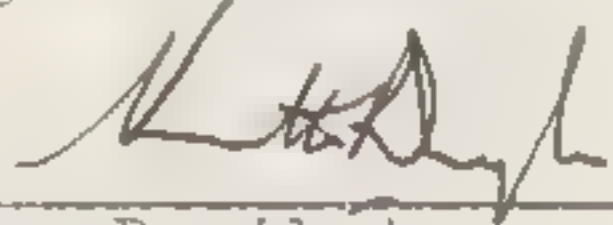
The Secretary/Manager produced two sample souvenir car-key rings which had been made by Woodley Advertising. The attached metal tag showed a picture of the north front of the House. On the obverse side was room for a short note about the House. The wholesale cost was \$1.50 each and minimum order 200. Recommended selling price was \$2.50 each. The Trustees authorised purchase of the initial quantity after a suitable

-4-

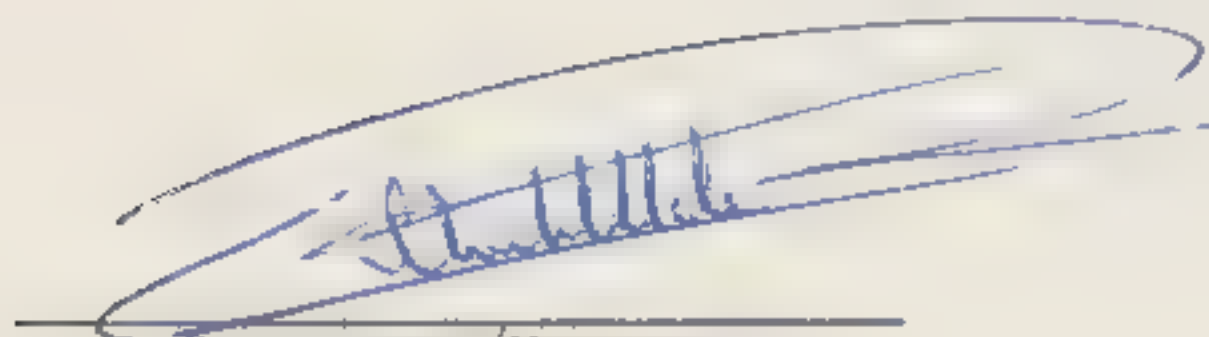
caption had been decided upon.

There being no further business to discuss, the President declared the meeting closed at 7.35 p.m.

Signed as a true record,



President



Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

Report for June, 1979.

FROM: Secretary/Manager

TO: The Trustees

STAFF.

Mrs. J. O'Connor, Admissions Desk Clerk, who had been absent sick since the 28th May, resumed her duties on the 25th June, 1979.

Mr. W. Byrt, weekend house attendant, who has been absent ill since the 2nd June is making a good recovery, but is still not fit enough to resume his duties.

Some short term sick leave was taken by park workers during the month.

A new park worker - Mr. Phillippe Roux has been engaged to bring the outdoor staff up to full strength. I hope he will stay with us as he is shaping up very well.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

Mr. Wilson has continued with restoration work during the month.

New flashings and some new steel sheet has been applied to part of the roof inside the Eastern Turrets. This completes the weatherproofing of the House apart from some work which is desirable at a later date on the western turrets when we can afford the erection of scaffolding at that side of the building.

Restoration of the doorway between the vestibule and drawing room is now complete and Mr. Wilson has applied a coat of priming paint to all new timber surfaces ready for when Mr. Houghton returns to re-decorate the hall and vestibule. I have been in touch with him and he hopes to be able to do this work in two or three weeks time when he has completed a current commitment.

The old white ant damage to the cupboard at the northern end of the first floor bedroom corridor has been repaired thus enabling us to return Mr. Wentworth's Court Dress to its original display position.

The heavy "in period" bolts obtained by Mr. Lucas have been fixed to the kitchen door leading into the walled garden.

Other general maintenance work has been carried out.

VAUCLUSE PARK

A further large area on the western periphery of the park has been cleared of lantana, convolvulus and wandering jew and there is now access above the first rock shelf right from the car park area to the centre of the south paddock.

In the course of clearing we came across what might be aboriginal rock carvings. These have now been examined, along with all the cleared area, by Miss K. Sullivan, Archaeological Investigations Officer from the Head Office of the Service. She has requested that nothing more be done with this whole area until it has been thoroughly investigated by her department and experts she will be calling in from the University of New South Wales. She further requests that no premature publicity be given to what has been found as otherwise there might be a flood of enthusiastic but ignorant fossickers who could remove or destroy vital archaeological evidence.

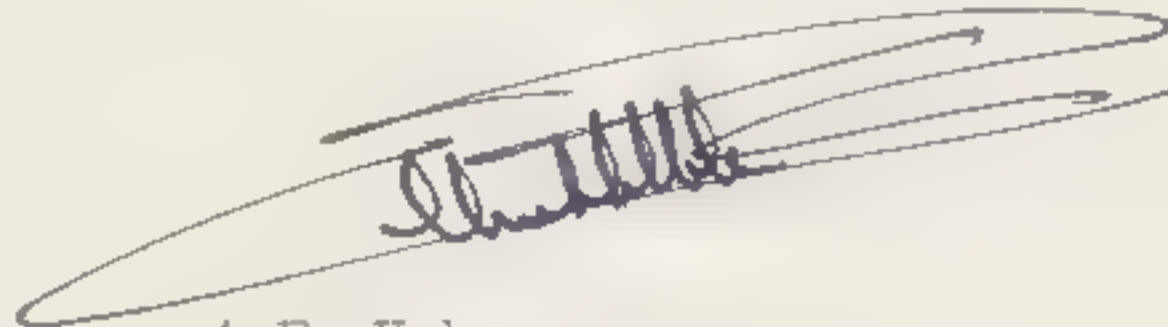
General grounds maintenance work has been carried out during the month and further planting of bulbs and seedlings has been done.

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GENERAL

With the concurrence of the President a television and cinema commercial advertisement for Cosmopolitan Magazine has been filmed in the House for a fee of \$500.00, which has been credited to the Special Purposes Account.

A Mrs. Orr, visiting the House from Melbourne, has presented the Trust with two musical box photograph albums of the 1860's. These are magnificently bound in richly tooled leather and will look well in the book-case in the study. As she had brought them all the way from Melbourne on a weekend visit I just had not the heart to refuse them.



A.E. Hobson
SECRETARY/MANAGER
10.7.1979

VAUCLUSE HOUSE HISTORIC SITEFINANCIAL REPORT

June, 1979

<u>Admissions to Vaucuse House</u>	<u>No. of Admissions</u>	<u>Income</u>	
<u>Ticket Values</u>			
\$1.00	2,701	\$2,701.	00
60¢	555	333.	00
40¢	287	114.	80
<u>Coach Tours and Party</u>			
<u>Admissions by voucher:</u>			
\$1.00	742	742.	00
60¢	226	135.	60
40¢	175	70.	00
	<u>4,686</u>	<u>\$4,096.</u>	<u>40 (\$3,380.50)</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1977/1978</u>	<u>1978/1979</u>
(52 weeks)	90,166	88,540

COMPARATIVE MONTHLY TOTALS

<u>June</u>	<u>5,182</u>	<u>4,686</u>
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REVENUE

There was the usual seasonal decline in admissions this month but more marked this year, mainly due, I believe, to transport difficulties in the last two weeks of the month.

However total income for the month was satisfactory at \$7,426.61 of which general revenue due to the N.P. and W.S. was \$3,229.71 whilst \$4,196.90 was credited to the Special Purposes Account.

BUDGET

The general account has been operated within overall allocations for the financial year ending 30th June, 1979.

SPECIAL PURPOSES ACCOUNT

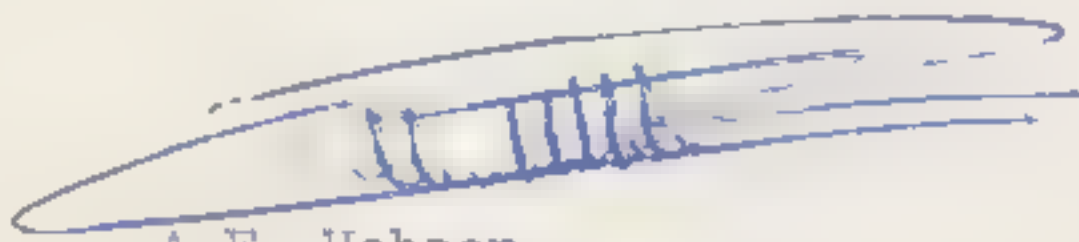
<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance brought forward at 1.6.79		\$15,001. 46
TO: Rose Bay North Cellars - wines	\$ 28. 78	
I. Wilson - carpentry etc	356. 80	
National Trust - affiliation fee	18. 00	
I. Wilson - carpentry, etc	350. 00	
I. Wilson - completion damp proof-		
ing - east turrets & parapets	750. 00	
I. Wilson - carpentry, etc	430. 00	
Tanner Middleton. Special cedar		
mouldings for restorations	587. 50	
M. Avenell - catering 1978/79	853. 54	
BY: REVENUE		4,196. 90
TO: Balance cd. fwd. @ 30.6.79	15,823. 74	
	<u>\$19,198. 36</u>	<u>\$19,198. 36</u>

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KNOWN COMMITMENTS

	\$	¢
Carpets as specified	15,000.	00
Kitchen, furniture etc. say	1,000.	00
Re-decoration hall and vestibule, say	1,500.	00
Re-decoration drawing room, say	3,000.	00
Restoration scullery, larder, dairy, say	2,500.	00
Contingencies	500.	00
	<u>\$23,500.</u>	<u>00</u>

Therefore the amount required, extra to the current credit balance, to meet known commitments is \$4,301.64 which is less than six weeks income at anticipated rate of increment. The cash flow situation is very satisfactory at the present time and if this continues as anticipated during the financial year 1979/1980, I would revise my estimate of April 1979 and forecast that almost \$40,000.00 will be available for restorations, purchase of new furniture etc. during the next 12 months.



A.E. Hobson
SECRETARY/MANAGER
6.7.1979



VAUCLUSE HOUSE HISTORIC SITEREPORT ON CONTROL OF RISING AND FALLING DAMP

JUNE, 1979

Partly funded under National Estate Programme

Code: 84:26:59:005

Grant: \$20,000.00

Expended: \$20,000.00 plus
(Excess paid from S.P. Account
Code: 73:26:27)

This report should be read in conjunction with and reference to the writer's letter to the Director dated 8.3.1977, with which was enclosed the report from Messrs. Drystat Pty. Ltd., of January, 1977. The scope of the work will be more easily understood by reference to the attached ground floor plan of the House.*

System used for control of rising damp: Electro-osmosis.

Method used for elimination of falling damp. Repair of roofing. Renewal of gutterings, down pipes and unserviceable flashings around chimneys etc; Pointing of stonework, repairing cracks in external rendered surfaces, silicone treatment where required. (Most of this work had been completed prior to tackling the problem of rising damp).

Supervision. Day to day - Secretary/Manager.

Weekly during installation: Technical Director of Drystat Pty. Ltd.

As required: Consultant Architect (Mr. Clive Lucas O.B.E.)

Monitoring of System during and after installation: N.S.W. Public Works Dept., Materials Testing and Chemical Services Laboratory.

Inspection from time to time by the Trustees.

Pre-ample. The choice of the electro-osmosis system of rising damp control was made after diligently examining all other available methods and due in no small measure to the fact that an experimental system installed in 1968 in an extremely damp room in the south wing (marked blue on plan) had been very successful - walls visibly wet to a height of six feet above floor level had the moisture content reduced to acceptable limits within two years and were completely dry after five years. After eleven years since this initial installation these walls are completely dry.

Report on recent installations. Apart from re-decoration of the main hallway and vestibule the programme for damp proofing the House itself is complete. Stage 111 of the original concept i.e. damp proofing of the cellar is in abeyance and the reasons for this will be dealt with towards the end of this report.

Now that installation is complete nothing can be seen of the system at all which is a great advantage from a restoration point of view. However the preparatory work prior to installation and the subsequent restoration of the walls, skirting boards, window-frames and architraves was of considerable magnitude.

What made the preparation job more difficult was that some thirty years ago a misguided attempt to cure the rising damp had been made by plastering the lower five or six feet of all affected walls with a two inch thick layer of impervious concrete. All that resulted from this was that the trapped water in the two feet thick solid stone

* Plan is too big to copy but can be sighted at the Trust Office

wall rose above the impervious render and the situation was worse than before because the damp staining was then at a or just above, eye level. Additionally the wet area behind the impervious concrete had created an ideal incubator for the growth of fungi and moulds.

The removal of the concrete, which was iron hard, could only be effected by using pneumatic drills. In all we removed some forty tons of this material; we also had to remove ordinary plaster, which had been affected by damp, to at least two feet above where the concrete finished.

Following this, moulds and fungi had to be scraped off and surfaces then cleaned down with sodium hypochlorite and other mould and fungi inhibitors.

After installation of the system which involved drilling holes twenty-two inches deep at one foot intervals along the base, the walls had to be roughly rendered with a "poultice" of salt absorbing plaster. After six months this was removed and then after a further month the final rendering and re-installation of woodwork was carried out. Of special note is that all the new render has been made to the formula used before the advent of cement, thus allowing the walls to "breathe", it consists solely of washed sand, lime, crushed sea-shells and animal hair. Apart from its other advantages it is also historically correct.

Finally, three of the treated rooms, i.e. the Great Kitchen, the Guests' Diningroom and the Morning Room have been fully re-decorated "in period". The Hall and Vestibule will be re-decorated as finances permit. None of this re-decoration would have been worthwhile without control of the rising damp.

Damp control in the wine cellar. For the last nine months an automatic pump has been operating in the cellar in an attempt to lower the water table and thus reduce water pressure at the back of the walls. To date this water pressure has not been sufficiently reduced to justify the installation of the lattice method of electro-osmotic control, so we will continue pumping to ascertain whether or not it will be feasible to proceed with stage III as originally envisaged.

Conclusions, on present evidence, regarding the control of rising damp by the electro-osmosis system. As far as this House is concerned the claims for the system appear to be fully justified, namely that the walls will dry out at the rate of one inch of wall thickness per month, (most of our walls are two feet thick) for medium damp walls and two months per inch thickness for very damp walls such as those in the experimental installation and in the east wall of the kitchen.

Photographs. These are not professional photographs, but just taken by the writer for personal record purposes. They show work in progress and may be of some small interest to readers of this report. Notes underneath the photographs indicate location and points of interest. A somewhat unexpected bonus arising from the installation of the system is that we have improved our archaeological knowledge of the House.

Falling damp East Turrets and Parapet. This work has just been completed as it necessitated the erection of somewhat expensive scaffolding. The work involved the sealing of tops of the towers with concrete, bitumen and silicone and the chipping off of unsightly lime deposits which had accumulated over the years to a thickness of two inches in some places. As the turrets were weeping water we drilled into the hollow interiors and found that one turret particularly, was in effect a porous cistern from which we drained over fifty-five gallons

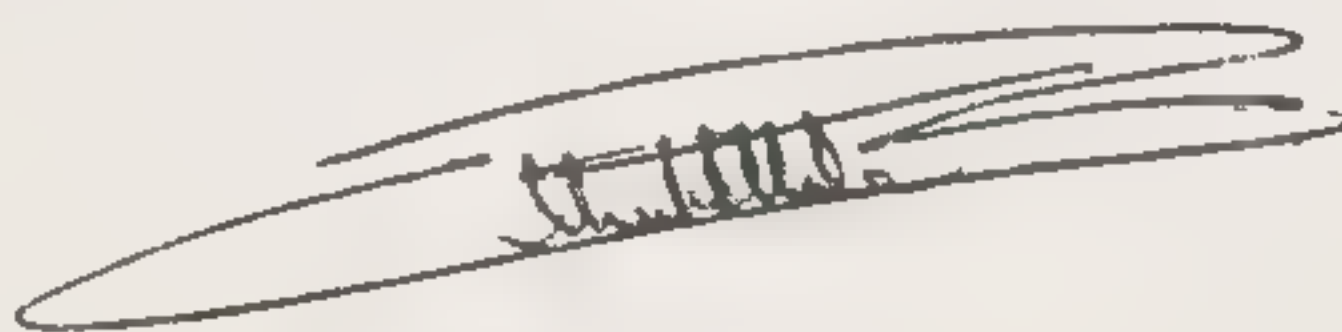
-3-

of water. No wonder the walls below were damp. The contractor is confident that there will be no re-occurrence of this problem and our Consultant Architect has expressed his satisfaction with the work carried out.

Finance. Damp proofing of the House has involved an expenditure to date of approaching \$50,000.00 of which \$20,000.00 has been provided from the National Estate Programme and the remainder from the Vaucluse House Special Purposes Account. Without this expenditure on a very basic requirement, other restoration and re-decoration carried out and still to be carried out, would have been quite pointless and a waste of money.

It is to be hoped that further support for future restorations will be forthcoming from the National Estate as the writer believes that the initial grant has been spent wisely and well.

For and on behalf of the Trustees.

A handwritten signature in dark ink, appearing to read 'A.E. Hobson', is enclosed within a large, hand-drawn oval. The signature is written in a cursive style with some loops and flourishes.

A.E. Hobson
SECRETARY/MANAGER

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 118

RECOUP SUMMARY

Park code 232

EXPENDITURE FROM ADVANCE A C OF

at Bank of N.S.W. Vaucluse

(bank and branch)

for the period ended 13.6.1979

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
466/7	212127/30	Vaucluse House Historic Site		1,903. 14
468	212131	J. Griffin		
469	212132	Barton's Security Services		
470	212133	Frans Trading Coy.		
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,086. 10

Vouchers totalling \$ 2,086.10 were recouped on 21/6/79

Accountant,

per:

ADVICE OF RECOUPMENT

1

Date		Description		Amount	
1890	Jan 1	Balance		100.00	
	Feb 1	Interest		5.00	
	Mar 1	Interest		5.00	
	Apr 1	Interest		5.00	
	May 1	Interest		5.00	
	Jun 1	Interest		5.00	
	Jul 1	Interest		5.00	
	Aug 1	Interest		5.00	
	Sep 1	Interest		5.00	
	Oct 1	Interest		5.00	
	Nov 1	Interest		5.00	
	Dec 1	Interest		5.00	
1891	Jan 1	Balance		100.00	
	Feb 1	Interest		5.00	
	Mar 1	Interest		5.00	
	Apr 1	Interest		5.00	
	May 1	Interest		5.00	
	Jun 1	Interest		5.00	
	Jul 1	Interest		5.00	
	Aug 1	Interest		5.00	
	Sep 1	Interest		5.00	
	Oct 1	Interest		5.00	
	Nov 1	Interest		5.00	
	Dec 1	Interest		5.00	

Summary No. 248

Park code **26**

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
471	212134	The National Trust of Aus.		18. 00
472	212135	I. Wilson & Sons		350. 00
473	212136	I. Wilson & Sons		750. 00
SPECIAL PURPOSES ACCOUNT 73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1118. 00

Vouchers totalling \$ 1118.00 were recouped on 21/6/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 120

RECOUP SUMMARY

Park code 6

EXPENDITURE FROM ADVANCE A/C OF _____
 at Bank of N.S.W. (bank and branch)
 for the period ended 20.6.79, 19____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
474/5	212137/8	Vaucluse House Historic Site		2,111. 37
476	212139	Vaucluse House Historic Site. Petty cash		50. 15
477	212140	Franco Trading Co. Pty. Ltd.		140. 00
478	212141	Westaff Temporary		250. 00
479	212142	Aus. Gas Light Co.		3. 03
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,685. 57

Vouchers totalling \$ 2685 57 were recouped on 25/6/79

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No.

121
120

235

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF

at (bank and branch)

for the period ended 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
		I. Wilson & Sons.		
		Tanner Middleton		
	212145	Tanner Middleton		
	212146	Michael Avenell Pty. Ltd.		
SPECIAL RECEIPT ACCOUNT				
73. 26. 27				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$157.04

Vouchers totalling \$1871.04 were recouped on 25/6/79

Accountant,

per:

ADVICE OF RECOUPMENT

